SHIRE OF DUMBLEYUNG

ORDINARY MEETING OF COUNCIL MINUTES

16 JUNE 2022

DISCLAIMER

INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.

GAVIN TREASURE
CHIEF EXECUTIVE OFFICER

SHIRE OF DUMBLEYUNG

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Dumbleyung on Thursday 16 June 2022 commencing at 3.40pm.

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1. OFFICIAL OPENING 5

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE 5

2.1 ATTENDANCE 5

2.2 APOLOGIES 5

2.3 APPROVED LEAVE OF ABSENCE 5

2.4 VISITORS 5

3. PUBLIC QUESTION TIME 5

4. DELARATIONS OF INTEREST BY MEMBERS 5

4.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A 6

4.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60B 6

4.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C 6

5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE 6

6. PETITIONS/ DEPUTATIONS - PRESENTATIONS 6

7. CONFIRMATION OF MINUTES 6

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON THURSDAY 19 MAY 2022 6

8. BUSINESS ARISING FROM MINUTES 7

8.1 REGISTER OF COUNCIL RESOLUTIONS 7

9. ANNOUNCEMENTS BY THE PERSONS PRESIDING WITHOUT DISCUSSION 14

9.1 CENTRAL COUNTRY ZONE UPDATES 14

10. REPORTS TO COUNCIL 14

10.1 CHIEF EXECUTIVE OFFICERS REPORT 14

10.1.18 Corporate Business Plan – Project Initiation 14

10.1.19 WALGA Advocacy – Management of Volunteer Bushfire Brigades 17

10.1.20 Dumbleyung Future Fund Incorporation 36

10.2 DIRECTOR OF INFRASTRUCTURE REPORT 69

10.3 TOWN PLANNERS REPORT 69

10.4 DIRECTOR OF CORPORATE SERVICES REPORT 69

10.4.9 Tenancy Management – Shire of Dumbleyung Housing Rentals 69

10.5 GOVERNANCE AND COMPLIANCE OFFICER REPORT 72

10.6 ADMINISTRATION/TENANCY OFFICER REPORT 72

10.7 PROJECT MANAGERS REPORT 72
10.7.18 Development Application – Proposed Additional Use – Trade Supplies (Tyre Sales & Fitting Business) Lot 102 (43) West Street, Dumbleyung 73
10.7.19 Development Application – Dedication of Land as Road Realignment Lots 180 & 304 Pike Road/Scaddan Kukerin South Road 93
10.8 PAYROLL/RATES OFFICER REPORT 99
10.9 REPORTS OF COMMITTEES 99
11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 99
12. FINANCIAL REPORTS 99
12.1 ACCOUNTS FOR PAYMENT –MAY 20222 99
12.2 MAY 2022 MONTHLY FINANCIAL REPORT 124
12.3 FINANCIAL REPORT (BANK RECONCILIATION –MAY 2022) 150
13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE IS GIVEN 153
14. CORRESPONDENCE – BUSINESS ARISING 153
15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DISCUSSION OF COUNCIL 153
15.1 LATE AGENDA ITEMS 153
16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2) 153
16.1 CEO Employment Contract – 2022 Renumeration Review (Confidential) 153
17. CLOSURE 154
18. CERTIFICATION 154

1. OFFICIAL OPENING

The Presiding Member, Cr Julie Ramm opened the meeting at 3.40pm.

"The Shire of Dumbleyung acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present."

2. ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 ATTENDANCE

Cr Julie Ramm	Shire President
Cr Amy Knight	Deputy President
Cr Bevan Doney	
Cr Grant Lukins	
Cr Marilyn Hasleby	
Mr Gavin Treasure	Chief Executive Officer
Miss Danika Allday to 4.12pm	Director of Corporate Services
Mr Darryn Watkins to 4.12pm	Director of Infrastructure
Ms Zoey Eyre to 4.12pm	Governance & Compliance Officer

2.2 APOLOGIES

Cr Kevin Powell
Cr Catherine Watkins

2.3 APPROVED LEAVE OF ABSENCE

Nil

2.4 VISITORS

Nil

3. PUBLIC QUESTION TIME

Nil

4. DECLARATIONS OF INTEREST BY MEMBERS

4.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A

Chief Executive Officer declared a Financial Interest in Item 16.1

4.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT SECTION 5.6

Nil

4.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C

Nil

5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

6. PETITIONS/DEPUTATIONS – PRESENTATIONS

Nil

7. CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON THURSDAY 19 MAY 2022

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/071

That the Minutes of the Ordinary Meeting of Council held on Thursday 19 May 2022 and circulated to all Councillors, be confirmed as a true and accurate record.

Moved Cr Doney **Seconded Cr Lukins** **Carried 5/0**

8. BUSINESS ARISING FROM MINUTES

8.1 REGISTER OF COUNCIL RESOLUTIONS

All Council Resolutions (except procedural motions) will be added and shown for at least the following Council Meeting. When a resolution has been reported as completed to a Council Meeting, it will be marked as hidden for all subsequent reports. Project updates since the last reporting cycle have been bolded for ease of reference.					
DATE	**RES NO. OCM**	**COUNCIL RESOLUTION**	**RESP. OFFICER**	**ACTION TAKEN**	**ESTIMATED COMPLETION DATE**
		That it be recommended to Council that donated historical machinery be displayed on the corner of Scaddan St & Kukerin Rd South with interpretive signage	SPM	On hold pending entry statement location, land survey and approval from relevant authorities. Land surveys have now been finalised. Pike Road realignment will require further land tenure approvals before the display can be approved for siting. Shire CEO has contacted Smith Family to provide an update and to ensure donation of machinery is still available and safe guarded. **Agenda Item to Council June 2022 meeting regarding dedication of road alignment to progress process**.	Jun-23
20-Feb-20	2020/823	That expenditure of up to $6,000 for the design and installation of the Dumbleyung Townsite Historical Walk Trail Sign be approved from the current Townscape budget.	SPM	Townscape have marked locations for Shire to install, Shire to check if any third-party approvals are required. Signs to be powder coated prior to final installation. Concrete bases have been laid, signs powder-coated	Jul-22

				and signs installed. Some signs will require reprinting and re-installation due to errors sited. **Ray Ford signage has been contacted for reprints.**	
21-May-20	2020/893	That the expenditure of up to $12,000 be approved from the Kukerin Townscape budget for the Southern Kukerin Entry Statement subject for consideration in the 20-21 Budget.	SPM	In progress. Waiting on investigations over land ownership due to road realignments. Land surveys now finalised. Pike Road realignment will require further land tenure approvals before the display can be approved for siting. Refer to first item for update Re; machinery donation.	Jun-23
17-Dec-20	2020/999	That up to a maximum of $100,000 be allocated to the build aspect of the Bain Estate Memorial Shelter Project from the Bain Estate Reserve Fund with further details to be provided on finishing the project for consideration for further funding.	SPM	Amy Bairstow appointed as graphic designer and has been liaising with Bruce Rock Engineering. Final site location has been selected; plans now Certified. Require PTA approval before proceeding. Quotes are still being sought for final costings and still waiting approval from the Public Transport Authority (PTA). No response from request for quotes (6 steel fabricators & installers sourced). PTA still to consider request to install memorial on their land.	Jun-23
15-Jul-21	2021/1103	1. The following significant projects are researched in priority order for potential inclusion in the Local Roads and Community Infrastructure Program – Phase 2 application bundle totaling $303,229:	SPM	The Dumbleyung townsite community (Horse Paddock) dam project is a partnership with	Jul-22

		1 - New Dumbleyung Dam 2 - Improved mobile phone coverage in South Kukerin/Merilup 3 - Dumbleyung Town Hall and Shire Office Extension 2. The following small projects are researched in priority order for potential inclusion in the Local Roads and Community Infrastructure Program – Phase 2 application bundle totaling $303,229: 1 - Dam Cleaning of Kukerin Main Oval Dam 2 - Dumbleyung Information Shelter & Bus Stop Upgrade 3 - Sculpture by Night 4 - Dumbleyung Town Hall Lighting/Upgrades		Department of Water & Environmental Regulation (DWER). Final designs completed and approved. **Request for quotes received. Quotes received will put project over budget. Discussions currently being held with DWER to provided additional support for the overbudget amount. Council approved redevelopment of old Horse Paddock Dam with LRCI2 grant funding. The funding was to be acquitted by 30 June 2022. An extension has been sought.**	
16-Sep-21	2021/1136	That $20,000 be allocated in the 2021/22 Shire of Dumbleyung budget to progress the Lake Development Project through Steps 4-7 if they are able to be progressed.	SPM	Currently sourcing environmental consultants for Step 4 - Undertake an Environmental Impact Assessment (possible DWER requirement). Quotes have been obtained and report prepared for Council consideration. Scoping work awarded to Emerge. **Shire project manager hosted on site meeting with Emerge, report to follow**.	Dec-22
16-Sep-21	2021/1137	That Council approve the expenditure of up to $15,000 for the Kukerin Youth Space design and feasibility investigation.	SPM	Quotes received and Geotech surveyor approved**.** Consultant appointed (Skate Sculpture) for possible design. Preferred site selected, awaiting Kukerin PAG feedback on desired next steps i.e. project staging. **Further**	Aug-22

				onsite meeting held with consultant late May 2022.	
16-Sep-21	2021/1138	1. The Committee request that the Shire of Dumbleyung go back to the Architect (H&H Architects) to seek a revised Concept Design in accordance with attached Concept Plan. 2. That Council endorse the varied scope as provided by Core Business (email copy attached) with work to commence following acceptance of an approved Concept Design. Note: The Committee noted the potential need for additional funding for completing future grant applications.	SPM	Latest concept plans have been received and forwarded to Stubbs Park representatives for review and input, including kitchen design. **Project working group has met and provided a list of further design edit requests and clarifications to the contracting Shire Architect**.	Aug-22
21-Apr-22	2022/040	That Council approval the construction of a new steel framed shed 7 metres long x 5 metres wide x 2.8 metres high with a Fielders TL5 /Fielders corri (Surf-mist) roof and Fielders TL5 /Fielders corri (Surf-mist) walls for private storage at Lot 245 (30) Dawson Street, Dumbleyung. The approval is subject to compliance with the following conditions and advice notes:- Conditions 1. The development to be undertaken in a manner consistent with the supporting plans submitted with the application unless otherwise approved by Council. 2. The oversize shed is of steel frame, construction with a total floor area not exceeding the 35m_2 (as show on the submitted plan). 3. The new oversize shed shall have a side elevation wall height of no greater than 2.8 metres height and a maximum ridge height of 3.2 metres. 4. All stormwater generated by the new shed shall be managed and disposed into Council street drainage. 5. The shed is not to be amended without further approval of Council. 6. The shed is for the purpose of private storage. Advice Notes 1. A completed building permit must be approved by the Shire's Building Surveyor.	SPM	**Project deferred following DOI resignation announcement.**	Deferred

		2. The development on the land is required to comply with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application.			
21-Apr-22	2022/041	That the relocation of the Bluebird Lodge from Lot 38(29) Harvey Street (the Shire of Dumbleyung Caravan Park) to Lot 64(32) the Shire of Dumbleyung works depot be approved subject to the following: 1. A completed building permit must be approved by the Shire's Building Surveyor. 2. The development on the land is required to comply with the National Construction Code of Australia. 3. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application.	SPM	**Shire purchase order issued to Countrywide Transporters uplift scheduled for mid-July 2022.**	Aug-22
21-Apr-22	2022/042	That Council approve the Development Application for replacement accommodation units at the Dumbleyung Caravan Park in accordance with the following:- 1. Procure two x two-bedroom SS Broadwater type units which gives two points of accommodation and accommodates up to 12 persons, estimated cost $272K. 2. Funding required is budgeted by utilising $80K (new depot office & amenities building remaining funds), $30K (underspend in Dumbleyung Caravan Park building maintenance) and $81K from reduced budget transfer to Emergency Services Reserve and $81K from the Building Reserve. 3. Final location of the accommodation units to be in the same proximity as the previous Bluebird Lodge. Advise Note: Tenders will be required if the value is greater than $250,000 as detailed in the Shire of Dumbleyung Purchasing Policy 3.4.	SPM	**Project management meeting held with preferred supplier on 3 June 2022 in Perth to finalise pricing and way forward. Draft contracts to build currently under review.**	Dec-22

19-May-22	2022/056	1. That Policy 2.17, Landcare Co-Ordinator be removed from the Shire of Dumbleyung Policy Manual from 1st July 2022 and the Policy Manual be updated accordingly. 2. The Shire supports the establishment of a small working group of Landcare Steering Committee representatives and Shire Councillors (2 each) to enter into discussions to explore potential transitional and new model arrangements for Landcare.	CEO	**Working group established, initial joint meeting held on 23 May 2022.**	Complete
19-May-22	2022/057	That Council approve the application from Ms Samantha Vine (nee Gleadhill) to keep three (3) dogs at 17 Taylor Street, Dumbleyung. This approval is not transferrable to a new owner or another property and is for the following dogs only: Name Breed Registration # Carly American Staffy X 230004 Kirra Shar Pei 220047 Grace Staffordshire x Ridgeback TBA	Admin / Tenancy	**Confirmation letter signed and issued to applicants.**	Complete
19-May-22	2022/059	That Council fund the Kukerin Practical Pistol Club's application for the Bain Estate Future Fund round 2022/23 totalling $26,160.	Rates / Payroll	**Shire confirmation of funding letter sent to applicant.**	Complete
19-May-22	2022/060	That the funding of the Doctors Services, Emergency Services, CAT's Transport Vehicle, St John Ambulance First Aid Training & Rate Refund be removed from the Bain Estate Future Fund and be considered as part of the Shire Annual Budget process.	DoCS	**Funding to be included in the 2022/23 Annual Budget for Council consideration.**	Jul-22
19-May-22	2022/061	That Council invite St John Ambulance to reapply to the Bain Estate Future Fund for the changeover of Ambulances.	Rates / Payroll	**Payroll/Rates Officer has contacted St John's Ambulance and will make further contact to clarify.**	Jun-22
19-May-22	2022/062	That the following people be appointed as Fire Control Officers for the 2022/23 season: NIPPERING Jon Ward Jamie Dare Daniel McDougall Dayle Lloyd	LEMC / CESM	**Fire Control Officers updated on relevant documents.**	Complete

		Trevor Dawson KUKERIN Kim Gooding Chad Davidson Ross Robinson Grant Lukins Mark Pearce Paul King Peter Joyce MOULYINNING Ricky Mott Todd Gray Bradon Mott David Head Damien Gooding DONGOLOCKING Shayne Smith Ken Wright			
19-May-22	2022/063	That the Shire of Dumbleyung ensure Notice of Meeting for the Bushfire Advisory Committee meeting be published two weeks prior to the meeting being held, annually.	LEMC / CESM	**LEMC Officer has updated their calendar to ensure the notice is published as required.**	Complete
19-May-22	2022/064	That Council adopts the Annual Firebreak including the requirement to install firebreaks and that Council continue with the Annual Inspection by air and/or ground and follow up any non-compliance as soon as possible after the 1st November 2022.	LEMC / CESM	**LEMC Officer has updated Annual Firebreak Notice, these will be sent out in July/August 2022. Calendar updated to ensure firebreak inspections are carried out as required.**	Complete
19-May-22	2022/069	That Council adopts the Chief Executive Officer 2022/23 Key Performance Indicators.	PRO	**CEO 2022/23 KPI's noted on personnel file.**	Complete

9. ANNOUNCEMENT BY THE PERSON PRESIDING WITHOUT DISCUSSION

Cr Powell has been sent flowers whilst he has been in hospital as per the Council Policy and we hope he recovers well.

It is disappointing to hear that our Director of Infrastructure, Darryn Watkins is leaving but we wish him all the best in his new employment outside of Local Government.

23 May 2022 - Attended the Landcare Working Group Meeting.

15 June 2022 – Attended the Dumbleyung Swimming Pool Project Working Group Meeting.

9.1 CENTRAL COUNTRY ZONE UPDATES

Nil

10. REPORTS TO COUNCIL

10.1 CHIEF EXECUTIVE OFFICERS REPORT

10.1.18 CORPORATE BUSINESS PLAN – PROJECT INITIATION

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Shire of Dumbleyung
FILE REFERENCE:	0193 – Corporate Management Planning
AUTHOR:	Chief Executive Officer
REVIEWED BY:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	8 June 2022
ATTACHMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/072

It is recommended that Council endorse the proposed Project Initiation activities as reflected in this agenda item, including the identification of budget resources to proceed to Plan stage.

Moved Cr Knight **Seconded Cr Hasleby** **Carried 5/0**

PURPOSE
The purpose of this item is for Council to consider a request to **Initiate** key strategic projects and activities as reflected in the adopted Shire of Dumbleyung 2022-2027 Corporate Business Plan.

STRATEGIC IMPLICATIONS
The Shire of Dumbleyung 2022-2027 Corporate Business Plan (CBP) aligns with the Shire of Dumbleyung 2022-2032 Strategic Community Plan (SCP). The SCP was adopted by Council at its February 2002 Meeting

and the CBP was further adopted by Council at its April 2022 Meeting. The SCP details 'what' the Shire intends to do and CBP outlines 'how' the Shire intends to do it.

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Local Government Authorities (LGA's) are legislatively required to establish and adopt both a SCP and CBP in accordance with the *Local Government Act 1995*.

FINANCIAL AND STAFFING IMPLICATIONS
There are significant human and financial resourcing requirements to deliver on each of the strategic projects and activities as identified in the SCP. Once Council has given its endorsement to progress with (**Initiate**) specific initiatives, Shire officers will prepare a further report to Council on the estimated costs to move into the **Planning** stage of each activity.

RISK IMPLICATIONS
This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be **Low**. The next **Planning** stage will incur a higher level of risk as key projects are properly defined and scoped out to determine cost inputs, including potential vulnerabilities.

COMMUNITY ENGAGEMENT AND CONSULTATION
The Shire of Dumbleyung SCP culminated from a significant community engagement effort conducted in 2021 to inform direction setting around key messages to '*Increase population. Attract new businesses. Be a destination. Maintain our facilities*'.

BACKGROUND
The Shire of Dumbleyung SCP is a bit different to most other similar LGA strategic plans in so far as key specific project priorities and activities are identified, all having the potential to transform the Shire of Dumbleyung community and economy. Being strategic project and activity targeted, the Shire of Dumbleyung CBP has intentionally been structured using a project management framework. Council endorsement is required by Shire officers prior to the commencement of the next identified stage with each step being ***Initiate, Plan, Execute and Close***. This agenda item seeks Council endorsement to **Initiate** certain projects and activities with a level of justification in support of each initiative.

OFFICER'S COMMENT
The Shire of Dumbleyung CEO has reviewed the CBP and recommends that the following projects and activities be **Initiated**:-

1. Dumbleyung Alternative Water Access Study

The Shire of Dumbleyung is one of five LGA's identified as a Southern Wheatbelt regional grouping tasked with developing a pilot Regional Drought Resilience Plan (RDRP) aligned with the Federal Government Future Drought Fund Act 2019. The legislated program has earmarked $100m per annum support to Australian farmers and communities for approved project priorities coming out of each regional drought plan. A draft RDRP is required to be completed by 30th June 2022 for submission with the Federal Government. Some residual planning funding could potentially be available to scope up a key project priority identified in the regional plan. The identification, supply, storage and access to sufficient water resources has been confirmed as a key jointly agreed project priority of interest by the RDRP Project Working Group. This could provide an opportunity for the Shire of Dumbleyung to pursue its Dumbleyung Alternative Water Access Study priority through this regional alignment.

2. SME Business Enhancement Plan

Through 4WDL, in partnership with the Wheatbelt Development Commission, the Shire of Dumbleyung is participating with an initial Key Worker Housing Analysis. The aim of this work is to complete a Housing Demand Analysis and an Executive Summary Report highlighting key findings for each participating LGA and an analysis and recommendations for resolving current supply (shortage) issues. Economic modelling of these

impacts will also be considered. This could be the first important step in progressing with a Business Case around potential housing supply solutions.

The Shire of Dumbleyung has also separately progressed with the procurement (purchase) of freehold light industrial land in Dumbleyung for the potential development of commercial sheds to accommodate existing and new trade type businesses. Concept design work has also been initiated to investigate development options to maximise use of the land for as many commercial businesses as possible.

3. Dumbleyung Lake Masterplan

There are significant opportunities for the Shire of Dumbleyung in seeking full circumference access to Dumbleyung Lake. The opportunities extend to walk and bike trail development, Aboriginal cultural & tourism interpretation development, fauna & flora interpretation and the Donald Campbell record breaking feat. The Lake's reasonably close proximity to the Dumbleyung townsite also creates stronger linkages between the two key sites bringing additional economic benefit around increased visitation, overnight stays, local spend, etc. The need to commence this project is driven by the key (sensitive) stakeholder engagement process required with farmers that have existing land tenure at/around Dumbleyung Lake.

For Kukerin, there is a need (& opportunity) to create a world class entry statement ('coat of arms' type) that showcases the two major yabby and emu businesses in the area.

4. Dumbleyung Streetscape Masterplan & Kukerin Entry Statement

Through previous commitments given to the Dumbleyung Townscape Committee, the Shire of Dumbleyung has commenced with community engagement activities to identify potential transformational initiatives to make Dumbleyung and Kukerin 'must see' tourism destinations in their own right. A number of well attended workshops have already been held and a follow up survey has also been commissioned. The aim is to establish a masterplan of key project initiatives that assist in turning (transforming) our two towns into major tourist Destinations (aligned with one of the four key SCP community messages, i.e. '*Be a destination'*).

5. Dumbleyung Short Stay Accommodation Plan

Through 4WDL, the Shire of Dumbleyung has commissioned a consultancy to investigate future tourist accommodation options in each of the participating LGA's. The aim is to establish a Tourism Short Term Stay Accommodation Action Plan with clear and logical recommendations (and steps) to progress to deliver on the plan. The consultancy includes the preparation of a high level (glossy) pitch doc that summarises plan outcomes, recommendations, including key economic impacts. The pitch doc should be of a suitable quality and standard to enable 4WDL to advocate to external parties for grant and/or private sector support for plan implementation, including infrastructure investment.

Other key strategic project priorities may be **Initiated** (subject to Council endorsement) during the 23FY if resources and/or the opportunity arises. Some projects also have other dependencies that will require resolution prior to commencement e.g. Dumbleyung 'Smart Farming' Development Plan, which requires the FSG wireless broadband internet project to be commissioned to enable enterprise grade connectivity to be established for farms in close proximity to the tower infrastructure (coverage area).

10.1.19 WALGA ADVCOCACY - MANAGEMENT OF VOLUNTEER BUSHFIRE BRIGADES

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Shire of Dumbleyung
FILE REFERENCE:	0119 – Emergency Services/Bushfire Brigades
AUTHOR:	Chief Executive Officer
REVIEWED BY:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	8 June 2022
ATTACHMENT:	WALGA Info Page & Proposed Advocacy Position Paper
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/073

It is recommended that Council endorses the following:-

1. The WALGA proposed advocacy position to the State Government for:-
- **a) A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;**
- **b) The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;**
- **c) Mandatory training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and volunteers.**

2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).

3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.

4. The adoption of WALGA recommended Hybrid Model for the future management of Bush Fire Brigades.

Moved Cr Doney **Seconded Cr Hasleby** **Carried 5/0**

PURPOSE
The purpose of this item is for Council to consider the adoption of an advocacy position as proposed by WALGA for the future management of local Bush Fire Brigades, including the recommended Hybrid Model.

STRATEGIC IMPLICATIONS
N/A

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Western Australian Local Governments have extensive roles and responsibilities prescribed in the State Emergency Management Framework (State Framework) across the emergency management activities of prevention, preparedness, response, and recovery. Relevantly, pursuant to the Bush Fires Act 1954, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

FINANCIAL AND STAFFING IMPLICATIONS

Operation and maintenance costs of our bush fire brigades need to rise to achieve compliance with the requirements set out in the Work Health and Safety Act 2020. Not all of these costs have been fully mapped out with a subset of estimated items listed below;

- One-off supply items of PPC/E to all volunteers to get them to the DFES standard allocation, estimated at $205,580 for our 198 registered active volunteers.
- Fair wear and tear replacement of PPC/E items, estimated at $54,100 per annum for our 198 registered active volunteers.
- Increasing insurance premiums for volunteer personal injury & accident cover, currently at $91.20 per volunteer per annum, which is expected to rise.
- Delivery of training for active registered volunteers at an estimated cost of $109,745 over 3-5 years, with an ongoing estimated annual cost of $5,180 excluding staff and contractor costs, travel and accommodation where courses are hosted more than 50kms from the volunteer's station.
- Any remediation or renovation works required to bring fire stations into compliance with the relevant building codes as a publicly accessible facility.

RISK IMPLICATIONS

This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be High. The requirements of the new Work Health and Safety (WHS) Act 2020, enacted in March 2022, have heightened concerns in the local government sector regarding risk and liability in the management of BFBs, resourcing requirements and training and competency.

COMMUNITY ENGAGEMENT AND CONSULTATION

The Shire of Dumbleyung Chief Bush Fire Control Officer has been contacted for comment. The CBFCO has expressed concern over the potential for DFES to become the main contact and formal lead agency for bushfire volunteers to report, if the decision is made for the Shire of Dumbleyung to transfer its bushfire responsibilities to the State Government.

Community Emergency Services Manager – Noted a preference for an advocacy position to transfer brigades to the State Government to limit risk, liability and financial impact to the Shire with respect to operating and managing bush fire brigades with the perceived current limitations on capacity, capability and resources.

BACKGROUND

FESA (now the Department of Fire and Emergency Services (DFES)) was established in 1999 for the purpose of improving coordination of the State's emergency services, replacing the Fire Brigades and Bush Fires Boards . DFES provides strategic leadership for emergency services across WA. DFES manages the career fire and rescue service, as well as a number of volunteer emergency services: Volunteer Fire and Emergency Services (VFES); Volunteer Fire and Rescue Service (VFRS); State Emergency Services (SES); and Marine Rescue Western Australia.

Bush Fire Brigades are established under the Bush Fires Act 1954 by local governments, with advice and training support available through DFES as the peak body in the State. Currently there is no legislated or mandated consistent approach to the operation and management of bush fire brigades by the 137 local governments in Western Australia.

Around Australia: -

- WA is the only State in Australia in which Local Governments manage bushfire volunteers (pursuant to the Bush Fire Act 1954).
- In New South Wales, the NSW Rural Fire Service, which makes up the world's largest firefighting volunteer services, is managed by the NSW Government.
- Similarly, the Victorian Government manages the Country Fire Authority which manages regional fire services in Victoria.

- In South Australia, the Fire and Emergency Services Act 2005 (SA) provides for the South Australian Country Fire Service (SACFS) being established as a body corporate, currently managing 14,000 volunteers. The SACFS is responsible to the Minister for Emergency Services.
- In Queensland, the Fire and Emergency Services Act 1990 (Qld) provides for the establishment of rural fire brigades, with the Commissioner responsible for the efficiency of rural fire brigades.
- The Tasmanian Fire Service sits under the State Fire Commission, established under the Fire Service Act 1979, with more than 200 fire brigades across Tasmania, 350 career firefighters and 5000 volunteers.
- The ACT Rural Fire Service sits under the ACT Emergency Services Agency and is responsible for all bush and grass fires in rural ACT areas, through 450 volunteers in eight brigades.
- Bushfires NT is a division of the Department of Environment, Parks and Water Security, which is responsible for administration of the Bushfires Management Act 2016. The Minister appoints members of the Bushfires Council and regional bushfires committees.

The introduction of the Work Health and Safety Act 2020 has shone a spotlight on Local Government responsibilities for managing BFBs. In addition, the State Government is currently drafting the Consolidated Emergency Services Act, which consolidates the Fire Brigades Act 1942, Bush Fires Act 1954 and Fire and Emergency Services Act 1998 into a single piece of legislation, anticipated to be released as a Green Bill in early 2023. Therefore consultation on a new Advocacy Position with respect to management of BFBs is timely.

OFFICER'S COMMENT

The localised culture and history of BFBs in WA has had a large influence on the way that Local Governments engage with and manage BFBs. Many BFBs operate in an independent and self-sufficient way, which Local Governments encourage and support, as this contributes to expansion of the volunteer network in the local community, while also building community networks and resilience.

Communities, and therefore many Local Governments, have a significant interest in volunteering and BFBs, with some Local Governments very involved in the establishment, management and operation of their local BFBs. Therefore it is essential that any future management arrangements, including the transfer of responsibility for management of BFBs to the State Government, should be a voluntary process available to Local Governments that do not have the capacity, capability or resources to manage BFBs. It is also essential that the integrity of the Bush Fire Service is maintained, whatever the arrangements for the management of BFBs.

WALGA has considered four options for the future management of BFBs; including:-

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Based on the feedback received from Local Governments in the WALGA Emergency Management Survey and the other considerations as outlined, WALGA consider it appropriate to support a **hybrid model** for the management of BFBs. A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Another important consideration is the legal responsibility and obligations placed on Local Government CEO's and senior staff under the WHS Act as responsible officers in ensuring that BFBs are appropriately managed and kept safe. In essence, volunteers are to be treated and managed no differently to paid employees in terms of ensuring their safety and welfare. Maximum penalties extend to $10M and/or 20 years in jail for significant breaches or failures in compliance to the *WHS Act.*

Our senior volunteers have been extended protection for their role as an officer under the *WHS Act*, while retaining liability for their role as a worker. This provides protection for the Chief Bush Fire Control Officer as the head of the Shire's bush fire service organisation, with all the liability being passed to the Shire.

This responsibility is not extended to Councillors, except for the potential of organisational fines or penalties on the Shire (Council) itself for any proven negligent acts or omissions. Councillors can also be designated as an Officer under the *WHS Act* in limited situations where Council inhibit the administration from carrying out necessary steps to comply with the legislation.

INFOPAGE

To: **All Local Governments**

From: Susie Moir, Resilient Communities Policy Manager

Date: 20 May 2022

Reference: **05-024-02-0059SM**

Priority: High

Subject: **Proposed Advocacy Position on Arrangements for Management of Volunteer Bushfire Brigades**

Operational Area:	**CEO, Emergency Management**
Key Issues:	• The Association is consulting the Local Government sector on a proposed Advocacy Position on the arrangements for management of volunteer Bush Fire Brigades. • Responses to the proposed Advocacy Position Paper are requested by **8 July 2022**. • Sector feedback will inform a final position to be considered by WALGA State Council in September 2022.
Action Required:	• Local Governments are encouraged to provide a written response or submit a response through the survey. • A formal Council resolution will assist the Association understand the sentiment of the sector.

Background

Western Australian Local Governments have extensive roles and responsibilities embedded in the State Emergency Management Framework across the emergency management spectrum of prevention, preparedness, response, and recovery. Under the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs). 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers.

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

The State Government is currently drafting the *Consolidated Emergency Services Act* (CES Act), which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and Fire and Emergency Services Act 1998 into a single piece of legislation, anticipated to be released as a Green Bill for consultation in early 2023.

The introduction of the *Work Health and Safety Act 2020* has also shone a spotlight on Local Government responsibilities for managing volunteer BFBs.

Comment

The development of the CES Act represents a important and timely opportunity for the sector to determine its position on the management of volunteer BFBs. An endorsed advocacy position will guide the Association in its engagement with the State Government on this issue.

WALGA has prepared the attached proposed Advocacy Position for the sector's consideration.

An six week period for sector consultation is designed to enable Local Governments to engage with relevant stakeholders, including volunteers, and for Councils to consider their position. Feedback on the proposed position will be reviewed and inform a final position to be considered by WALGA State Council in September 2022.

Further information

Please contact WALGA's Resilient Communities Policy Manager, Susie Moir smoir@walga.asn.au or 9213 2058**.**

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Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position

May 2022

em@walga.asn.au www.walga.asn.au 08 9213 2000

Table of Contents

Table of Contents 1

Executive Summary 2

How to Comment on This Paper 2

Introduction 3

Background 4

Current Arrangements in WA 5

Considerations for Future Bush Fire Brigade Management Arrangements 5

Local Government Views 5

Recommendations of Previous Reviews 6

Work Health and Safety Act 2020 6

Volunteer Insurance 7

Sector Capacity, Capability and Resourcing 7

Bush Fire Service and Volunteerism 7

Options for future management of BFBs 8

Proposed Position 8

Management of Bush Fire Brigades 9

How to Provide a Response to this Paper and Proposed Position 10

APPENDIX ONE - Proposed Emergency Management Advocacy Position Statements 11

Acknowledgement

The WA Local Government Association (WALGA) acknowledges the Traditional Owners of the land and pays respects to Elder's past, and present. WALGA acknowledges the continuing knowledge and cultural practices that they bring to the Local Government and Emergency Management sectors to support resilient and sustainable land management on WA landscapes.

Executive Summary

Western Australian Local Governments have extensive roles and responsibilities prescribed in the State Emergency Management Framework (State Framework) across the emergency management activities of prevention, preparedness, response, and recovery. Relevantly, pursuant to the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

This Paper proposes a new Advocacy Position on the management of BFBs to guide the Association's emergency management advocacy on behalf of Local Government, and in particular its engagement with the State Government on the development of the *Consolidated Emergency Services Act* which is expected to be released for stakeholder consultation in early 2023.

How to Comment on This Paper

Local Governments are encouraged to provide a written response to this Paper or to complete the survey. Formal Council resolutions will assist the Association understand the sentiment of the sector on this important issue.

The Paper outlines the proposed Advocacy Position, followed by the background and rationale for the new position.

Questions are provided at the end of the Paper to guide feedback.

For further information please contact WALGA's Resilient Communities Policy Manager, Susie Moir via 9213 2058 or smoir@walga.asn.au

Feedback should be provided in response to the questions via email to em@walga.asn.au by **5pm Friday 8 July 2022.**

Introduction

This Paper seeks Local Government's views on a new WALGA Advocacy Position on the management of volunteer bush fire brigades (BFBs).

WALGA Advocacy Positions guide WALGA's policy, advocacy and capacity building activities and support a consistent and whole-of-sector approach.

The introduction of the *Work Health and Safety Act 2020* has shone a spotlight on Local Government responsibilities for managing BFBs. In addition, the State Government is currently drafting the *Consolidated Emergency Services Act*, which consolidates the *Fire Brigades Act 1942, Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill in early 2023. Therefore consultation on a new Advocacy Position with respect to management of BFBs is timely.

In 2012, 2019 and 2021, WALGA undertook comprehensive consultation with Local Government in relation to emergency management matters.

In 2021 WALGA undertook a comprehensive Local Government Emergency Management Survey to ascertain the sector's sentiment with respect to their emergency management responsibilities. 104 Local Governments responded to the Survey. Responses were provided by:

- 36 Chief Executive Officers
- 18 Community Emergency Services Managers
- 50 Local Government officers

As part of the survey Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

These Survey responses reinforce that it is timely to engage with the sector on this issue.

WALGA has been undertaking a process to update our Advocacy Positions, and as a result has prepared eight new Advocacy Position Statements relating to Emergency Management, which will be considered at the July 2022 State Council meeting, as listed in Appendix 1. These new Advocacy Positions are based on previous State Council endorsed submissions, recommendations from significant reviews and inquiries, and information and priorities captured in sector-wide consultations.

A comprehensive Advocacy Position regarding the *Consolidated Emergency Services Act*, is outlined in Appendix 1, Advocacy Position 8.4.

Background

FESA (now the Department of Fire and Emergency Services (DFES)) was established in 1999 for the purpose of improving coordination of the State's emergency services, replacing the Fire Brigades and Bush Fires Boards[1]. DFES provides strategic leadership for emergency services across WA. DFES manages the career fire and rescue service, as well as a number of volunteer emergency services: Volunteer Fire and Emergency Services (VFES); Volunteer Fire and Rescue Service (VFRS); State Emergency Services (SES); and Marine Rescue Western Australia.

Around Australia:

- WA is the only State in Australia in which Local Governments manage bushfire volunteers (pursuant to the *Bush Fire Act 1954).*
- In New South Wales, the NSW Rural Fire Service, which makes up the world's largest firefighting volunteer services, is managed by the NSW Government[2].
- Similarly, the Victorian Government manages the Country Fire Authority which manages regional fire services in Victoria[3].
- In South Australia, the *Fire and Emergency Services Act 2005* (SA) provides for the South Australian Country Fire Service (SACFS) being established as a body corporate, currently managing 14,000 volunteers. The SACFS is responsible to the Minister for Emergency Services[4].
- In Queensland, the *Fire and Emergency Services Act 1990* (Qld) provides for the establishment of rural fire brigades, with the Commissioner responsible for the efficiency of rural fire brigades[5].
- The Tasmanian Fire Service sits under the State Fire Commission, established under the *Fire Service Act 1979*[6], with more than 200 fire brigades across Tasmania, 350 career firefighters and 5000 volunteers.
- The ACT Rural Fire Service sits under the ACT Emergency Services Agency[7] and is responsible for all bush and grass fires in rural ACT areas, through 450 volunteers in eight brigades.
- Bushfires NT is a division of the Department of Environment, Parks and Water Security, which is responsible for administration of the *Bushfires Management Act 2016*[8]. The Minister appoints members of the Bushfires Council and regional bushfires committees.

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[1] https://www.dfes.wa.gov.au/site/about-us/corporate-information/corporate-history/corporate-history.html
[2] https://www.rfs.nsw.gov.au/about-us/history
[3] https://www.cfa.vic.gov.au/about-us/who-we-are
[4] Part_B_2015_South_Australian_Country_Fire_Service.pdf (audit.sa.gov.au)
[5] Fire and Emergency Services Act 1990 (legislation.qld.gov.au)
[6] TFSAnnualReport2021.pdf (fire.tas.gov.au)
[7] Emergencies Act 2004 | Acts
[8] Legislation Database (nt.gov.au)

Current Arrangements in WA

In Western Australia 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers. The Bush Fire Service is the largest volunteer emergency service by a significant margin:

- Bush Fire Service: 19,639 volunteers
- Fire and Rescue Service: 2,486 volunteers
- State Emergency Services: 2001 volunteers
- Volunteer Fire and Emergency Services: 926 volunteers
- Emergency Services Cadet Corps: 2,261 volunteers
- Marine Rescue Service: 1,559 volunteers[9].

The number of BFBs managed by Local Governments varies from one up to 20. For example, the Shire of Cranbrook, which has a population of 1000 people, annual revenue of $8 million and 29 employees manages 11 BFBs. The City of Mandurah, population 88,000, annual revenue of $116 million and 678 employees, manages one BFB.

DFES also manages some BFBs. This includes seven bushfire brigades within the Kimberley and seven bushfire brigades within the Pilbara regions, under Memorandums of Understanding (MOU) with relevant Local Governments which make DFES responsible for the day-to-day management of the BFB and all response activities, excluding in relation to land tenure managed by the Department of Biodiversity, Conservation and Attractions.

Under this arrangement, Local Governments maintain responsibility for administering the *Bushfires Act* and carry out activities such as inspecting fire breaks and issuing burning permits.

The Local Government Grants Scheme (LGGS) Manual (Appendix 1) outlines five different 'profiles' for Bush Fire Brigades, as follows:

- Farmer Response Rural Brigades
- Pastoral Emergency Management
- Rural Brigades
- Settlement Brigades (Rural/Semi Rural)
- Urban Brigades (Defensive/Structural/Breathing Apparatus).

Considerations for Future Bush Fire Brigade Management Arrangements

Local Government Views

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

[9] DFES Volunteering, April 2022

Detailed comments provided in the WALGA survey indicated a strong preference for the State Government to be responsible for all emergency management matters in Western Australia, including the management of BFBs.

Recommendations of Previous Reviews

Over the years there have been many calls for transformational change to the State Emergency Management Framework, in particular rural fire management.

The Ferguson Report on the 2016 Waroona Bushfire recommended that the State Government establish a rural fire service to address perceived issues in rural fire management, including insufficient capacity and unsuitable governance to deliver rural fire services. In 2017 the State Government hosted a bushfire mitigation summit at which a number of options were considered by stakeholders: a rural fire service operated within DFES; a rural fire service operated within DFES with autonomy; and a dedicated rural fire service that operated independently. Options to transfer the management of all BFBs under one umbrella – DFES or other – were also explored.

The 2017 Economic Regulation Authority Review of the Emergency Services Levy (ESL) considered the extent to which the ESL should be available to fund the administrative and/ or operational costs of a rural fire service, although it was outside the terms of reference for the ERA to examine the merits of a rural fire service or form a view on the best model of a rural fire service[10]. A number of Local Governments provided submissions to the ERA Review that supported the creation of a rural fire service[11].

Work Health and Safety Act 2020

The requirements of the *Work Health and Safety Act 2020*, enacted in March 2022, have heightened concerns in the sector regarding risk and liability in the management of BFBs, resourcing requirements and training and competency.

The shared responsibility for the health and safety of BFB volunteers adds further complexity to the management of BFBs and responsibilities. Local Governments, DFES, and in some cases the Department of Biodiversity, Conservation and Attractions (DBCA), have a shared duty of care to BFB volunteers due to Controlling Agency activities at incidents, and funding mechanisms (LGGS) for BFB operations and capital equipment.

DFES has a role as the lead fire and emergency services agency in WA for preparing training resources and standard operating procedures. DFES is currently developing additional resources suited to each of the above BFB 'profiles', specifically the management and training of BFBs. These additional resources will be discussed further with the sector in the coming months.

Whether the management structure for BFBs could be aligned to reflect the current operations of different brigade 'profiles', as provided in the LGGS Manual and outlined on Page 5 of this Paper, would require further discussion between DFES and the Local Government sector. This could allow for scalability of BFBs depending on location, resources and capabilities.

[10] ERA Review of the ESL, 2017, pg 185
[11] ERA ESL Review – summary of submissions to issues paper and draft report

Volunteer Insurance

Local Governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from $250,000 to $750,000. In addition, the annual cost of insurance has nearly doubled (92%) from $47.50 to $91.20 per volunteer, and it is expected that this trend will continue[12].

Sector Capacity, Capability and Resourcing

Local Governments vary in their capability, capacity, and resources to manage BFBs, as well as their other extensive legislative responsibilities and requirements[13].

By way of overview, Local Governments in Western Australia:

- vary in size from less than 1.5 to over 370,000 square kilometres;
- have populations of just over 100 to more than 220,000 people;
- employ fewer than 10 to over 1000 staff; and
- have revenue (2019-20) ranging from just over $2 million to just over $225 million[14].

Bush Fire Service and Volunteerism

The localised culture and history of BFBs in WA has had a large influence on the way that Local Governments engage with and manage BFBs. Many BFBs operate in an independent and self-sufficient way, which Local Governments encourage and support, as this contributes to expansion of the volunteer network in the local community, while also building community networks and resilience.

Communities, and therefore many Local Governments, have a significant interest in volunteering and BFBs, with some Local Governments very involved in the establishment, management and operation of their local BFBs. Therefore it is essential that any future management arrangements, including the transfer of responsibility for management of BFBs to the State Government, should be a voluntary process available to Local Governments that do not have the capacity, capability or resources to manage BFBs. It is also essential that the integrity of the Bush Fire Service is maintained, whatever the arrangements for the management of BFBs.

[12] Data provided by LGIS, 17 May 2022
[13] 2021 Local Government Emergency Management Capability report - SEMC
[14] Department of Local Government, Sport and Cultural Industries

Options for future management of BFBs

Four options are identified for the future management of BFBs:

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).

2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.

3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.

4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Proposed Position

Based on the feedback received from Local Governments in the WALGA Emergency Management Survey and the other considerations outlined above, it is considered appropriate for the Association to **support a hybrid model** for the management of BFBs.

A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Whatever the arrangements for future management of BFBs, it is apparent that Local Governments with responsibility for management of BFBs require **additional support and resourcing** which should be provided by the State Government, including:

- development of a suite of guidelines and resources to assist Local Governments in their management of BFBs, particularly with respect to the discharge of obligations under the *Work Health and Safety Act 202*1;
- expansion of the Community Emergency Services Manager Program (CESM) so that every Local Government with responsibility for managing BFBs has access to the Program if they wish to participate;
- universal access to DFES training for BFBs; and
- development of mandatory and minimum training requirements including recognition of competency for volunteers.

Based on the previous commentary, the following Advocacy Position is proposed:

Management of Bush Fire Brigades

1. The Association advocates that the State Government must provide for:

a) A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;

b) The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;

c) Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and

d) The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.

2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).

3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.

How to Provide a Response to this Paper and Proposed Position

WALGA strongly encourages all Local Governments, and particularly those with responsibility for managing Bush Fire Brigades to provide a response to this Paper and the proposed Advocacy Position. Council endorsed responses are preferred but not essential.

The following questions are provided for Local Governments to consider:

1. Does your Local Government manage BFBs?
2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?
4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?
5. Is your response endorsed by Council? If so, please include the Council paper and resolution.
6. Do you have any further comments to make?

Responses can be provided by way of written submission or by completion of the online survey.

Please provide written submissions by **5pm Friday 8 July 2022** to em@walga.asn.au (Subject line: Bush Fire Brigade Advocacy Position).

WALGA will review the feedback received and prepare a report for consideration by WALGA Zones and State Council in September 2022.

APPENDIX ONE - Proposed Emergency Management Advocacy Position Statements

(Positions to be considered at July 2022 State Council Meeting)

8 Emergency Management

Local Governments in Western Australia play a significant role in emergency management. Both Commonwealth and State Government policy identify Local Government as a key player in community disaster resilience, preparedness and response. Local Governments however face a few challenges in addressing their emergency management responsibilities, and these challenges differ greatly across the State.

8.1 Emergency Management Principles

1. The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency management activities in Western Australia.
2. The State Government should provide financial and resourcing support as necessary to enable Local Governments to adequately deliver their extensive emergency management roles and responsibilities under the State Emergency Management Framework.
3. The Local Government Sector should be engaged as a partner in policy and legislative reviews that impact Local Government emergency management roles and responsibilities.

8.2 State Emergency Management Framework

Local Governments are supported to undertake their emergency management responsibilities by a simple and streamlined State Emergency Management Framework with the primary objectives of:

1. Protecting people, the economy, and the natural environment from disasters;
2. Supporting communities in preventing, preparing for, responding to and recovering from emergencies;
3. Clearly outlining roles, responsibilities and accountabilities for Local Government and other emergency management stakeholders;
4. Scalability and adaptability that supports Local Governments of varied capacity and capability; and
5. Supporting agency interoperability through common systems and approaches to key activities including data management, communications, and hazard management.

8.3 Sustainable Grant Funding Model for Emergency Management

Local Government should be empowered to discharge its emergency management responsibilities through sustainable grant funding models that support a shared responsibility and all hazards approach to prevention, preparedness, response and recovery from natural disasters. A sustainable grant funding model for Local Government emergency management:

1. empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;

2. supports the resilience of local communities through capacity-building activities and programs;

3. is responsive to the variations in Local Government resourcing and context

4. develops the skills, capacity and capability of the emergency management workforce; and

5. is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.

8.4 Consolidated Emergency Services Act

1. The Association advocates for the development of a Consolidated Emergency Services Act to provide a comprehensive and contemporary legislative framework to support the effective delivery of emergency services in Western Australia. The Legislation should clearly define the roles and responsibilities of all emergency management stakeholders including Local Government.
2. The Local Government sector seeks ongoing engagement in the scoping and co-design of the Act and associated Regulations and supporting materials such as Guidelines and fact sheets.
3. The Association advocates for DFES to undertake a full costing analysis of the new Act and to provide to Local Government details of the cost implications prior to the release of any Exposure Draft Bill.
4. Any new or increased responsibilities placed on Local Government by the Consolidated Emergency Services Act must be accompanied by funding and resource support to enable Local Governments to adequately discharge those responsibilities.
5. The Association recognises that in addition to the Consolidated Emergency Services Act, the Regulations and other supporting materials that are developed to support it provide a key resource for Local Governments in understanding and discharging their legislative obligations.
6. The Association advocates for the Act to provide clear guidelines for the process for transferring responsibility for bushfire incident response from Local Government to DFES.

8.5 Resource Sharing

Local Governments and the Association support resource sharing across the Local Government Sector for the purpose of emergency management, to support Local Governments to undertake effective and timely response and recovery to emergencies as well as conduct business as usual. The Association will endeavour to facilitate support to the sector in undertaking resource sharing arrangements.

8.6 Lessons Learnt Management

The Association advocates for the implementation of a transparent and contemporary assurance framework for emergency management lessons management overseen by the State Emergency Management Committee. Findings from inquiries and reviews, and progress on implementation of recommendations, should be publicly reported regularly and consistently.

8.7 Emergency Services Levy

Local Government requests the implementation of the recommendations from the 2017 Economic Regulation Authority (ERA) Review of the Emergency Services Levy, which supported increased transparency and accountability in the administration and distribution of the ESL through:

1. Expansion of the ESL to fund Local Government emergency management activities across prevention, preparedness and response.

2. Administration of the ESL by an independent organisation that is funded through consolidated revenue, with regular independent reviews of expenditure and assessment of the effectiveness of ESL funding expenditure to support prevention, preparedness and response activities.

3. The ESL administration fee should recompense Local Governments for the complete cost of administering the ESL.

4. Public disclosure of the allocation and expenditure of the ESL.

5. Public disclosure by the State Government on the progress of implementation of each of the ERA Review recommendations.

6. A review of the role, responsibilities and reporting arrangements of the Community Emergency Services Manager (CESM) Program.

8.8 Local Government Grants Scheme (LGGS)

Local Government supports:

1. A full, independent review of the LGGS to investigate and analyse how ESL funds are allocated to Local Government via the LGGS;
2. A redesign of the LGGS to remove the ineligible and eligible list and create a sustainable, modern, equitable grants program that funds Local Government emergency management activities across prevention, preparedness and response
3. An audit of existing buildings, facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES) to inform the preparation of a Comprehensive Asset Management Plan and to guide future funding requests;
4. in the interim, an immediately increase in the quantum of State Government funding to enable the provision of funding of operating and capital grant applications in full, to provide all resources necessary for the safe and efficient operation of Local Government Bushfire Brigades, in accordance with obligations of the Work Health and Safety 2020 legislation.

8.9 Expansion of the Community Emergency Services Manager (CESM) Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

1. All Local Governments should have the option of participating in the CESM Program.
2. The full cost of the CESM Program should be funded through the Emergency Services Levy.

8.10 Management of Bush Fire Brigades

To be developed.

10.1.20 DUMBLEYUNG FUTURE FUND INCORPORATION

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Shire of Dumbleyung
FILE REFERENCE:	0320 – Legal Services/Estate of Mr Ian Carl Bain
AUTHOR:	Chief Executive Officer
REVIEWED BY:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	8 June 2022
ATTACHMENT:	Draft Constitution, Legal Advice & related information.
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/074

It is recommended that:-

1. **Endorsement is given for the establishment of the Dumbleyung Future Fund through an application to the Commissioner for Consumer Protection for incorporation under the *Associations Incorporation Act 2015*.**

Moved Cr Knight **Seconded Cr Doney** **Carried 5/0**

PURPOSE
The purpose of this agenda item is for Council to consider the transfer and establishment of a Dumbleyung Future Fund as an independent incorporated body under the *Associations Incorporation Act 1995*.

STRATEGIC IMPLICATIONS
Nil

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Shire of Dumbleyung Council Policy Manual 1.4 Bain Estate Future Fund provides for the governance structure to be applied towards administering the Fund. Once the new Dumbleyung Future Fund has been established as a new incorporated entity, this policy will need to be removed (not required).

FINANCIAL AND STAFFING IMPLICATIONS
If the process for incorporation is successful, it is envisaged that Future Fund management and administration would still be undertaken through the Shire of Dumbleyung, utilising existing staffing and financial systems.

A fee of $208 is required to lodge an application for incorporation through the Department of Commerce (State Government).

RISK IMPLICATIONS
This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be **Low**. There is a greater risk of the control of the fund reverting to others in the future event of a local government amalgamation, abolition or restructure. The aim of this item and activity is to protect the fund as a core Dumbleyung community asset into perpetuity.

COMMUNITY ENGAGEMENT AND CONSULTATION
Nil

BACKGROUND

The Bain Estate Future Fund was originally established as a direct result of the Will of Mr Ian Bain who passed away in 2013 and left his entire Estate to the Shire of Dumbleyung as the sole beneficiary. The Will contained a wish that the money be used to assist sporting groups, emergency organisations and hospital services within the Shire, however the wish does not impose an obligation to restrict spending to these areas. Since this time, the Shire of Dumbleyung has managed the Fund by promoting annual activities for local sporting clubs, community groups, etc, to make applications for funding for proposed projects. The application process has a number of conditions and criteria for proponents to meet to satisfy an eligible submission. The process is also competitive with all submissions internally assessed with recommendations submitted to Council for final consideration.

OFFICER'S COMMENT

The establishment of a new incorporated Dumbleyung Future Fund entity will require a new governance structure to be established. The draft Constitution identifies membership of the new entity to be made up of existing Shire Councillors. If the Shire of Dumbleyung is amalgamated or abolished into the future, this membership reverts to Councillors who represent and reside in Dumbleyung (noting 'Dumbleyung' is defined under the Constitution as the area which is the current Shire boundary, map included). Meetings of the new entity would be required independent of Shire Council meetings with agendas and minutes kept of each one. There are also requirements for Annual General Meetings, appointment of Chairperson, etc.

If this recommendation is supported by Council, the next action would be an initial meeting of proposed members be arranged and held for the purpose of enabling an application to the Commissioner for Consumer Protection for incorporation of the Dumbleyung Future Fund as an association under the *Associations Incorporation Act 2015*. A draft agenda item for this purpose is included as an attachment for information.

Constitution of Dumbleyung Future Fund Inc.

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Table of Contents

Copyright notice i

Agreed terms 4

1. Name 4
2. Terms used 4
3. Financial Year 5
4. Objects 5
5. Membership 5
6. Register of Members 5
7. Committee 6
8. Appointment of Committee Members, Chairperson and Deputy Chairperson 6
9. Duties of Chairperson 6
10. Duties of Deputy Chairperson 6
11. CEO 6
12. Validity of acts 7
13. Committee Meetings 7
14. Notice of Committee Meetings 8
15. Procedure and order of business at Committee Meetings 8
16. Use of technology to be present at Committee Meetings 8
17. Quorum for Committee Meetings 8
18. Voting at Committee Meetings 9
19. Minutes of Committee Meetings 9
20. Annual General Meeting 10
21. Extraordinary General Meetings 10
22. Notice of General Meetings 11
23. Use of technology to be present at General Meetings 11
24. Presiding Member and quorum for General Meetings 11
25. Adjournment of General Meeting 12
26. Voting at General Meeting 12
27. Minutes of General Meeting 13
28. Resolving disputes 13
29. Source of funds 14
30. Control of funds 14
31. Financial statements and financial reports 15
32. Executing documents 15

33. Giving notices to Members 15
34. Custody of records 15
35. Record of office holders 15
36. Inspection of records and documents 15
37. Publication by Committee Members of statements about Association business prohibited 16
38. Abolition of Shire 16
39. Distribution of surplus property on cancellation of incorporation or winding up 17
40. Alteration of rules 18

Schedule 1 19

Agreed terms

1. Name

The name of the Association will be the 'Dumbleyung Future Fund Inc.'

2. Terms used

In these rules, unless the contrary intention appears —

Act means the *Associations Incorporation Act 2015*;

Annual General Meeting means the Annual General Meeting of Members;

Association means the incorporated association to which these rules apply;

CEO means the Chief Executive Officer of the Shire;

Chairperson means the Committee Member holding office as the Chairperson of the Association;

Commissioner means the person for the time being designated as the Commissioner under section 153 of the Act;

Committee means the management committee of the Association;

Committee Meeting means a meeting of the Committee;

Committee Member means a Member of the Committee;

Constitution means these rules of the Association, as in force for the time being;

Deputy Chairperson means the Committee Member holding office as the deputy chairperson of the Association;

Dumbleyung means the district of the Shire of Dumbleyung as defined by the map included in Schedule 1;

Dumbleyung Future Fund means a fund into which the Shire paid the proceeds it received from the estate of Ian Carl Bain, together with any subsequent net accruals to that fund;

Extraordinary General Meeting means a meeting of Members other than an Annual General Meeting;

Financial Report or Statement means any financial report or statement in relation to the Association required under Part 5 of the Act;

Financial Year of the Association, has the meaning given in clause 3;

Fund means the Dumbleyung Future Fund;

General Meeting means an Annual General Meeting or an Extraordinary General Meeting;

Member means a Member of the Association as defined in clause 5(1);

Shire means the local government body with the corporate name of the Shire of Dumbleyung continued under the *Local Government Act 1995*;

Special Resolution means a resolution of Members at a General Meeting –

(a) of which the Members have been given at least 7 days' notice in writing of the proposed text of the resolution included in the notice; and

(b) that has been passed by at least 75% of the votes cast by the Members present and able to vote on the resolution;

Will means the last will and testament of Ian Carl Bain.

3. Financial Year

(1) The first Financial Year of the Association is to be 1 July 2022 to 30 June 2023.

(2) Each subsequent Financial Year of the Association is the period of 12 months commencing on the day following the termination of the first Financial Year, or the anniversary of that termination.

4. Objects

(1) The objects of the Association are:

(a) to responsibly administer and distribute the Fund in accordance with the wishes expressed in the Will; and

(b) to that end, to use the Fund to support and promote the interests of the community of Dumbleyung by funding projects which benefit its population.

(2) The property and income of the Fund must be applied solely towards the promotion of the objects or purposes of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to any person, except in good faith in the promotion of those objects or purposes.

(3) A Committee Member may be reimbursed for reasonable out-of-pocket expenses for travel and accommodation in connection with the performance of the Committee Member's functions. Any such expenditure must be approved by a resolution of the Committee.

5. Membership

(1) Subject to clause 38, the Members are all Councillors of the Shire at any one time.

(2) A person becomes a Member on the day that person's term of office as a Councillor of the Shire begins and ends on the day that term of office ends.

6. Register of Members

(1) The CEO, or a delegate of the CEO, must maintain a register of the Members.

(2) The register must include each Member's name and residential, postal or email address.

7. Committee

(1) The Committee Members are the persons who, as the management committee of the Association, have the power to manage the affairs of the Association.

(2) Subject to the Act, these rules and any resolution passed at a General Meeting, the Committee has power to do all things necessary or convenient to be done for the proper management of the affairs of the Association.

(3) The Committee must take all reasonable steps to ensure that the Association complies with the Act and these rules.

8. Appointment of Committee Members, Chairperson and Deputy Chairperson

(1) Committee Members are to be appointed at each Annual General Meeting.

(2) The Committee Members may be all Members or only those Members elected by a unanimous decision of Members at the Annual General Meeting.

(3) A Committee Member's term of office commences on appointment and ends immediately prior to the next Annual General Meeting or, if it is an earlier date, on the date the Committee Member's term of office as a Member ends.

(4) If not all Members are Members of the Committee, and a Committee Member's term of office as a Member ends, the Committee may appoint another Member as an interim Committee Member until the next Annual General Meeting.

(5) At each Annual General Meeting the Members must, by a majority decision, elect 2 Committee Members, one as a Chairperson and the other as a Deputy Chairperson, of the Association.

(6) The Chairperson and Deputy Chairperson of the Association will also be the Chairperson and Deputy Chairperson of the Committee.

9. Duties of Chairperson

(1) It is the duty of the Chairperson to consult with the CEO or the CEO's delegate (as applicable), regarding the business to be conducted at each Committee Meeting and General Meeting.

(2) The Chairperson has the powers and duties relating to convening and presiding at Committee Meetings and presiding at General Meetings provided for in these rules.

10. Duties of Deputy Chairperson

The Deputy Chairperson is to perform the duties of the Chairperson at any time the Chairperson is unable, or unwilling, to perform those duties.

11. CEO

The CEO (or a delegate or delegates of the CEO) must perform the administrative functions of the Association, including –

(a) dealing with the Association's correspondence;

(b) consulting with the Chairperson regarding the business to be conducted at each Committee Meeting and General Meeting;

(c) preparing the notices required for meetings and for the business to be conducted at meetings;

(d) maintaining the register of Members referred to in clause 6 and recording in the register any changes in the Membership;

(e) maintaining an up-to-date copy of these rules, and making that copy available to Members on request for inspection and copying;

(f) maintaining a record of Committee Members and other persons authorised to act on behalf of the Association;

(g) ensuring the safe custody of the books and financial records, financial statements and financial reports of the Association;

(h) maintaining full and accurate minutes of Committee Meetings and General Meetings;

(i) ensuring that any amounts payable to the Association are collected and issuing receipts for those amounts in the Association's name;

(j) ensuring that any amounts paid to the Association are credited to the appropriate account of the Association, as directed by the Committee;

(k) ensuring that any payments to be made by the Association that have been authorised by the Committee or at a General Meeting are made on time;

(l) ensuring that the Association complies with the relevant requirements of Part 5 of the Act;

(m) coordinating the preparation of the Association's financial statements (or financial report) before their submission to the Association's Annual General Meeting;

(n) providing any assistance required by an auditor or reviewer conducting an audit or review of the Association's financial statements or financial report under Part 5 Division 5 of the Act; and

(o) carrying out any other duty given to the CEO under these rules or by the Committee.

12. Validity of acts

The acts of the Committee, or of a Committee Member are valid despite any defect that may afterwards be discovered in the election, appointment or qualification of a Committee Member.

13. Committee Meetings

(1) The Committee must meet at least 2 times in each year on the dates and at the times and places determined by the Committee.

(2) The date, time and place of the first Committee Meeting must be determined by the Committee Members as soon as practicable after the first Annual General Meeting.

(3) Special Committee Meetings may be convened by the Chairperson or any 2 Committee Members.

14. Notice of Committee Meetings

(1) Notice of each Committee Meeting must be given to each Committee Member at least 48 hours before the time of the meeting.

(2) The notice must state the date, time and place of the meeting and must describe the general nature of the business to be conducted at the meeting.

(3) Unless subclause (4) applies, the only business that may be conducted at the meeting is the business described in the notice.

(4) Urgent business that has not been described in the notice may be conducted at the meeting if the Committee Members at the meeting unanimously agree to treat that business as urgent.

15. Procedure and order of business at Committee Meetings

(1) The Chairperson or, in the Chairperson's absence the deputy-Chairperson, must preside as Chairperson of each Committee Meeting.

(2) If the Chairperson and Deputy Chairperson are both absent or unwilling to act as Chairperson of a meeting, the Committee Members at the meeting must choose one of them to act as Chairperson of the meeting.

(3) The procedure to be followed at a Committee Meeting must be determined from time to time by the Committee.

(4) The order of business at a Committee Meeting may be determined by the Committee Members at the meeting.

(5) A person who is not a Committee Member may attend a Committee Meeting if invited to do so by the Committee.

(6) A person invited under subclause (5) to attend a Committee Meeting —

(a) has no right to any agenda, minutes or other document circulated at the meeting; and

(b) must not comment about any matter discussed at the meeting unless invited by the Committee to do so; and

(c) cannot vote on any matter that is to be decided at the meeting.

16. Use of technology to be present at Committee Meetings

(1) The presence of a Committee Member at a Committee Meeting need not be by attendance in person but may be by that Committee Member and each other Committee Member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication.

(2) A Member who participates in a Committee Meeting as allowed under subclause (1) is taken to be present at the meeting and, if the Member votes at the meeting, the Member is taken to have voted in person.

17. Quorum for Committee Meetings

(1) 50% of Committee Members constitute a quorum for the conduct of business at a Committee Meeting.

(2) No business is to be conducted at a Committee Meeting unless a quorum is present.

(3) If a quorum is not present within 30 minutes after the notified commencement time of a Committee Meeting —

(a) in the case of a special meeting — the meeting lapses; or

(b) otherwise, the meeting is adjourned to the same time, day and place in the following week.

(4) If —

(a) a quorum is not present within 30 minutes after the commencement time of a Committee Meeting held under subclause (3)(b); and

(b) at least 3 Committee Members are present at the meeting,

those Members present are taken to constitute a quorum.

18. Voting at Committee Meetings

(1) Each Committee Member present at a Committee Meeting has one vote on any question arising at the meeting.

(2) A motion is carried if a majority of the Committee Members present at the Committee Meeting vote in favour of the motion.

(3) If the votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.

(4) A vote may take place by the Committee Members present indicating their agreement or disagreement or by a show of hands, unless the Committee decides that a secret ballot is needed to determine a particular question.

(5) If a secret ballot is needed, the Chairperson of the meeting must decide how the ballot is to be conducted.

19. Minutes of Committee Meetings

(1) The Committee must ensure that minutes are taken and kept of each Committee Meeting.

(2) The minutes must record the following —

(a) the names of the Committee Members present at the meeting;

(b) the name of any person attending the meeting under clause 15(5);

(c) the business considered at the meeting;

(d) any motion on which a vote is taken at the meeting and the result of the vote.

(3) The minutes of a Committee Meeting must be included in the Association's record of minutes within 30 days after the meeting is held.

(4) The Chairperson must ensure that the minutes of a Committee Meeting are reviewed and signed as correct by —

(a) the Chairperson of the meeting; or

(b) the Chairperson of the next Committee Meeting.

(5) When the minutes of a Committee Meeting have been signed as correct they are, until the contrary is proved, evidence that —

(a) the meeting to which the minutes relate was duly convened and held; and

(b) the matters recorded as having taken place at the meeting took place as recorded; and

(c) any decision purportedly made at the meeting was validly made.

20. Annual General Meeting

(1) The Committee must determine the date, time and place of the Annual General Meeting.

(2) If it is proposed to hold the Annual General Meeting more than 6 months after the end of the Association's Financial Year, the CEO must apply to the Commissioner for permission under section 50(3)(b) of the Act within 4 months after the end of the Financial Year.

(3) The ordinary business of the Annual General Meeting is as follows —

(a) to confirm the minutes of the previous Annual General Meeting and of any Extraordinary General Meeting held since then, if the minutes of that meeting have not yet been confirmed;

(b) to receive and consider —

(i) the Committee's annual report on the Association's activities during the preceding Financial Year;

(ii) the financial statements (or the financial report) of the Association for the preceding Financial Year presented under Part 5 of the Act; and

(iii) if required to be presented for consideration under Part 5 of the Act, a copy of the report of the review or auditor's report on the financial statements or financial report;

(c) to appoint the Committee Members, Chairperson and Deputy Chairperson; and

(d) if applicable, to appoint or remove a reviewer or auditor of the Association in accordance with the Act.

(4) Any other business of which notice has been given in accordance with these rules may be conducted at the Annual General Meeting.

21. Extraordinary General Meetings

(1) The Committee may convene an Extraordinary General Meeting.

(2) The Committee must convene an Extraordinary General Meeting if at least 20% of the Members require such a meeting to be convened.

(3) The Members requiring an Extraordinary General Meeting to be convened must —

(a) make the requirement by written notice given to the CEO; and

(b) state in the notice the business to be considered at the meeting; and

(c) each sign the notice.

(4) The Extraordinary General Meeting must be convened within 28 days after notice is given under subclause (3)(a).

(5) If the Committee does not convene an Extraordinary General Meeting within that 28 day period, the Members making the requirement (or any of them) may convene the Extraordinary General Meeting.

(6) An Extraordinary General Meeting convened by Members under subclause (5) —

(a) must be held within 3 months after the date the original requirement was made; and

(b) may only consider the business stated in the notice by which the requirement was made.

(7) The Association must reimburse any reasonable expenses incurred by the Members convening an Extraordinary General Meeting under subclause (5).

22. Notice of General Meetings

(1) The CEO or, in the case of an Extraordinary General Meeting convened under clause 21(5), the Members convening the meeting, must give to each Member —

(a) at least 21 days' notice of a General Meeting if a Special Resolution is to be proposed at the meeting; or

(b) at least 14 days' notice of a General Meeting in any other case.

(2) The notice must —

(a) specify the date, time and place of the meeting; and

(b) indicate the general nature of each item of business to be considered at the meeting; and

(c) if a Special Resolution is proposed —

(i) set out the wording of the proposed resolution; and

(ii) state that the resolution is intended to be proposed as a Special Resolution.

23. Use of technology to be present at General Meetings

(1) The presence of a Member at a General Meeting need not be by attendance in person but may be by that Member and each other Member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication.

(2) A Member who participates in a General Meeting as allowed under subclause (1) is taken to be present at the meeting and, if the Member votes at the meeting, the Member is taken to have voted in person.

24. Presiding Member and quorum for General Meetings

(1) The greater of 4 Members or 50% of the registered Members constitutes a quorum for the conduct of business at a General Meeting.

(2) The Chairperson or, in the Chairperson's absence, the Deputy Chairperson, must preside as Chairperson of each General Meeting.

(3) If the Chairperson and Deputy Chairperson are absent or are unwilling to act as Chairperson of a General Meeting, the Committee Members at the meeting must choose one of them to act as Chairperson of the meeting.

(4) No business is to be conducted at a General Meeting unless a quorum is present.

(5) If a quorum is not present within 30 minutes after the notified commencement time of a General Meeting —

(a) in the case of an Extraordinary General Meeting — the meeting lapses; or

(b) in the case of the Annual General Meeting — the meeting is adjourned to —

(i) the same time and day in the following week; and

(ii) the same place, unless the Chairperson specifies another place at the time of the adjournment or written notice of another place is given to the Members before the day to which the meeting is adjourned.

(6) If —

(a) a quorum is not present within 30 minutes after the commencement time of an Annual General Meeting held under subclause (5)(b); and

(b) at least 3 ordinary Members are present at the meeting,

those Members present are taken to constitute a quorum.

25. Adjournment of General Meeting

(1) The Chairperson of a General Meeting at which a quorum is present may, with the consent of a majority of the Members present at the meeting, adjourn the meeting to another time at the same place or at another place.

(2) Without limiting subclause (1), a meeting may be adjourned —

(a) if there is insufficient time to deal with the business at hand; or

(b) to give the Members more time to consider an item of business.

(3) No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.

(4) Notice of the adjournment of a meeting under this clause is not required unless the meeting is adjourned for 14 days or more, in which case notice of the meeting must be given in accordance with clause 22.

26. Voting at General Meeting

(1) On any question arising at a General Meeting, subject to subclause (3) each Member has one vote.

(2) Except in the case of a Special Resolution, a motion is carried if a majority of the Members present at a General Meeting vote in favour of the motion.

(3) If votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.

(4) If the question is whether or not to confirm the minutes of a previous General Meeting, only Members who were present at that meeting may vote.

27. Minutes of General Meeting

(1) The CEO (or the CEO's delegate) must take and keep minutes of each General Meeting.

(2) The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote.

(3) In addition, the minutes of each Annual General Meeting must record —

(a) the names of the Members attending the meeting;

(b) the financial statements or financial report presented at the meeting, as referred to in clause 20(3)(b)(ii); and

(c) any report of the review or auditor's report on the financial statements or financial report presented at the meeting, as referred to in clause 20(3)(b)(iii).

(4) The minutes of a General Meeting must be entered in the Association's record of minutes within 30 days after the meeting is held.

(5) The Chairperson must ensure that the minutes of a General Meeting are reviewed and signed as correct by —

(a) the Chairperson of the meeting; or

(b) the Chairperson of the next General Meeting.

(6) When the minutes of a General Meeting have been signed as correct they are, in the absence of evidence to the contrary, taken to be proof that —

(a) the meeting to which the minutes relate was duly convened and held;

(b) the matters recorded as having taken place at the meeting took place as recorded; and

(c) any decision purportedly made at the meeting was validly made.

28. Resolving disputes

(1) This procedure applies to any dispute under or relating to these rules –

(a) between Members; or

(b) between one or more Members and the Association.

(2) The parties to a dispute must attempt to resolve the dispute between themselves within 14 days after the dispute has come to the attention of each party.

(3) If the parties to a dispute are unable to resolve it between themselves within the time required by subclause (2), any party to the dispute may start a grievance procedure by giving written notice to the CEO of –

(a) the parties to the dispute; and

(b) the matters that are the subject of the dispute.

(4) Within 28 days of the CEO being given such a notice, a Committee Meeting must be convened to consider and determine the dispute.

(5) The CEO must give each party to the dispute written notice of the Committee Meeting at which the dispute is to be considered and determined at least 7 days before the meeting is held.

(6) The notice given to each party to the dispute must state –

(a) when and where the Committee Meeting is to be held; and

(b) that the party may attend the meeting and will be given a reasonable opportunity to make written or oral (or both written and oral) submissions to the Committee about the dispute.

(7) At the Committee Meeting at which a dispute is to be considered and determined, the Committee must –

(a) give each party to the dispute a reasonable opportunity to make written or oral (or both written and oral) submissions to the Committee about the dispute;

(b) give consideration to any submissions made; and

(c) determine the dispute.

(8) The Committee must give each party to the dispute written notice of the Committee's determination, and the reasons for the determination within 7 days of the Committee Meeting at which the determination is made.

29. Source of funds

The funds of the Association are derived from the Fund and may be added to by donations, fundraising activities, grants, interest and any other sources approved by the Committee.

30. Control of funds

(1) The Association must open an account in the name of the Association with a financial institution from which all expenditure of the Association is made and into which all funds received by the Association are deposited.

(2) Subject to any restrictions imposed at a General Meeting, the Committee may approve expenditure on behalf of the Association.

(3) The Committee may authorise the CEO to expend funds on behalf of the Association up to a specified limit without requiring approval from the Committee for each item on which the funds are expended.

(4) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the Association must be signed by —

(a) 2 Committee Members; or

(b) one Committee Member and either the CEO, or another person authorised by the Committee.

(5) All funds of the Association must be deposited into the Association's account within 5 working days of their receipt.

31. Financial statements and financial reports

For each Financial Year, the Committee must ensure that the requirements imposed on the Association under Part 5 of the Act relating to the financial statements or financial report of the Association are met.

32. Executing documents

(1) The Association will not have a common seal.

(2) The Association may execute a document by it being signed by —

(a) 2 Committee Members; or

(b) one Committee Member and either the CEO, or another person authorised by the Committee.

33. Giving notices to Members

(1) In this clause —

recorded means recorded in the register of Members.

(2) A notice or other document that is to be given to a Member under these rules must be in writing and —

(a) delivered by hand to the recorded address of the Member; or

(b) sent by prepaid post to the recorded postal address of the Member; or

(c) sent by email to the email address of the Member.

34. Custody of records

(1) All records including financial statements or reports and any securities of the Association must be kept by the CEO, or under the control of the CEO, or a delegate of the CEO.

(2) All records of the Association must be retained for at least 7 years.

35. Record of office holders

A record of the names and addresses of Committee Members and other persons authorised to act on behalf of the Association must be maintained by the CEO and kept in the custody of the CEO, or under the control of the CEO.

36. Inspection of records and documents

(1) Subclause (2) applies to a Member who wants to inspect —

(a) the register of Members referred to in clause 6;

(b) the record of the names and addresses of Committee Members, and other persons authorised to act on behalf of the Association referred to in clause 35; or

(c) any other record or document of the Association.

(2) The Member must contact the CEO to make the necessary arrangements for the inspection.

(3) The inspection must be free of charge.

(4) If the Member wants to inspect a document that records the minutes of a Committee Meeting, the right to inspect that document is subject to any decision the Committee has made about minutes of Committee Meetings generally, or the minutes of a specific Committee Meeting, being available for inspection by Members.

(5) The Member may make a copy of or take an extract from a record or document referred to in subclause (1)(c) but does not have a right to remove the record or document for that purpose.

(6) The Member must not use or disclose information in a record or document referred to in subclause (1)(c) except for a purpose —

(a) that is directly connected with the affairs of the Association; or

(b) that is related to complying with a requirement of the Act.

37. Publication by Committee Members of statements about Association business prohibited

A Committee Member must not publish, or cause to be published, any statement about the business conducted by the Association at a General Meeting or Committee Meeting unless —

(a) the Committee Member has been authorised to do so at a Committee Meeting; and

(b) the authority given to the Committee Member has been recorded in the minutes of the Committee Meeting at which it was given.

38. Abolition of Shire

(1) This clause applies if an order is made under section 2.1(1) of the *Local Government Act 1995*, or legislation of similar effect, abolishing the Shire as a local government district (**Abolition Order**).

(2) If an Abolition Order is made, the Members will be those Councillors of any new local government district incorporating Dumbleyung (**New Local Government**) who represent and reside in Dumbleyung.

(3) If a proposed Abolition Order will have the effect of reducing the number of Councillors to which subclause (2) will apply to less than the minimum number of Members required for incorporation under the Act, as soon as possible following that becoming evident, the Committee must meet and formulate a plan (**Plan**) for –

(a) selecting and appointing Members from the Dumbleyung community including –

(i) appropriate selection criteria;

(ii) the means of selecting and appointing such Members;

(iii) the means of establishing terms of office; and

(iv) anything else the Committee considers necessary for ensuring appropriate Members are appointed;

(b) how the functions to be performed by the CEO under these rules are to be performed. This may be an arrangement whereby volunteers will perform the roles of Treasurer and Secretary, or all or some of the functions are paid for from the Fund, or a combination of both;

(c) altering these rules to enable the Plan to be effected; and

(d) anything else the Committee considers needs to be addressed to ensure the Association can continue to fulfil its objects.

(4) Once a Plan has been formulated, the Committee must circulate the Plan to Members with notice of an Extraordinary General Meeting at which the Plan will be put to Members as a Special Resolution. The notice must give Members a timeframe within which they may circulate to other Members a proposed amendment to the Plan, or an alternative plan.

(5) A decision on a Plan for continuing the Association following the implementation of an Abolition Order must be made at the Extraordinary General Meeting convened under subclause (4), and if necessary, the Extraordinary General Meeting must be continuously adjourned until a decision is made. Members attending such an Extraordinary General Meeting may decide to adjourn the meeting to allow the preparation of an alternative Plan. If such a decision is made, the Member or Members requiring the alternative Plan must prepare and circulate that Plan to Members within 7 days of the adjournment of the meeting. Members must be given 7 days' notice from the date of that circulation of the date, time and place of the resumption of the Extraordinary General Meeting.

(6) If a proposed Abolition Order will not have the effect of reducing the number of Councillors to which subclause (2) will apply to less than the minimum number of Members required for incorporation under the Act, subclauses (3) to (5) will apply with respect to a Plan to address only the matters set out in (b), (c) and (d) of the requirements of a Plan under subclause (3).

(7) The Committee must endeavour to implement any Plan approved under subclause (5) prior to the Abolition Order taking effect. The terms of office of any new Members selected through the process will commence on the day following the inaugural election of the New Local Government.

(8) The terms of office of all Members at the time the Abolition Order takes effect will end on the day of the inaugural election of the New Local Government.

(9) On the day following the inaugural election of the New Local Government, the Members appointed by virtue of subclause (2) will become the temporary management committee (**Temporary Committee**).

(10) The Temporary Committee must –

(a) take action as soon as possible to complete any aspects of a Plan approved under subclause (5) that the previous Committee was not able to complete; and

(b) convene a General Meeting within 30 days of the inaugural election of the New Local Government at which the office bearers referred to in clause 20(3)(c) must be appointed.

39. Distribution of surplus property on cancellation of incorporation or winding up

(1) In this clause —

surplus property, in relation to the Association, means property remaining after satisfaction of —

(a) the debts and liabilities of the Association; and

(b) the costs, charges and expenses of winding up or cancelling the incorporation of the Association,

but does not include books relating to the management of the Association.

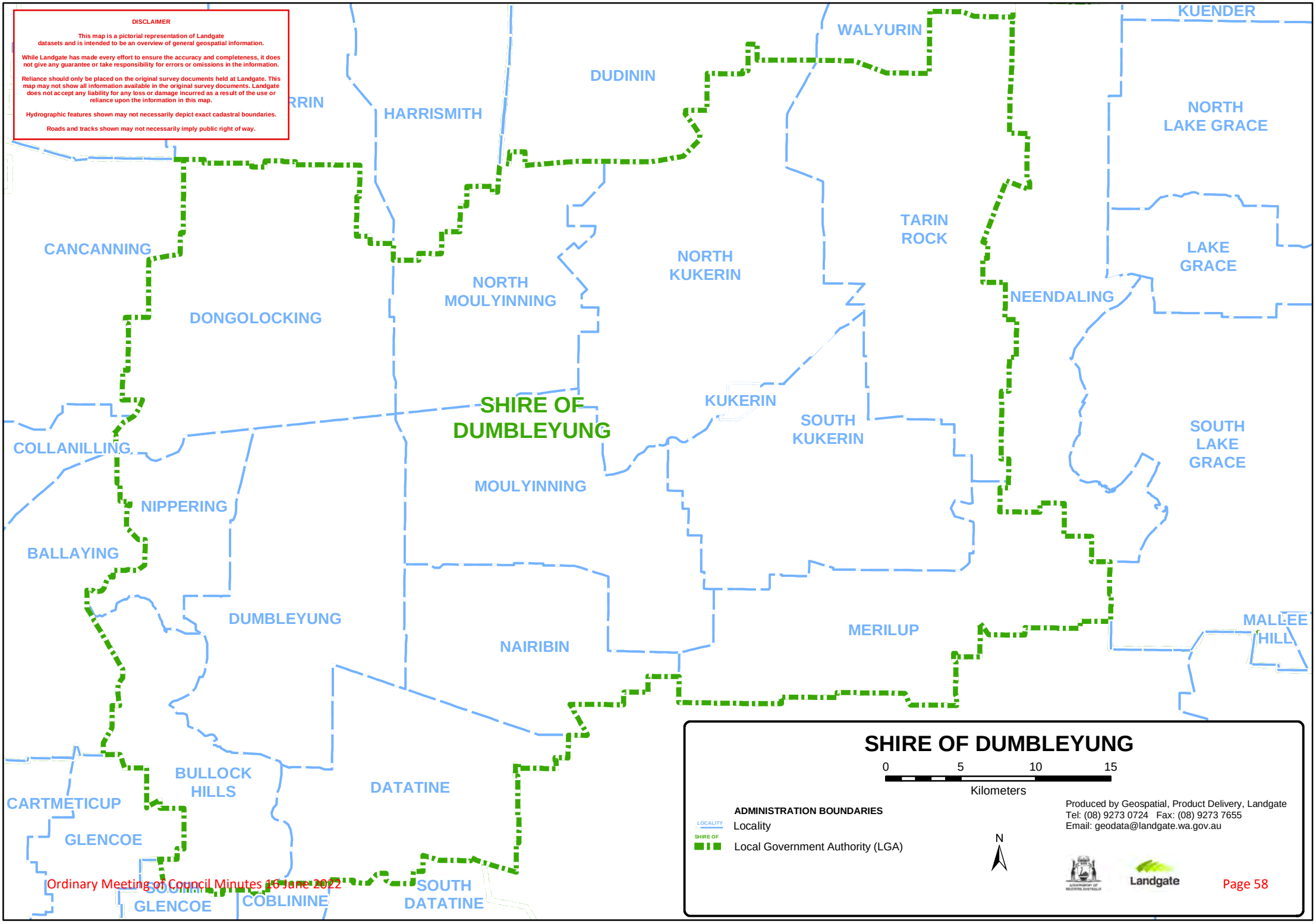
(2) On the cancellation of the incorporation or the winding up of the Association, its surplus property must be distributed as determined by Special Resolution by reference to the persons mentioned in section 24(1) of the Act.

40. Alteration of rules

If the Association wishes to alter or rescind any of these rules, or to make additional rules, the Association may do so only by Special Resolution and by otherwise complying with Part 3 Division 2 of the Act.

Schedule 1

Attached map


DISCLAIMER
This map is a pictorial representation of Landgate datasets and is intended to be an overview of general geospatial information.
While Landgate has made every effort to ensure the accuracy and completeness, it does not give any guarantee or take responsibility for errors or omissions in the information.
Reliance should only be placed on the original survey documents held at Landgate. This map may not show all information available in the original survey documents. Landgate does not accept any liability for any loss or damage incurred as a result of the use or reliance upon the information in this map.
Hydrographic features shown may not necessarily depict exact cadastral boundaries.
Roads and tracks shown may not necessarily imply public right of way.
KUENDER
WALYURIN
DUDININ
HARRISMITH
NORTH LAKE GRACE
TARIN ROCK
LAKE GRACE
CANCANNING
NORTH KUKERIN
NORTH MOULYINNING
NEENDALING
DONGOLOCKING
SHIRE OF DUMBLEYUNG
KUKERIN
SOUTH KUKERIN
SOUTH LAKE GRACE
COLLANILLING
MOULYINNING
NIPPERING
BALLAYING
DUMBLEYUNG
NAIRIBIN
MERILUP
MALLEE HILL
BULLOCK HILLS
DATATINE
CARTMETICUP
GLENCOE
SOUTH GLENCOE
COBLININE
SOUTH DATATINE
SHIRE OF DUMBLEYUNG
0 5 10 15
Kilometers
ADMINISTRATION BOUNDARIES
Locality
Local Government Authority (LGA)
N
Produced by Geospatial, Product Delivery, Landgate
Tel: (08) 9273 0724 Fax: (08) 9273 7655
Email: geodata@landgate.wa.gov.au
Landgate

Our Ref ES:DUM:48304

Your Ref

McLEODS
BARRISTERS & SOLICITORS

Stirling Law Chambers
220 Stirling Highway
Claremont WA 6010
Tel (08) 9383 3133
Fax (08) 9383 4935
Email: mcleods@mcleods.com.au

7 June 2022

Mr Gavin Treasure
Chief Executive Officer
Shire of Dumbleyung
PO Box 99
DUMBLEYUNG WA 6350

By email: ceo@dumbleyung.wa.gov.au

Dear Gavin

Dumbleyung Future Fund

I refer to our telephone discussion of 18 May 2022 and have attached a draft of the constitution amended as discussed. I have also made some amendments to clause 8 to clarify the process for establishing the terms of office of committee members. The best map of the Shire's boundaries that I could locate was from the Shire's Local Planning Scheme No. 1. If you are aware of a better map this can be replaced.

I have also attached –

(a) the draft text of an agenda item for the adoption of the constitution; and

(b) a sample application form with some of the fields completed to assist when making the application for incorporation online.

The process for applying for incorporation is set out below.

(1) A meeting of the members of the association should be held (ie a meeting of the current councillors of the Shire as per clause 5 (1) of the constitution). This should be a separate meeting to any Council meeting.

(2) The members must resolve to –

(a) agree to become incorporated under the *Associations Incorporation Act 2015*;

(b) adopt the name Dumbleyung Future Fund Inc as the name of the proposed incorporated association;

(c) adopt the constitution of the Dumbleyung Future Fund Inc as the proposed rules of the association: and

(d) authorise a person to apply for the incorporation of the association.

(3) An application for incorporation should then be made by the authorised person. The application can be made online at www.commerce.wa.com.gov.au/associationsonline.

(4) A fee of $208.00 is required to lodge the application.

(5) The Commissioner for Consumer Protection may –

(a) request further information; and/or

(b) require an applicant 'to give public notice of the application in some way that the Commissioner thinks appropriate'.

(6) If the Commissioner requires an applicant to give public notice of the application, the public notice must include 'a statement in wording approved by the Commissioner' that 'any person may, in accordance that the terms of the notice, request the Commissioner to decline to incorporate the association'. Any such request must be made within a time period specified by the Commissioner and must include reasons for the request.

(7) If the Commissioner requires an applicant to give public notice, the Commissioner cannot incorporate the association until –

(a) the time during which a request to decline the application can be made has expired; and

(b) if any such request is made, the request has been finally refused.

(8) A person who has requested that the Commissioner decline to incorporate an association has a right a review of any decision by the Commissioner to refuse that request, which can be exercised by applying to the State Administrative Tribunal.

(9) Final refusal of such a request (for the purpose of the time bar on the Commissioner's ability to incorporate an association referred to in (7) above) is defined as either –

(a) at the expiration of the time within which an application for review of the Commissioner's decision to refuse a request may be made (currently 28 days); or

(b) if such an application for review is made, it has been dismissed or has resulted in the Commissioner's decision being confirmed.

(10) The *Associations Incorporation Act* provides the Commissioner a fair degree of discretion to determine whether or not to incorporate an association. However, that discretion is not totally unlimited, in that any decision would need to be able to be justified by reference to the Act.

(11) An applicant has a right to apply to the State Administrative Tribunal for a review of a decision by the Commissioner not to incorporate an association.

I trust this is sufficient for your purposes at this stage, but please do not hesitate to contact me if you seek clarification or require any further information.

Yours sincerely

Elisabeth Stevenson
Consultant

Mobile: 0438 922 238
Email: estevenson@mcleods.com.au
Partner responsible: Neil Douglas

Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**
Consumer Protection

FORM 01

Application for incorporation of an association

Associations Incorporation Act 2015 s4, 5, 7

Purpose

Clubs, groups, organisations or associations use this form to become an incorporated association under the *Associations Incorporation Act 2015* (the Act).

Instructions

- Type directly into this form electronically before printing and signing it or hand print neatly using an ink pen in block letters.
- Tick ☑ where appropriate and attach additional pages if space in this form is insufficient.
- Attach a full copy of the rules if the association is using its own rules
- An incomplete application cannot be processed
- Please do not staple the documents
- Keep a copy of the application (including attachments) for your own records.

OFFICE USE ONLY

SECTION A: PROPOSED INCORPORATED ASSOCIATION PARTICULARS

1. What is the proposed name of the association applying for incorporation?

Dumbleyung Future Fund Inc. ☐ Inc. / ☐ Incorporated

2. What is the proposed association's address?
Provide the association's email and the address you want the Department to use to send communication to. The email address should not be a personal email.

Street			
Suburb			
State		Postcode	

Email	

3. What is the new association's address for service?
The address for service is the address that documents can be served on the association.

☐ Tick if the same as the association's address.

Street			
Suburb			
State		Postcode	

4. Describe the overall aims of the new association?
This is a statement summarising what the association hopes to achieve.

To administer and distribute a fund established with the proceeds of a bequest to the Shire of Dumbleyung which was
gifted for the purpose of assisting local community groups within the Shire

5. Which category best describes the association's main purpose?

☐	Religious purposes	☐	Resource conservation
☐	Educational purposes	☐	Preserving any part of the environmental, historical or cultural heritage of the State
☐	Charitable or benevolent purposes	☒	Promoting the interests of a local community or section of a local community
☐	Promoting or encouraging literature, science or the arts	☐	Establishing, carrying on or improving a community centre
☐	Sport, recreation or amusement	☐	Promotion of the common interests of persons engaged or interested in, a particular business, trade or industry
☐	Political purposes	☐	Promotion of interests of students and staff of an educational institution
☐	Providing medical treatment or attention	☐	Promoting the interests of persons suffering from a physical, mental or intellectual disability or condition

☐ Other – *Describe in the space below. Commissioner's approval required.*

6. Is the association formed to provide a pecuniary profit for its members?
A pecuniary profit is monetary or financial gain. The association is able to make a profit but it must be used for the association's activities and cannot be distributed to members.

☐ Yes ☒ No

7. Does the association currently have at least six members with full voting rights under its proposed rules?
Members can include any person who has been accepted as a member, not only committee members.

☒ Yes ☐ No

8. The association will be using:

☐ the PRESCRIBED MODEL RULES *(without modifications)*
▶ Complete Section **B**.

☒ its OWN RULES
▶ Complete Section **C** **(copy to be attached)**

SECTION B: THE PRESCRIBED MODEL RULES - INFORMATION TO BE PROVIDED TO THE COMMISSIONER

Only complete this section if the association is using the prescribed model rules without any alterations. The prescribed model rules can be viewed at www.commerce.wa.gov.au/modelrules

If any changes or additional clauses are made to the prescribed model rules, the association will be adopting its own rules and Section C must be completed.

A: The name of the association will be:

☐ Inc. / ☐ Incorporated

B: The objects or purposes of the association are:

If there is insufficient space, please attach an annexure labelled "B: Objects or Purposes of the Association"

C: The amount of members personally present and entitled to vote under the rules that constitute a quorum for the conduct of business at a general meeting is:

D: The amount of committee members to constitute a quorum for the conduct of business at a committee meeting is:

E: The association's financial year will be the 12 month period starting from:

Day	Month		Day	Month
		to		

SECTION C: OWN RULES – MATTERS TO BE PROVIDED

Only complete this section if the association is adopting its own rules.

The table below contains the matters prescribed in Schedule 1 of the Associations Incorporation Act 2015 which must be included in the association's rules.

Complete the table by writing the clause number/(s) from the rules that deals with each matter in the space provided. Do not leave any spaces blank.

Matter	Clause number from associations rules
1. The name of the incorporated association.	cl 1
2. The objects or purposes of the incorporated association.	cl 4(1)
3. The eligibility criteria (if any) for a person to become a member of the association and details on when membership starts and ends.	cl 5
4. The register of members of the incorporated association.	cl 6
5. The entrance fees, subscriptions and other amounts to be paid by members (if any).	N/A
6. The name, composition and powers of the management committee including:	cl 8
a. The election or appointment of members of the committee.	cl 8(1)
b. The terms of office of members of the committee.	cl 8(3)
c. The grounds on or reasons for which the office of a member of the committee shall become vacant.	cl 8(3)
d. The filling of casual vacancies occurring on the committee.	cl 8(4)
e. The quorum and procedure at meetings of the committee.	cll15,17 & 18
f. The making and keeping of records of the proceedings at meetings of the committee.	cll 19 & 34
g. The circumstances (if any) in which payment may be made to a member of the committee out of the funds of the association.	cl 4(3)
7. The quorum and procedure at general meetings of members of the incorporated association.	cll 20,21,24,25 & 26
8. The notification of members or classes of members of general meetings and their rights to attend and vote at those meetings.	cll 22,24 & 26
9. The time within which, and manner in which, notices of general meetings and notices of motion are to be given, published or circulated.	cll 21 & 22
10. The percentage of members who may at any time require that a general meeting be convened.	cl 21(2)
11. The manner in which the funds of the association are controlled.	cl 30
12. The day in each year on which the financial year of the incorporated association commences.	cl 3
13. The intervals between general meetings of members and the manner of calling general meetings.	cll 20,21 & 22
14. The manner of altering and rescinding the rules and of making additional rules of the incorporated association.	cl 40
15. Provisions for the custody and use of the common seal of the incorporated associations (if it has one).	cl 32(1)
16. The custody of books and securities of the incorporated association.	cl 34
17. The inspection by members of the incorporated association of records and documents of the incorporated association.	cl 36
18. A procedure for dealing with any dispute under or relating to the rules between members and between members and the incorporated association	cl 28
19. The manner in which surplus property of the incorporated association must be distributed or dealt with if the association is wound up or its incorporation cancelled.	cl 39
20. A statement that the property and income of the association must be applied solely towards promoting the association's objects or purposes and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to any member, except in good faith in promoting those objects or purposes.	cl 4(2)

X☐ *A copy of the Rules is attached*

The association's financial year will be the 12 month period starting from:

Day	Month		Day	Month
1	July	to	30	June

SECTION D: APPLICANT'S PARTICULARS & DECLARATION

Provide the name and particulars of the person making this application:
Any correspondence about this application will be sent to this person.

I certify that:

- *I am duly authorised to apply for incorporation of the above named association under the Act;*
- *the particulars within this application and the accompanying rules, if any, are true and correct;*
- *I have prepared this application in accordance with the information supplied by the association; and*
- *I acknowledge that it is an offence under section 177 of the Act to make a false and misleading declaration in relation to this application.*

Signed		Date	

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other ▶ _____

Name		Surname	
Address *(Street or PO)*			
Suburb			
State		Postcode	
Email		Telephone	

IMPORTANT: Before you sign this application, check that you have provided true and correct information.

Privacy Statement – please read. The Department of Mines, Industry Regulation and Safety, Consumer Protection Division is collecting and holding information supplied for the purposes of the Act. In accordance with this legislation, a copy of this form and the information it contains will be available for purchase by the public upon payment of a prescribed fee.

SUBMITTING THIS APPLICATION

Return the completed application, with any supporting documentation and the applicable fees:

In person at:	Level 1, Mason Bird Building, 303 Sevenoaks Street, CANNINGTON WA
By mail to:	Department of Mines, Industry Regulation and Safety, Consumer Protection, Associations & Charities Branch, Locked Bag 100 EAST PERTH 6892
Online	You can submit this form online using AssociationsOnline by visiting www.commerce.wa.gov.au/associationsonline

Do not submit by email. We cannot accept forms containing credit card numbers that are emailed

What happens next;

- The application and attachments will be reviewed. You will be notified in writing if further information is needed.
- If any change occurs in the information you have provided in your application, you must notify Consumer Protection as soon as possible.

For assistance with this form the Associations and Charities Branch can be contacted on **1300 30 40 74** or **6552 9300** between 8.30 am to 4.30pm weekdays.

PAYMENT

GST is not applicable on fees. A receipt will not be issued unless specifically requested.

Payment method

☐ Cash
(Pay in person – do not send cash in the mail)

☐ Money Order / Cheque
(Made payable to the Department of Mines, Industry Regulation and Safety)

☐ Debit / Credit Card ► Complete details below

IMPORTANT

Consumer Protection cannot accept debit/credit card details over the phone or email (including any attachments) in accordance with the Payment Card Industry Data Security Standards.

If an email is received containing debit /credit card details, it will be deleted immediately and your application and payment will not be processed.

Charge my ☐ VISA ☐ MASTERCARD

Debit/Credit card number															
Expiry Date	M	M	/	Y	Y	Amount authorised	$								
Cardholder's name:															
Cardholder's signature												Date:	DD	/ MM /	YYYY

If the payment has been made by another person on behalf of the applicant, please complete below

Postal address:					
Suburb:		State:		Postcode:	
Telephone		Email			

Draft Agenda Item incorporation Dumbleyung Future Fund

Purpose

To adopt a resolution enabling an application to be made to the Commissioner for Consumer Protection for incorporation of the Dumbleyung Future Fund as an association under the *Associations Incorporation Act 2015*.

Resolution

The Members resolve to –

(a) Apply for the Dumbleyung Future Fund to be incorporated as an association under the *Associations Incorporation Act 2015;*

(b) Name the incorporated association the Dumbleyung Future Fund Inc;

(c) Adopt the Constitution annexed to this agenda item as the rules of the association; and

(d) Authorise the CEO of the Shire of Dumbleyung to submit an application to the Commissioner for Consumer Protection for incorporation of the association.

10.2 DIRECTOR OF INFRASTRUCTURE REPORT

Nil

10.3 TOWN PLANNERS REPORT

Nil

10.4 DIRECTOR OF CORPORATE SERVICES REPORT

10.4.9 TENANCY MANAGEMENT – SHIRE OF DUMBLEYUNG HOUSING RENTALS

LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Shire of Dumbleyung
FILE REFERENCE:	Rates & Property - Various
AUTHOR:	Director of Corporate Services
REVIEWED BY:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	7 June 2022
ATTACHMENT:	Nil
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/075

It is recommended that Council support the outsourcing of Shire rental property management to Joe Fanchi Real Estate, based in Wagin.

Moved Cr Doney **Seconded Cr Hasleby** **Carried 5/0**

PURPOSE
The purpose of this report is for Council to consider the outsourcing of Shire rental property management to Joe Fanchi Real Estate, Wagin.

STRATEGIC IMPLICATIONS
Nil

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Nil

FINANCIAL AND STAFFING IMPLICATIONS
The financial impact on FY22 will be minimal due to appointment of tenancy management occurring at the earliest on the 17th June 2022 (the day following June Council Meeting), subject to Council approval. As such, the impact on FY22 finances will not require a budget amendment due to the immaterial nature. The impact of outsourcing Shire rental property management will have an impact on Shire finances from FY23 onwards and this will be evidenced in the FY23 budget.

Staffing implications are that tenancy management is currently being completed in-house but will now be outsourced instead in line with the Council adopted Workforce Plan effective from 1st July 2022.

RISK IMPLICATIONS
This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be **Low.** The proposal to outsource Shire rental property management was flagged through a Shire Organisational Review which has been endorsed by Council.

COMMUNITY ENGAGEMENT AND CONSULTATION
Nil

BACKGROUND
The Shire of Dumbleyung 2022-2032 Strategic Community Plan was adopted by Council at the February 2022 Council Meeting. Following this, the Shire of Dumbleyung 2022-2027 Corporate Business Plan and Organisational Restructure and Workforce Plan were adopted by Council at the April 2022 Council Meeting. In line with these adopted plans, the management of Shire owned rental properties is proposed to be outsourced to an external consultant (as opposed to being completed by in-house Shire employees).

OFFICER'S COMMENT
Three quotes have been obtained from companies based in Narrogin, Katanning and Wagin, of which Joe Fanchi Real Estate has been identified as the preferred supplier. A summary of the three quotes is as follows:-

1. **PL Bolto & Co (Professionals) Katanning**

Quoted fees and charges shown below;

Item	**Fee**
Leasing Fee	Two weeks rent plus GST
Management Fee	9.35% of gross collections
Property Condition Report	$110 per hour up to $550
Final Bond Inspection	$180
Ingoing/Outgoing inventory report	If needed, $110 per hour up to $220
Routine Inspections Report	$110
Attendance fee	$110
Meeting Attendance	$110 per hour up to $220
Lease Renewal	$88
Annual Financial Summary	$44
Administration fee per month	$16.5
Title Search fee	$30
Travel	$2 per km including GST

2. **Joe Fanchi Real Estate Wagin**

Quoted fees and charges shown below;

Item	**Fee**
Leasing Fee	Two weeks rent plus GST
Management Fee	9.50% of gross collections
Property Condition Report	$165
Final Bond Inspection	$88
Routine Inspections Report	$88
Meeting Attendance	$55 per hour up to $220
Court Preparation/Attendance	$55 per hour up to $220
Lease Renewal	$110
Annual Financial Summary	$55
Administration fee per month	$11
Title Search fee	$33
Tenant Enquiry Fee	$15

3. **Narrogin Elders**

Since quoting, Narrogin Elders have retracted their quote on the basis that they are unable to take on the Shire of Dumbleyung at this moment considering the size of our property portfolio and distance from Narrogin. However, quote details provided below for comparative purposes;

Item	**Fee**
Leasing Fee	Two weeks rent plus GST
Management Fee	9.35% of gross collections
Property Condition Report	$275
Inventory in/out report	$55 per hour
Routine Inspections Report	$66
Court Preparation/Attendance	$66 per hour up to $660
Lease Renewal	$66
Annual Financial Summary	$25
Administration fee per month	$8.8
Title Search fee	$30

Narrogin Elders also stated that whilst Property Condition Reports are $275 per instance per their above listed fees, the Shire of Dumbleyung was considered too far away for this service to be offered so this work would need to be retained by in-house Shire employees.

Key Considerations;

1. Elders Narrogin is not a viable option, leaving Joe Fanchi Real Estate and PL Bolto (Professionals) as the two key suppliers to choose from.
2. Quoted prices are similar between Joe Fanchi and PL Bolto (Professionals) with key differences being as follows;
    a. Management Fee 9.35% PL Bolto compared to 9.50% Joe Fanchi equates to only ~$200 additional cost annually to proceed with Joe Fanchi.
    b. Property Condition Reports are required at the beginning and end of each tenancy and as such are required frequently. Joe Fanchi's fee for this service is capped at $165 whilst PL Bolto is capped at $550.
    c. Final Bond and Routine Inspections are $88 per hour by Joe Fanchi or $110 per hour by PL Bolto. If 50% of Shire properties require a Final Bond Inspection and all properties require 2 routine inspections per year, this equates to a $1,800 saving if proceeding with Joe Fanchi.
3. Wagin is slightly closer to Dumbleyung/Kukerin than Katanning which would result in less travel and associated fees for travel.

Therefore, it is the Officer recommendation to proceed with Joe Fanchi Real Estate Wagin, due to favourable pricing and proximity to Dumbleyung. Full financial impacts will be modelled and incorporated into the FY23 Shire of Dumbleyung budget process.

10.5 GOVERNANCE AND COMPLIANCE OFFICERS REPORT

Nil

10.6 ADMINISTRATION/TENANCY OFFICER REPORT

Nil

10.7 PROJECT MANAGER REPORT

10.7.18 DEVELOPMENT APPLICATION - PROPOSED ADDITONAL USE - TRADE SUPPLIES (TYRE SALES & FITTING BUSINESS) LOT 102 (43) WEST STREET, DUMBLEYUNG

LOCATION/ADDRESS:	Lot 102 (No.43) West Street Dumbleyung DP130029
NAME OF APPLICANT:	Nicholas Green & Pauline Alexander
ZONING:	Local Rural
FILE REFERENCE:	A1660 – Rates & Property
AUTHOR:	Project Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	7 June 2022
ATTACHMENT:	Site plans and location, letter of application and request for crossover work, Copy of public notice, Draft copy of letter sent
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/076

The application for development approval for the proposed additional use - Trade Supplies (Tyre Sales & Fitting Business) at Lot 102 West Street is approved subject to the following conditions:

<u>Conditions</u>

1. **The development is undertaken in a manner consistent with the supporting development application documentation provided.**
2. **All stormwater generated by the shed shall be managed and disposed of through the placement and use of a new prefabricated 22,500 litre Colourbond ('Paperbark' colour) water tank comprising a maximum diameter of 3.45 metres and a maximum height of 2.4 metres to be located immediately adjacent to the south-western corner of the new shed (requirement of previous development approval September 2016 still not installed).**
3. **The loading / unloading of heavy vehicles associated with the Trade supplies/ transport depot use is not permitted to be undertaken on the adjoining road reserves areas at any time (i.e. such activity must be undertaken on-site.**
4. **Any floodlights / security lights that need to be installed to assist the ongoing operation of the Trade Supplies / transport depot use on the land are not to be positioned or operated in such manner as to cause the light source to be directly visible to the travelling public or adjoining properties or cause annoyance to the surrounding area.**
5. **The property shall be maintained in a neat and tidy condition at all times to the specifications and satisfaction of the Shire of Dumbleyung.**

6. **Tyre storage is not to impact on the visual amenity of the land.**
7. **Signage is to comply with the Shire of Dumbleyung Local Planning Scheme.**

Advice Notes:

1. **The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period, this approval will lapse and be of no further effect. Where this approval has lapsed, no activity shall be carried out without the further approval of the Shire of Dumbleyung having first been sought and obtained.**
2. **A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any alterations to the existing shed and water tank.**
3. **The proposed development on the land is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application.**
4. **The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.**
5. **The delivery, storage and distribution of any dangerous goods from the land is not permitted unless all necessary statutory / regulatory approvals have been obtained from the relevant authorities and appropriate measures put in place to ensure compliance with all safety requirements.**
6. **Tyre storage to comply with Part 6 of the Western Australian Environmental Protection Regulations 1987.**
8. **Application for the install of an effluent disposal system is to be made to Councils Environmental Health Officer.**
9. **Application for Construction and Maintenance of crossovers is required.**
8. **Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Dumbleyung Town Planning Scheme No.1 and may result in legal action being initiated by the local government.**

Moved Cr Hasleby **Seconded Cr Doney** **Carried 5/0**

PURPOSE

The purpose of this report is for Council to approve the proposed additional use - Trade Supplies (Tyre Sales & Fitting Business) at Lot 102 West Street Dumbleyung with conditions.

STRATEGIC IMPLICATIONS

Council approval of the additional change of use aligns with the adopted Strategy Community Plan 2022-2032 providing opportunity for small business growth within the region.

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS

- Planning and Development Act 2005 Shire of Dumbleyung Town Planning Scheme No.1
- Planning and Development (Local Planning Schemes) Regulations 2015
- Public Health Act 2016
- Environmental Protection Act 1986
- Part 6 of the Western Australian Environmental Protection Regulations 1987
- Environmental Protection (Noise) Regulations 1997
- Shire of Dumbleyung Policy Section 12 - Transport 12.1 Construction and Maintenance of Crossovers

FINANCIAL AND STAFFING IMPLICATIONS

Statutory fees and charges apply

RISK IMPLICATIONS
The proposal is listed as a "A" use in the Zoning table of the Local Planning Scheme No.1 Text.

"A" means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered **Low** as the main issue the applicant is utilising the land in a similar manner as previously approved and Council is using its discretionary powers to approve the additional use.

COMMUNITY ENGAGEMENT AND CONSULTATION
The proposal has been advertised in accordance with clause 64 Planning and Development (Local Planning Schemes) Regulations 2015 with invitations seeking comment by 20th May 2022.

Correspondence was forwarded to surrounding landowners seeking comment on the proposal.
One response was received by 20th May 2022 with no comment.

The proposal was also publicly advertised on Councils Website with nil responses received by 20th May 2022.

BACKGROUND
The applicants have submitted a development application seeking approval for a proposed additional use - Trade Supplies (Tyre Sales & Fitting Business) at Lot 102 West Street Dumbleyung. The land is zoned Local Rural in the Shire of Dumbleyung Scheme text and has historical approval as a Transport depot without having a residence on the lot as prescribed. The following definitions have been applied to the land.

Transport Depot is defined in the Shire of Dumbleyung Local Planning Scheme No.1 and means premises used primarily for the parking or garaging of 3 or more commercial vehicles including:-
(a) any ancillary maintenance or refuelling of those vehicles; and
(b) any ancillary storage of goods brought to the premises by those vehicles; and
(c) the transfer of goods or persons from one vehicle to another

Trade Supplies means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for any of the following purposes including goods which may be assembled or manufactured off the premises:-
(a) automotive repairs and servicing;
(b) building including repair and maintenance;
(c) industry;
(d) landscape gardening;
(e) provision of medical services;
(f) primary production;
(g) use by government departments or agencies, including local government

Officer's Comment
Lot 102 is located in the north-western part of the Dumbleyung townsite immediately adjacent to CBH's existing grain handling and storage facility. The land comprises a total area of approximately 2.0234 hectares and has direct frontage and access to Richardson Road along its western boundary, Bairstow Street along its northern boundary and West Street along its eastern boundary.

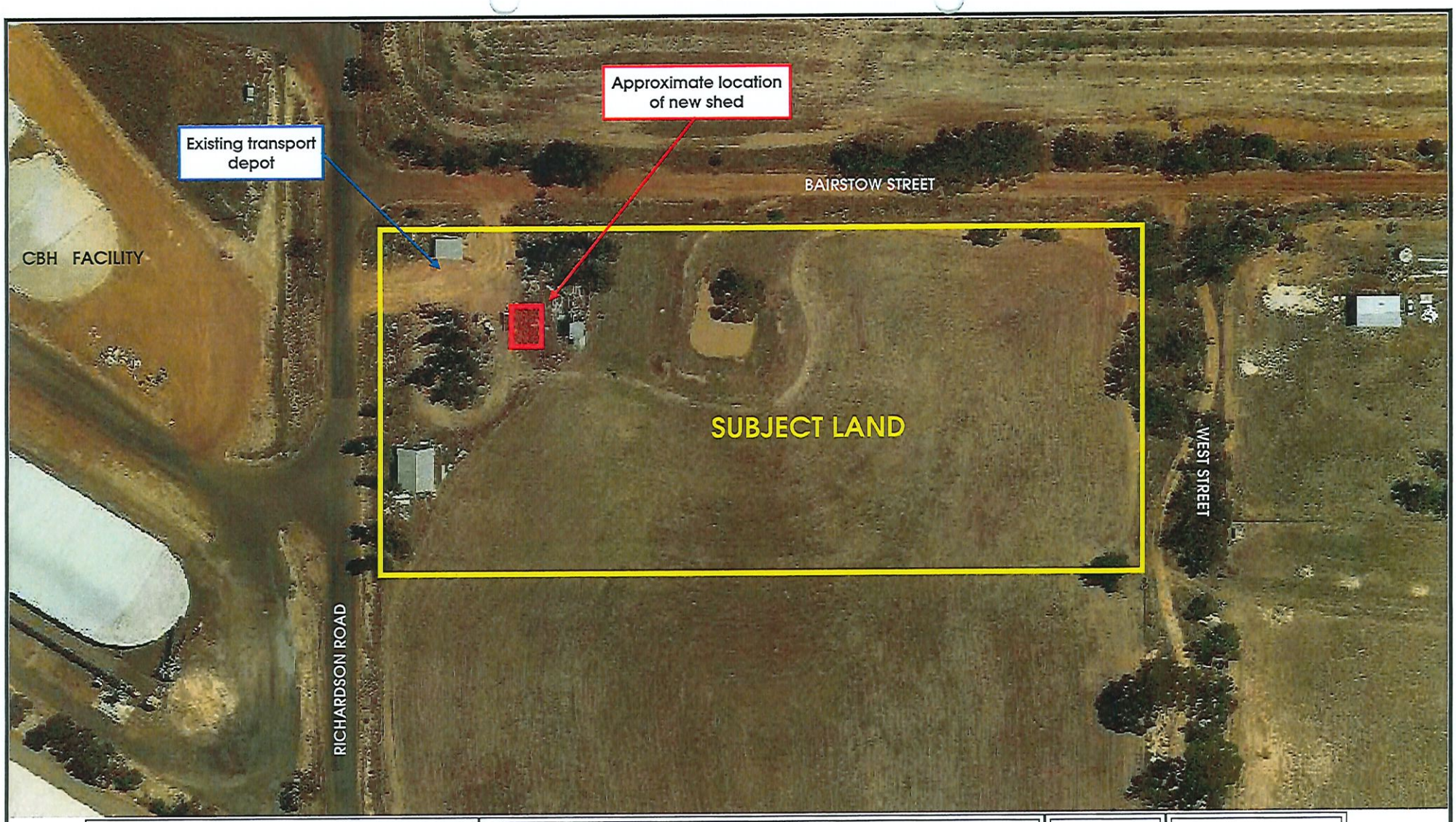
The property has been extensively cleared of all native vegetation and has historically been developed and used for agricultural purposes (i.e. cropping, grazing, shearing & an abattoir) as well as a transport depot in more recent times. As such the land contains a number of physical improvements associated with those activities (i.e. various sheds, internal access tracks, a dam, driveway crossovers to Richardson Road and Bairstow Street, a gravel hardstand area and boundary fencing).

Information and plans submitted in support of the application propose the following (see Plans 1 to 6 and attached correspondence).

The applicants are relocating the tyre business currently located in Absolon Street, Dumbleyung. They intend to internally modify the existing freight shed to include both businesses, Dumbleyung freight and retail tyres. Further development inputs include the installation of an effluent disposal system & a water tank and the erection of Colourbond fencing to screen old tyres. The business is intended to operate 8am to 5pm Monday to Friday.

The applicants have also sought Shire assistance through maintenance upgrades of an existing crossover and installation of a new culvert. Included in the proposed Advice Notes is an invitation for the applicants to submit a formal application for these activities.

It is concluded that the proposed additional use Trade Supplies (Tyre Sales & Fitting Business) at Lot 102 West Street Dumbleyung with conditions to service the existing approved transport depot use on Lot 102 (No 43) West Street, Dumbleyung is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council, subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner.

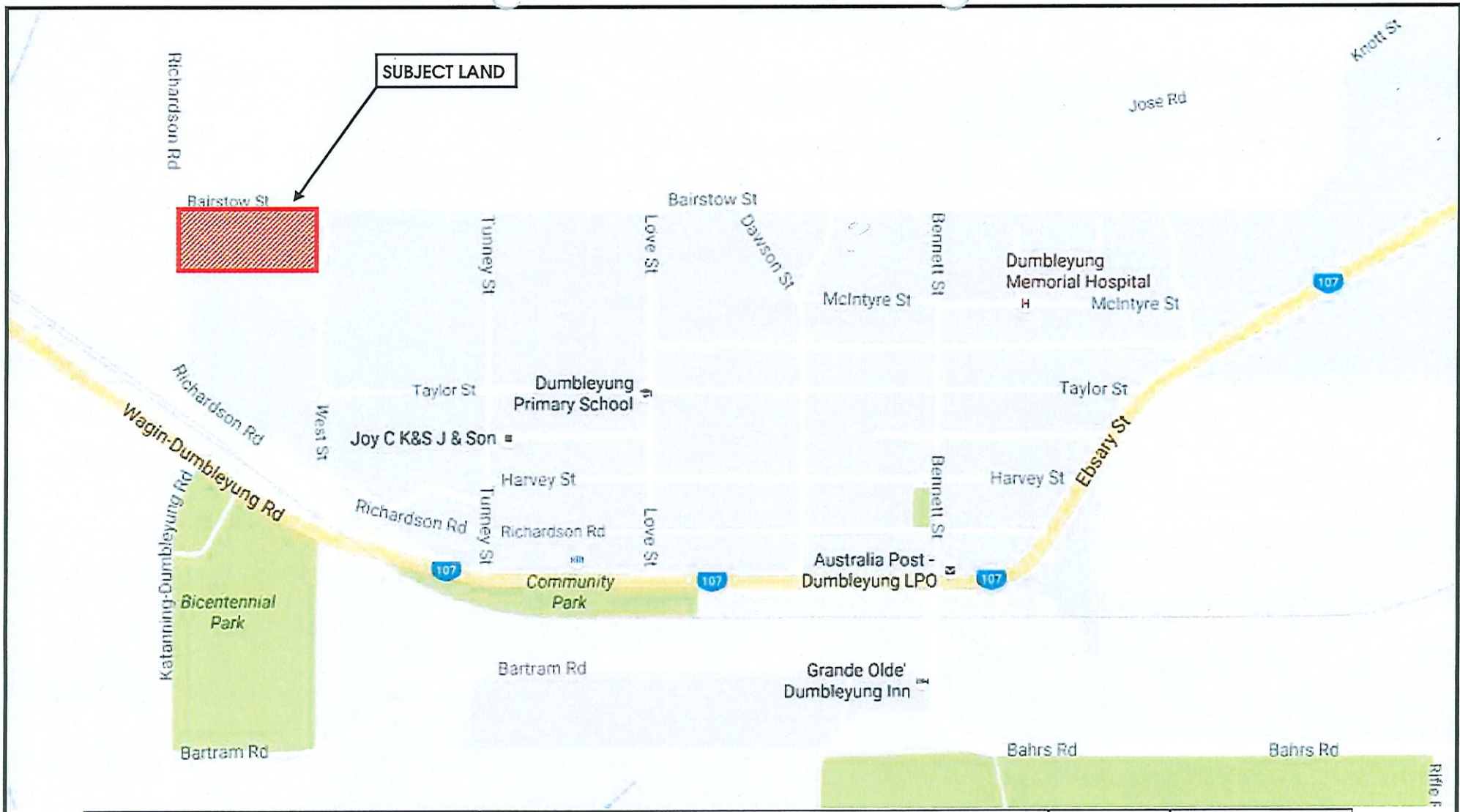


AERIAL SITE PLAN	urban & rural perspectives	PLAN 3
DEVELOPMENT APPLICATION - ADDITION TO TRANSPORT DEPOT LOT 102 (No.43) WEST STREET, DUMBLEYUNG SHIRE OF DUMBLEYUNG	TOWN PLANNERS & BUILDING DESIGNERS Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040	SCALE. N.T.S

Source: Landgate

Ordinary Meeting of Council Minutes 16 June 2022

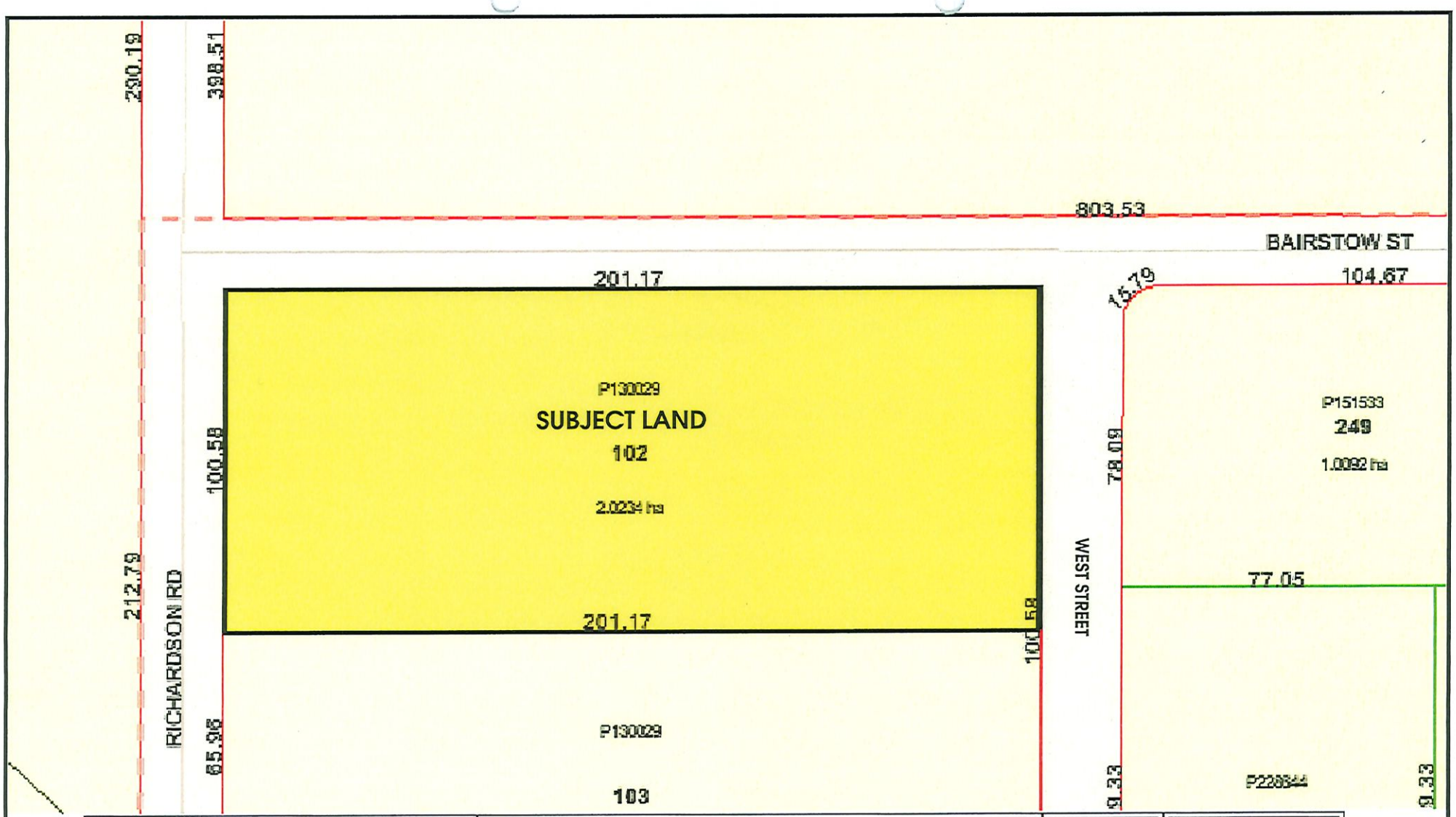
2



LOCATION PLAN	urban & rural perspectives	PLAN 1
DEVELOPMENT APPLICATION - ADDITION TO TRANSPORT DEPOT LOT 102 (No.43) WEST STREET, DUMBLEYUNG SHIRE OF DUMBLEYUNG	TOWN PLANNERS & BUILDING DESIGNERS Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040	SCALE. N.T.S

Source: GoogleMaps

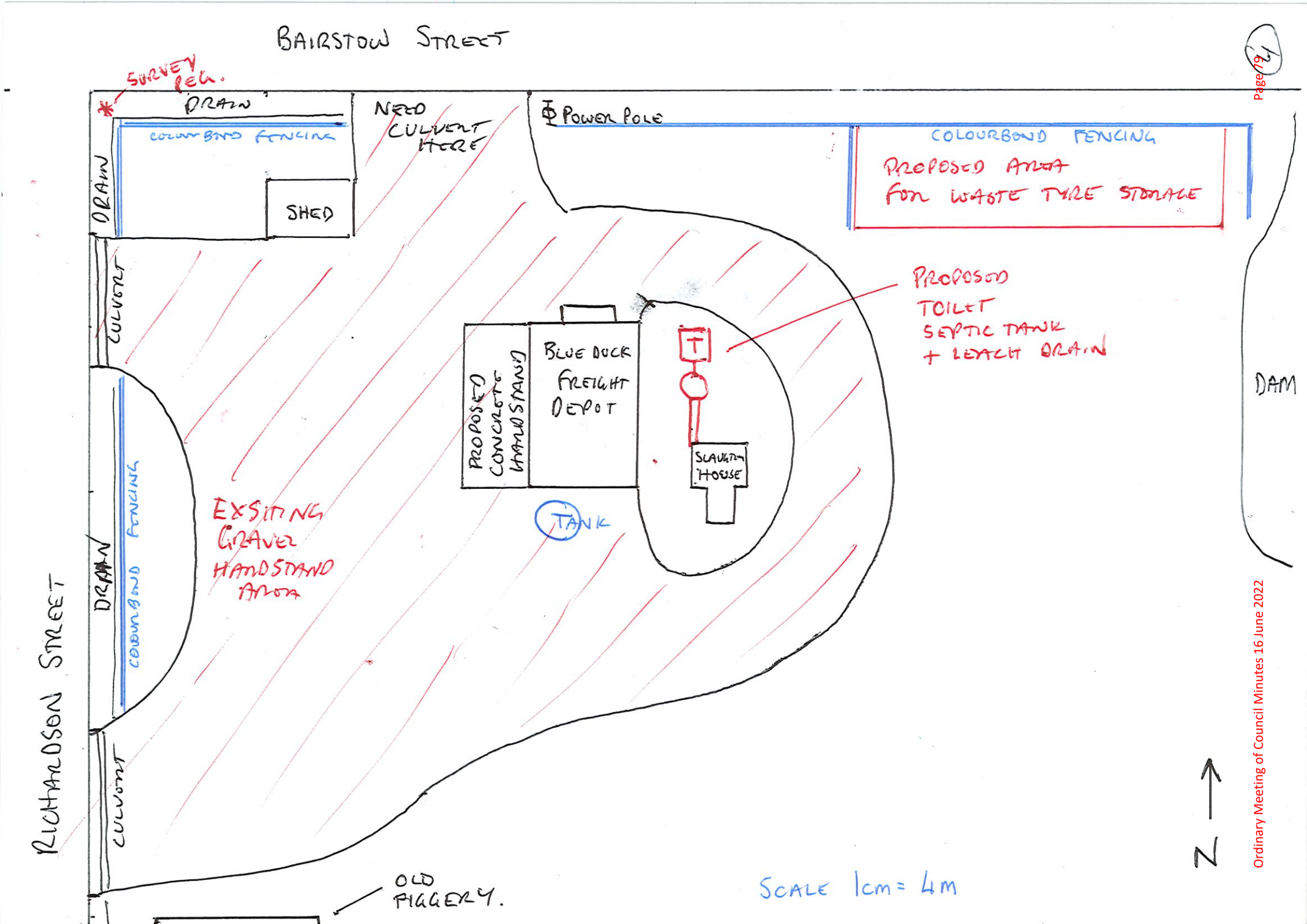
3



EXISTING LOT CONFIGURATION	urban & rural perspectives	PLAN 2
DEVELOPMENT APPLICATION - ADDITION TO TRANSPORT DEPOT LOT 102 (No.43) WEST STREET, DUMBLEYUNG SHIRE OF DUMBLEYUNG	TOWN PLANNERS & BUILDING DESIGNERS Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040	SCALE. N.T.S

Source: Landgate

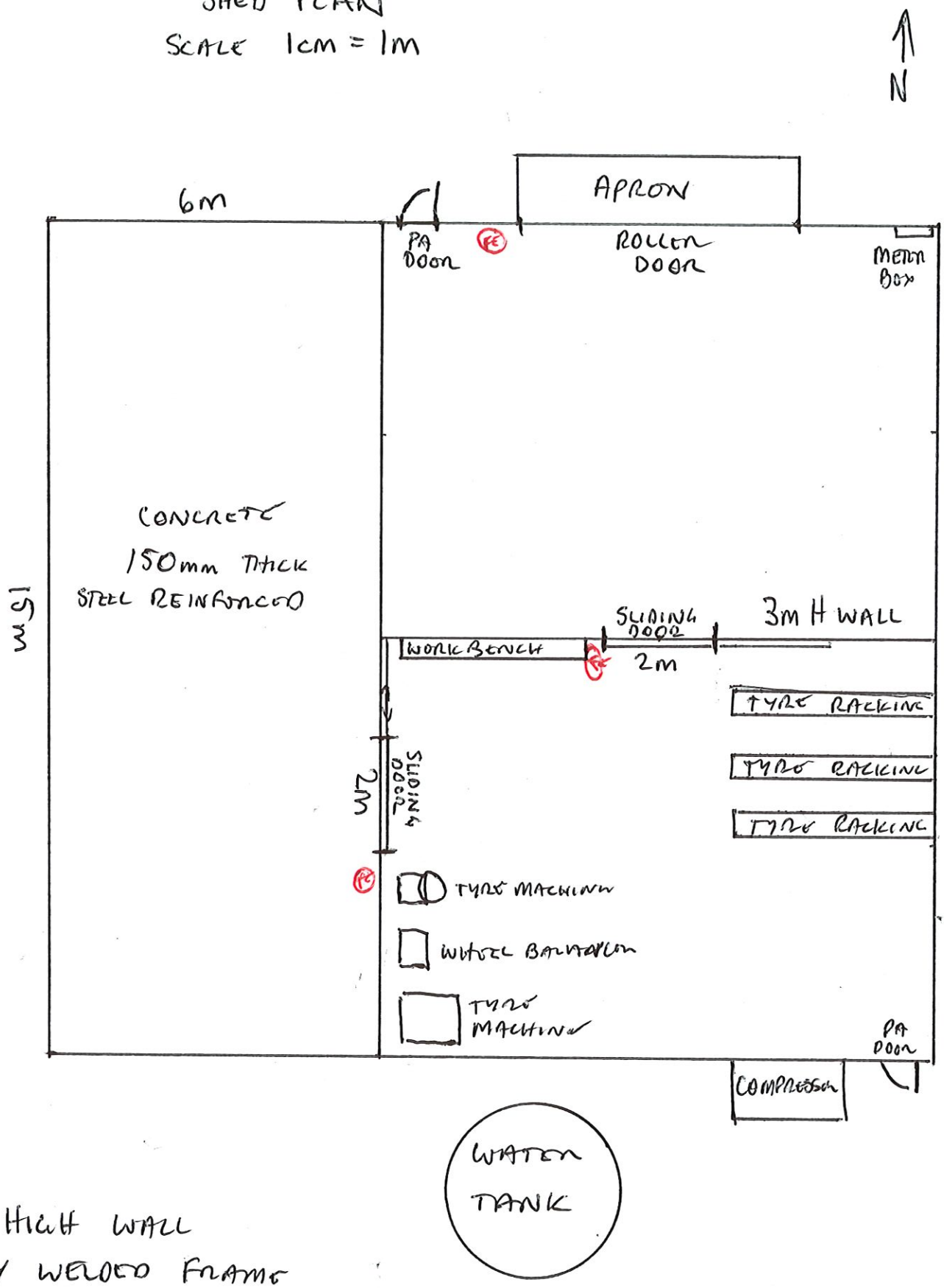
Ordinary Meeting of Council Minutes 16 June 2022



Ordinary Meeting of Council Minutes 16 June 2022

SHED PLAN

SCALE 1cm = 1m



3M HIGH WALL

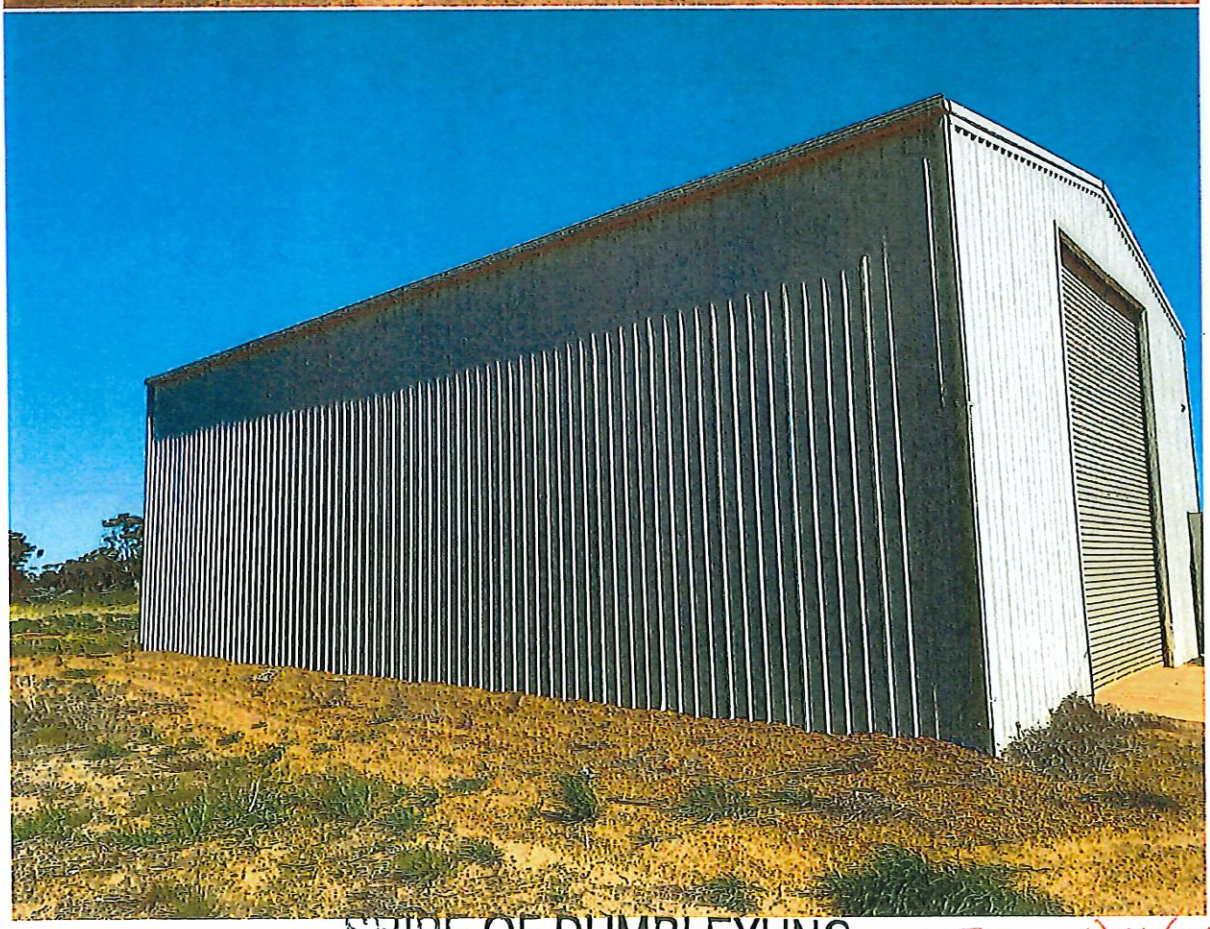
FULLY WELDED FRAME

USING 76 x 38mm RATIO TUBE

AND 75 x 75 x 3mm UPRIGHTS TO CIELING EITHER SIDE OF DOOR OPENING.

FE FIRE EXTINGUISHER.

EXISTING SHED

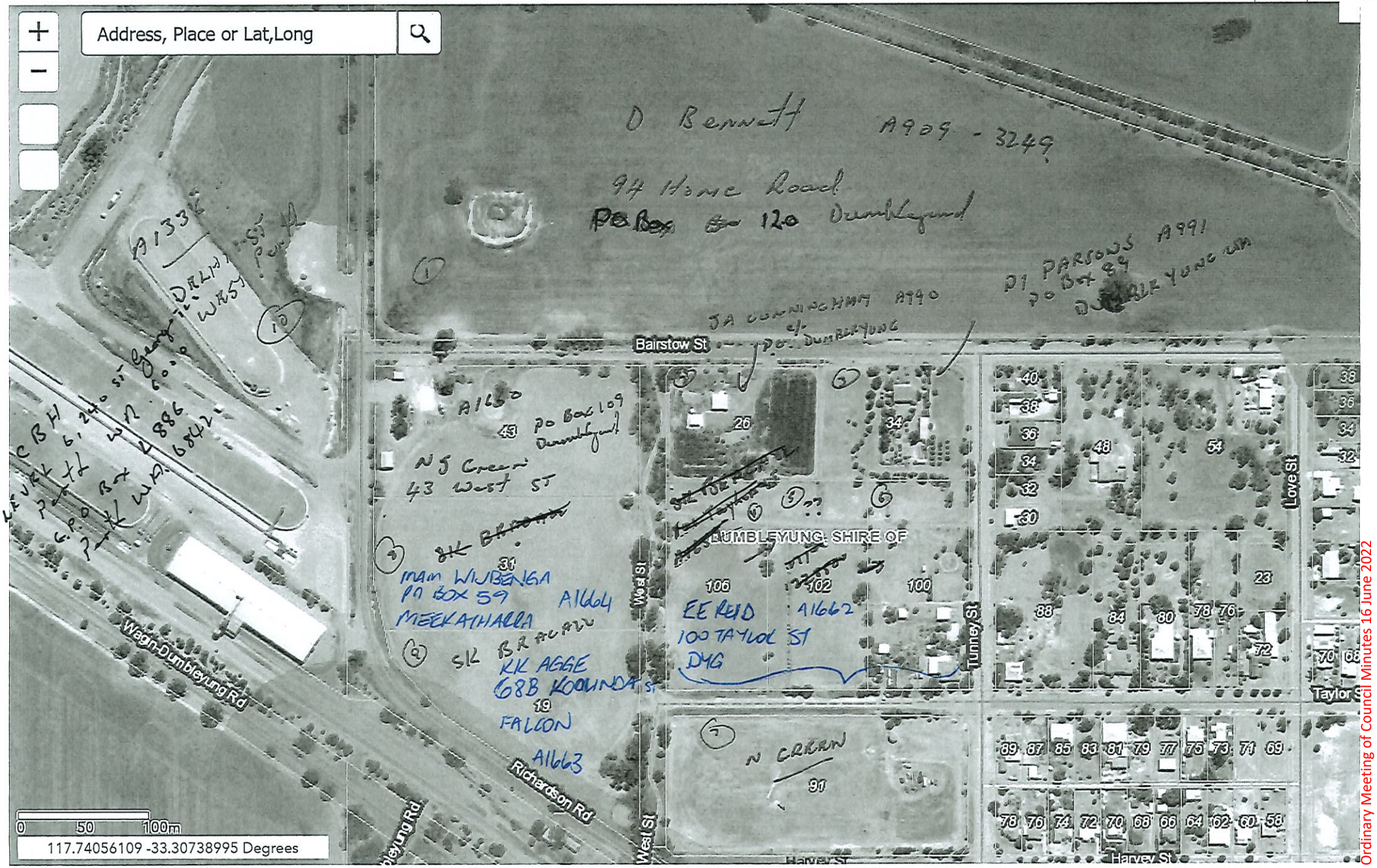


SHIRE OF DUMBLEYUNG
P.O. BOX 99
DUMBLEYUNG WA 6350

CBC 39/01 A166C
10/09/2021

Map of Bush Fire Prone Areas

SLIP FAQs Instructions for Use Status Page Please Zoom in for property



Ordinary Meeting of Council Minutes 16 June 2022

Septic Systems

Septic Tanks

Coerco offers a range of poly septic tank systems which are easily adaptable to suit any requirement and, with required Department of Health WA approvals. Manufactured from polyethylene, these products are lightweight, resilient and very flexible to allow easy transportation and installation whilst delivering the perfect desired functionality.

DEPARTMENT OF HEALTH WA APPROVED

Australian Standard AS1546.1 Lic SMK40330 SAI Global

SEP-1450

DEPARTMENT OF HEALTH WA APPROVED

Australian Standard AS1546.1 Lic SMK40330 SAI Global

SEP-2200

DEPARTMENT OF HEALTH WA APPROVED

Australian Standard AS1546.1 Lic SMK40330 SAI Global

SEP-3200 (Baffled)

DEPARTMENT OF HEALTH WA APPROVED

Australian Standard AS1546.1 Lic SMK40330 SAI Global

SEP-4000 (Baffled)

Features

- Lightweight, easy to transport and install
- Manufactured from durable polyethylene
- Anti floatation ring and ribbing incorporated into design
- Certified to Australian Standard AS/NZS1456.1 and approved by Department of Health - WA
- Supplied as complete kit including lid, inlet & outlet 'T' pieces
- Leach drain systems also available (Refer to page 31)

Septic Tanks

Code	Description (mm)	Retail Pricing (inc GST)
SEP-1450	1,450ltr Septic Tank (1250D x 1500H)	**$822.80**
SEP-2200	2,200ltr Septic Tank (1540D x 1500H)	**$860.20**
SEP-3200	3,200ltr Septic Tank (2150D x 1745H)	**$1,634.60**
SEP-4000	4,000ltr Septic Tank (2200D x 1770H)	**$1,699.50**

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To Dumbleyung Shire and Council,

I Nicholas Green am looking for council approval,

I own and operate Dumbleyung Engineering on Absolon Street in Dumbleyung.

An opportunity to sell the premises has come up and I am going to downsize my business.

My plan is to close down the Engineering side of my company and concentrate on the Tyre Retail part.

I wish to relocate the tyre business to 43 West Street where Blue Duck Freight is located.

I and my partner Pauline Alexander own and operate Blue Duck freight.

We plan to put a dividing wall in the shed and use one side for freight and the other to be leased to Dumbleyung Engineering to retail tyres.

This will include additional door in the west wall of the shed with a concrete hardstand area along the west side of shed.

Power is in the process of being connected.

Water is available from water main along West Street.

A toilet with septic system will be put in on the east side of shed after removing the old slaughter shed.

A Water tank will be installed as previous owners never completed this.

The crossover on Bairstow Street will need work from the shire a culvert needs to be installed to allow the water to drain from the area north of shed that comes from the road that has not been built correctly the water sits on the road and seeps through onto our land which waterlogs the area.

Since we have owned this land we have cleaned up and keep improving the property and this will continue.

We have had the land surveyed and are in the process of putting in dividing fence with our only neighbour.

We will erect colourbond fences along the west end and north side of the land up to the existing dam to keep are in a tidy manner.

The area between the shed and the north fence and dam will be used to store old tyres before they are disposed through tyre recycling companies.

The Land is zoned Local Rural and will require Council approval to develop to be able to use under class Trade Supplies.

As there is potential for sale of other premises to be complete by 30th June 2022, therefore I will need permission from council to begin trading (if development application is approved) as soon as settlement of Absolon street shop is achieved, to reduce income losses.

I plan to operate Tyre business from 8am – 5pm Monday – Friday

The Freight Depot will operate the same except will be manned all day obviously.

There will be only myself working the tyre business.

Machinery that will be used will be a compressor and various tyre machines and wheel balancers.

Total anticipated vehicle movements is hard to predict but will be up to 30 vehicles a day. a lot less than CBH across the road.

Types of vehicles will range from passenger vehicles to road trains to agricultural machinery.

Feel free to contact us if there is any more info required.

Regards

Nicholas Green & Pauline Alexander

Blue Duck Freight

ESTIMATED COSTS

Toilet block with septic and leach drain	$3000.00 - $4000.00
Concrete hardstand	$8000.00 - $10000.00
Water tank	$2500 - $3500
Colourbond Fencing	$2000 - $3000

SHIRE OF DUMBLEYUNG
LOCAL PLANNING SCHEME NO.1

NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL

Planning and Development Act 2005
Shire of Dumbleyung

The local government has received an application to use and/or develop land for the following purpose and public comments are invited.

Property Address: Lot 102 (No.43) West Street, Dumbleyung

Proposal: Establishment and operation of a tyre sales and fitting business on the abovementioned property (i.e. Use class 'Trade Supplies').

Details of the proposal are available for inspection at the Shire Administration Centre, Harvey Street, Dumbleyung and its website (www.dumbleyung.wa.gov.au).

Comments on the proposal are now invited and can be emailed to ao@dumbleyung.wa.gov.au or posted to the Shire's Chief Executive Officer at PO Box 99 DUMBLEYUNG WA 6350. All submissions must include the following information:

- Your name, address and contact telephone number;
- How your interests are affected whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property;
- Address of property affected (if applicable); and
- Whether your submission is in support of, or objecting to the proposal and any reasons supporting your comments.

All submissions received may be made public at a Council meeting and included in a Council Agenda, which will be available on the Shire's website, unless a submission specifically requests otherwise.

Comments on the proposal may be submitted to the local government on or before Friday 20 May 2022.

Gavin Treasure
Chief Executive Officer
Shire of Dumbleyung

28 April 2022

SHIRE OF DUMBLEYUNG LOCAL PLANNING SCHEME NO.1

FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details

Name/s:
NICHOLAS GREEN PAULINE ALEXANDER

ABN (if applicable): 18702084853

Postal Address: PO Box 109 DUMBLEYUNG Postcode: 6350

Work Phone:	Fax:	E-mail:
Home Phone:		blueduckfreight@outlook.com
Mobile Phone: 0447 604 190		

Contact Person for Correspondence: NICHOLAS GREEN

Signature:	Date: 20-4-2022
Signature: Alexander	Date: 20-04-2022

NOTES:

i) Use and attach a separate copy of this page where there are more than two (2) landowners.

ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:

- *1 director of the company, accompanied by the company seal; or*
- *2 directors of the company; or*
- *1 director and 1 secretary of the company; or*
- *1 director if a sole proprietorship company.*

Print the full names and positions of company signatories underneath the signatures.

iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.

iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Dumbleyung where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.

Applicant Details (if different from owner)

Name/s:

Address:

Postcode:

Work Phone: Home Phone: Mobile Phone:	Fax:	E-mail:
Contact Person for Correspondence:		
Signature:		Date:

NOTES:

i) Failure to provide a suitably completed development application form, a copy of the relevant Certificate/s of Title, sufficient plans and other supporting information and/or the correct application fee may result in the application being returned or placed on hold. ✓

ii) The application fee payable will be confirmed by the local government following receipt of the application. Processing of the application will not commence until the fee is paid in full. ✓

iii) As per Schedule 2 clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015 the information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ✓

iv) If public advertising of the application is required by the local government an additional fee in accordance with the local government's adopted schedule of fees and charges will be payable by the applicant. Further processing of the application following completion of public advertising will not proceed until the additional fee is paid in full. N/A

v) The original of this application and supporting information and plans will be retained by the local government for its records and will not be returned to the applicant/landowner following final determination. ✓

Property Details

NOTE: The details provided must match those shown on the relevant Certificate/s of Title.

Lot No: 102	House/Street No: 43	Location No:
Survey Diagram or Plan No: 130029	Certificate of Title Volume No: 595	Certificate of Title Folio No: 92A

Title encumbrances (*e.g. easements, restrictive covenants etc. as listed on the Second Schedule of the relevant Certificate/s of Title*):

Street name: WEST	Suburb: DUMBLEYUNG

Nearest street intersection: RICHARDSON + BAIRSTOW

Proposed Development:

Nature of development:
- ☐ Works (New construction works with no change of land use)
- ☐ Use (Change of use of land with no construction works)
- ☑ Works and Use

NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form (i.e. Form 2) must be completed and submitted with this application.

Is an exemption from development claimed for part of the development? Yes ☐ No ☒

If yes, is the exemption for: ☐ Works ☐ Use

Description of proposed works and/or land use: SEE ATTACHED LETTER
Description of exemption claimed (if relevant):
Nature of any existing buildings and/or land use: SEE ATTACHED LETTER
Approximate cost of proposed development (excluding GST): $ 20 000

OFFICE USE ONLY

Date application received: 27.04.2022

Received by: Z. EYRE

Application reference number: A1660

Application fee payable: $ 147.00

Date of receipt of application fee from applicant: 27-04-2022

Receipt number for application fee: 55472

[Print on Shire Letterhead]

Our Ref:

28 April 2022

Cooperative Bulk Handling Limited
GPO Box L886
PERTH WA 6842

Dear Sir / Madam,

REQUEST FOR COMMENT
PROPOSED TYRE SALES & FITTING BUSINESS
LOT 102 (NO.43) WEST STREET, DUMBLEYUNG

The Shire of Dumbleyung has received a development application requesting Council's approval for the establishment and operation of a tyre sales and fitting business on the abovementioned property (i.e. Use class 'Trade Supplies').

In accordance with the specific requirements of Local Planning Scheme No.1 the Shire hereby invites you to provide comment on the proposal before it is formally considered and determined by Council.

Details of the proposal are available for inspection at the Shire Administration Centre, Harvey Street, Dumbleyung and its website (www.dumbleyung.wa.gov.au).

Comments on the proposal are now invited and can be emailed to ao@dumbleyung.wa.gov.au or posted to the Shire's Chief Executive Officer at PO Box 99 DUMBLEYUNG WA 6350. All submissions must include the following information:

- Your name, address and contact telephone number;
- How your interests are affected whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property;
- Address of property affected (if applicable); and
- Whether your submission is in support of, or objecting to the proposal and any reasons supporting your comments.

All submissions received may be made public at a Council meeting and included in a Council Agenda, which will be available on the Shire's website, unless a submission specifically requests otherwise.

Comments on the proposal may be submitted to the local government on or before Friday 20 May 2022.

If you have any queries or require any additional information regarding this matter please do not hesitate to contact me on 9863 4012 or ceo@dumbleyung.wa.gov.au.

Yours faithfully,

Gavin Treasure
Chief Executive Officer
Shire of Dumbleyung

10.7.19 DEVELOPMENT APPLICATION – DEDICATION OF LAND AS ROAD REALIGNMENT LOTS 180 &304 PIKE ROAD/SCADDAN ROAD/KUKERIN SOUTH ROAD, KUKERIN WA 6352

LOCATION/ADDRESS:	Lot 180 & 304 Pike Road/Scaddan Road/Kukerin South Road, Kukerin WA 6352 DP29421, DP91768 and Railway Reserve Kukerin
NAME OF APPLICANT:	Shire of Dumbleyung
ZONING	Regional Rural
FILE REFERENCE:	A973/A1460 – Rates & Property
AUTHOR:	Project Manager
DISCLOSURE OF INTEREST:	Nil
DATE:	24 May 2022
ATTACHMENT:	R1798-05A Survey design, R1798-07A Survey with aerial, R1798-07A Historical Aerial
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/077

1. **Council resolve a request is made to the Minister for Lands as described in section 56 of the Land and Administration Act 1997 for the attached Plan- R1798-05A Survey design and R1798-07A Survey with aerial is dedicate as a road.**

2. **Councils' officers continue with the actions required to complete the dedication of the road realignment.**

3. **A Main Roads Road Safety Auditor be engaged to undertake an audit of the intersection to ensure the completed new works complies with the relevant safety standards.**

Moved Cr Hasleby **Seconded Cr Doney** **Carried 5/0**

NOTE: Council Resolutions, protocols and procedures are to be followed at all times. The Director of Infrastructure is to ensure a copy of the Roadworks procedure/checklist is to be located in the depot and in the Leading Hand's vehicle at all times. All outside workforce are to be made aware of the protocols and procedures to be followed. This procedure/checklist must include a check box that the project has received Council endorsement prior, via the annual budget process.

PURPOSE
The purpose of this report is for Council to resolve that a request is made to the Minister for Lands as described in section 56 of the Land and Administration Act 1997 for the attached Plan- R1798-05A Survey design and R1798-07A Survey with aerial is dedicate as a road.

STRATEGIC IMPLICATIONS
The approval of this project should not impact the strategic planning processes.

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Land Administration Act 1997 - SECT 56
Land Administration Regulations 1998-Reg 8

FINANCIAL AND STAFFING IMPLICATIONS
Staff time for inhouse coordination of the activity and survey costs have been allocate from the 2021-2022 years budget for completion of the actions required.

RISK IMPLICATIONS
This item has been evaluated against the Shire of Dumbleyung's new Risk Assessment and Acceptance Criteria. The perceived level of risk is considered **Medium** with the main issue being that the Shire of Dumbleyung is utilising land as a road reserve without having the approved dedication exposing the shire to public liability risks associated with the road reserve use.

However, this risk is now being sufficiently reduced by the Shire as the Shire has now identified the risk, taken action to dedicate the new alignment and create access to the land not under the control and management of the shire.

However, if approvals are not granted the Shire may have to bear the cost of reinstatement to the original alignment.

A Main Roads Road Safety Auditor should also be engaged to undertake an audit of the intersection to ensure the new works complies with the relevant safety standards.

COMMUNITY ENGAGEMENT AND CONSULTATION
Consultation with the Department of Planning, Lands and Heritage (DPLH) has provided that before final approval is granted the following should be actioned -

- Investigation and consultation with the Public Transport Authority regarding the portion of railway reserve with Polygon Identification Number (PIN) 658116 should be completed prior to submitting this request if appropriate.
- To provide further transparency its noted that the investigation of Native Title Rights and interests and referral to the Department of Mines, Industry, Regulation and Safety (DMIRS) is required. Referral to DMIRS is a statutory obligation pursuant to section 16(3) of the *Mining Act 1978*.

BACKGROUND
The Shire of Dumbleyung constructed realignment works at the intersection of Pike Road, Scaddan Street and Kukerin South Road, Kukerin in 2020 without having the area formally surveyed and approvals granted from the various agencies prior to the realignment work being carried out. The work was carried out to improve traffic flow in the area. Survey diagrams are included for Council's information detailing pre and post construction of the intersection.

Councils' officers are now aware that the the necessary approvals were not sought and are taking action to rectify the matter.

COMMENT
For Councils officers to finalise the dedication the following list of actions are required -

Determine road reserve required-Completed
Have BCE Surveyors do new survey of the new intersection for inclusion of an officer's report to Council-Completed
Submit report to Council-Completed
Seek approval from relevant agencies PTA and DMIRS as per Council resolution
Seek Ministers approval
Then DPLH seeking transfer of land

Detailed below are extracts of the consultation held with DPLH and staff

Extract 1-DPLH
Complete the relevant procedures pursuant to Regulation 8 of the Land Administration Regulations 1998 (LAR) and section 56 of the Land Administration Act 1997 (LAA);

Investigation and consultation with the Public Transport Authority in regard to the portion of railway reserve with Polygon Identification Number (PIN) 658116 should be completed prior to submitting this request if appropriate.
To provide further transparency its noted that the investigation of Native Title Rights and interests and referral to the Department of Mines, Industry, Regulation and Safety (DMIRS) is required. Referral to DMIRS is a statutory obligation pursuant to section 16(3) of the *Mining Act 1978*.

Extract 2 -Director of Infrastructure
Darryn's advice. A *20m road reserve was nominated as it is the most common size. We could get away with a 10m reserve as an absolute minimum as the road seal is 7m wide with 1.5m each side for open drainage channels. A 15m reserve would suffice as detailed in the surveys attached.*

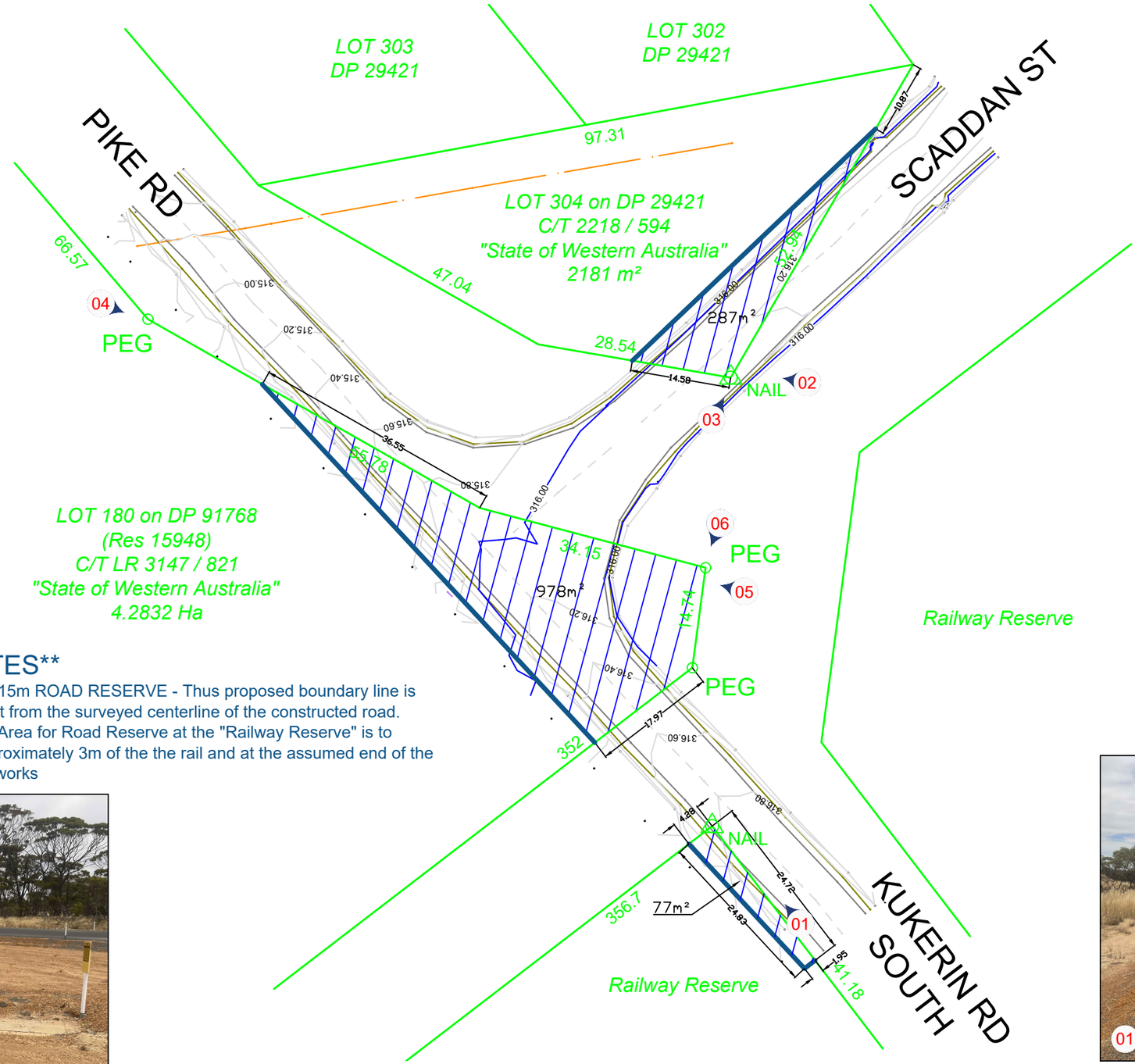
Following the above actions being completed, complete the Crown Land Enquiry Forms (CLEF). Which should be submitted to our proposals team (proposals@dplh.wa.gov.au).

Timeframe for completion is estimated at 12-18months to get final clearances from DPLH depending on approval turnaround and approval times from each department.

00 ➤ PHOTO LOCATION MARKER

NOTE:
AHD LEVEL DERIVED FROM STANDARD SURVEY MARK DUMBLEYUNG 67

NOTE:
AHD LEVEL DERIVED FROM THE RTK (GPS). EXPECTED ACCURACIES +/- 25mm IN HORIZONTAL AND VERTICAL COORDINATES.



NOTES

ASSUME 15m ROAD RESERVE - Thus proposed boundary line is 7.5m offset from the surveyed centerline of the constructed road. Proposed Area for Road Reserve at the "Railway Reserve" is to within approximately 3m of the the rail and at the assumed end of the new road works

LOT	: 180 & 304 PIKE ROAD	DP 91768 / 29421	
SUBURB	: KUKERIN	C/T :	
AUTHORITY	: SHIRE OF DUMBLEYUNG	COORDINATE DATUM HORIZONTAL : LG2020 VERTICAL : AHD CONTOURS : 0.2/1.0m	

DISCLAIMER
This plan has been prepared for the client only and should not be used in whole or part for any other purposes unless authorised by BCE Surveying Pty Ltd.

SCALE : 1:700 @ A3 Landscape

14 0 7 14 28 42

BCE SURVEYING est 1994

JAS-ANZ

Quality Management ISO 9001

CLIENT	: SHIRE OF DUMBLEYUNG		
SURVEYED ON	: 10/1/2022		
SURVEYOR	: KPA	DRAFTER	: KPA

PERTH
9/7 KINTAIL ST
APPLECROSS WA 6153
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Fax:(08) 9364 8394
admin@bcesurveying.com.au

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admin@bcesurveying.com.au

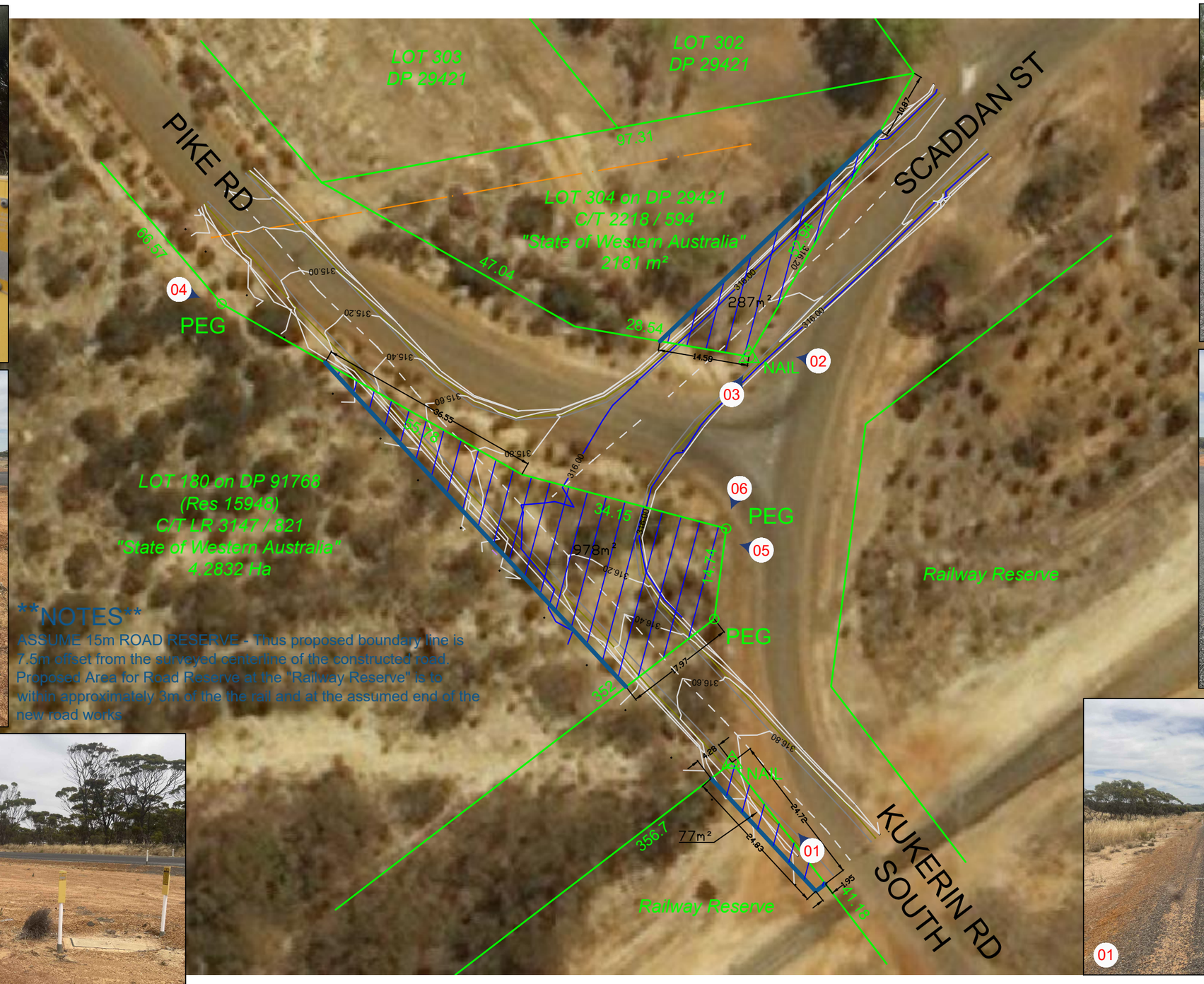
SYDNEY
Suite 3, 720 Old Princes Hwy
Sutherland NSW 2232
Mobile : 0427 395 944
admin@bcesurveying.com.au

NORTH POINT

JOB No :	PLAN:	DRG:	REV.	SHEET
R1798 -	FS -	007 -	A	1 OF 1

S:\Jobs\R\R1700 - R1799\R1798\Variations\R1798x1\ccad\R1798-05a Pike Rd Kukerin - Standard\R1798-07a Pike Rd Kukerin - 15m Reserve.dwg

LS F 220



NOTES

ASSUME 15m ROAD RESERVE - Thus proposed boundary line is 7.5m offset from the surveyed centerline of the constructed road. Proposed Area for Road Reserve at the "Railway Reserve" is to within approximately 3m of the the rail and at the assumed end of the new road works

00 ➤ PHOTO LOCATION MARKER

NOTE:
AHD LEVEL DERIVED FROM STANDARD SURVEY MARK DUMBLEYUNG 67

NOTE:
AHD LEVEL DERIVED FROM THE RTK (GPS). EXPECTED ACCURACIES +/- 25mm IN HORIZONTAL AND VERTICAL COORDINATES.

LOT	: 180 & 304 PIKE ROAD	DP 91768 / 29421	
SUBURB	: KUKERIN	C/T :	
AUTHORITY	: SHIRE OF DUMBLEYUNG	COORDINATE DATUM HORIZONTAL : LG2020 VERTICAL : AHD CONTOURS : 0.2/1.0m	

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SCALE : 1:700 @ A3 Landscape

14 0 7 14 28 42

BCE SURVEYING est 1994
JAS-ANZ
Quality Management - ISO 9001

CLIENT	: SHIRE OF DUMBLEYUNG
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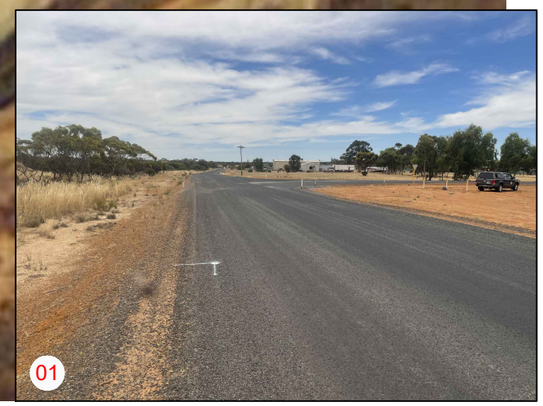
JOB No :	PLAN:	DRG:	REV.	SHEET
R1798	- FS	- 007	- A	1 OF 1



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LOT	: 180 & 304 PIKE ROAD	DP 91768 / 29421	
SUBURB	: KUKERIN	C/T :	
AUTHORITY	: SHIRE OF DUMBLEYUNG	COORDINATE DATUM HORIZONTAL : LG2020 VERTICAL : AHD CONTOURS : 0.2/1.0m	

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SCALE : 1:700 @ A3 Landscape

14 0 7 14 28 42

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JAS-ANZ

Quality Management ISO 9001

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JOB No :	PLAN:	DRG:	REV.	SHEET
R1798	- FS	- 005	- A	1 OF 1

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LS F 220

10.8 PAYROLL/RATES OFFICER REPORT

Nil

10.9 REPORTS OF COMMITTEES

Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. FINANCIAL REPORTS

12.1 ACCOUNTS FOR PAYMENT – MAY 2022

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Shire of Dumbleyung
FILE REFERENCE:	Creditors
AUTHOR:	Creditors Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	7 June 2022
ATTACHMENT:	Municipal Account List of Payments
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/078

That the Statement of Payments for the month of May 2022 showing the following payment totals be received –

Municipal Payments totalling $ 426,393.35
Trust Payment totalling $ 0.00

Moved Cr Hasleby **Seconded Cr Lukins** **Carried 5/0**

PURPOSE
To meet legislative requirements under the Local Government (Financial Management) Regulations 1996.

STRATEGIC IMPLICATIONS
Nil

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Local Government (Financial Management) Regulations 1996

FINANCIAL AND STAFFING IMPLICATIONS
Nil

RISK IMPLICATIONS
This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered **Low.** The *Local Government (Financial Management) Regulations 1996* mandates that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared. This report mitigates the risk of non-compliance with the Regulations.

COMMUNITY ENGAGEMENT AND CONSULTATION
Nil

BACKGROUND
The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Payments each month.

COMMENT
A copy of the Statement of Payments has been compiled for the month of May 2022 for Council to peruse and adopt. These payments have already occurred, and Council are not making a decision as to whether payments are to be made.

SHIRE OF DUMBLEYUNG
ACCOUNTS DUE AND SUBMITTED TO COUNCIL ON THE 16TH JUNE 2022.

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT17461	05/05/2022	AC&EJ FULFORD & CO	TESTING & GRAVEL STOCKPILING FOR RABBIT PROOF FENCE RD	MUNI		34,540.00
INV 0000034	01/05/2022	AC&EJ FULFORD & CO	EDWARDS ROAD - PUSH UP 9,500M3 OF GRAVEL FOR EDWARDS ROAD RESHEETING WORKS AS PER SUBMITTED RFQ.	MUNI	15,675.00	
INV 0000003501	01/05/2022	AC&EJ FULFORD & CO	TESTING & GRAVEL STOCKPILING FOR RABBIT PROOF FENCE RD - PO29685	MUNI	18,865.00	
EFT17462	05/05/2022	ACCWEST PTY LTD	COUNCIL WORKSHOP ON UNDERSTANDING FINANCIAL STATEMENTS	MUNI		3,025.00
INV 1056	31/01/2022	ACCWEST PTY LTD	GENERAL ACCOUNTING ASSISTANCE - IMPAIRMENT OF ASSETS ASSESSMENT IN NOV21, ANNUAL FINANCIAL REPORTS - RE MAPPING OVERHEAD ALLOCATIONS IN NOV21	MUNI	572.00	
INV 1062	02/03/2022	ACCWEST PTY LTD	TRAVEL COSTS (CONTRIBUTION TO FUEL), PREPARATION TIME, TRAVEL TIME FOR GLENN AND MEGAN, ON SITE COURSE DELIVERY - MEGAN AND GLENN	MUNI	2,453.00	
EFT17463	05/05/2022	AUSTRALIAN TAXATION OFFICE - DIRECT DEBITS	PAYG TAX FOR THE MONTH OF APRIL 2022	MUNI		28,415.00
INV PAYG AI	03/05/2022	AUSTRALIAN TAXATION OFFICE - DIRECT DEBITS	PAYG TAX FOR THE MONTH OF APRIL 2022	MUNI	28,415.00	
EFT17464	05/05/2022	BCE SURVEYING PTY LTD	AMALGAMATION SURVEY	MUNI		4,810.30
INV 0001388526	26/04/2022	BCE SURVEYING PTY LTD	AMALGAMATION SURVEY 21-23-21 BARTRAM ROAD DUMBLEYUNG $2690 PLUS GST, PAYMENT OF WAPC APPLICATION AND ASSOCIATED FEES $3585(SUBJECT TO INCREASE)	MUNI	3,781.80	
INV 0001388828	28/04/2022	BCE SURVEYING PTY LTD	VARIATION OF BOUNDARY REALIGNMENT SURVEY - INTERSECTION OF KUKERIN STH RD ANF PIKE RD, KUKERIN	MUNI	1,028.50	
EFT17465	05/05/2022	BROADACRE AUTO ELECTRICS	PLANT MAINTENANCE MATERIALS & WORKSHOP STORES	MUNI		1,332.85
INV 50493	22/03/2022	BROADACRE AUTO ELECTRICS	AIRCON SERVICE ON JOHN DEER TRACTOR - PO29584, ANDERSON PLUG, CIRCUIT BREAKER 50A & GENERAL CONSUMABLES, H4 DIRECT FIT LED KIT	MUNI	1,213.05	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 50494	22/03/2022	BROADACRE AUTO ELECTRICS	TWIN 6MM CABLE 30M FOR JOHN DEER - PO29584	MUNI	119.80	
EFT17466	05/05/2022	CHUBB FIRE SAFETY	DUMBLEYUNG DEPO SPARES EXTINGUISHER INSPECTION SERVICE	MUNI		769.32
INV 2020621	28/02/2022	CHUBB FIRE SAFETY	DUMBLEYUNG DEPO SPARES EXTINGUISHER INSPECTION SERVICE, NEW BRACKES + FREIGHT	MUNI	605.44	
INV 2006673	28/02/2022	CHUBB FIRE SAFETY	MENS SHED EXTINGUISHER INSPECTION SERVICE	MUNI	163.88	
EFT17467	05/05/2022	DUMBLEYUNG BOOK COMMITTEE	PROCEEDS FROM SALE OF PICTORIAL BOOKS	MUNI		1,170.00
INV PIC'BOOI	03/05/2022	DUMBLEYUNG BOOK COMMITTEE	PROCEEDS FROM SALE OF PICTORIAL BOOKS 10/04/2019 - 21/02/2022	MUNI	1,170.00	
EFT17468	05/05/2022	DUMBLEYUNG DISTRICT CLUB INC	CATERING FOR COUNCIL DINNER 21/04/2022	MUNI		352.00
INV 22-081	05/05/2022	DUMBLEYUNG DISTRICT CLUB INC	CATERING FOR COUNCIL DINNER, THURSDAY 21 APRIL 2022, 11 PEOPLE AT $32 PER PERSON	MUNI	352.00	
EFT17469	05/05/2022	DUMBLEYUNG GENERAL STORE	GOODS AND SUPPLIES FOR THE MONTH OF APRIL 2022	MUNI		366.92
INV APRIL 20	30/04/2022	DUMBLEYUNG GENERAL STORE	ADMIN - OTHER EXPENSES (REFRESHMENTS/NEWSPAPERS), ADMIN - OTHER EXPENSES (REFRESHMENTS/NEWSPAPERS) - W/OUT GST, PWO - OTHER EXPENSES, OTH GOV - FUNCTIONS ETC, OTH GOV - FUNCTIONS ETC W/OUT GST, ADMIN - BUILDING MAINTENANCE, UNIT 1/37 HARVEY ST - MAINTENANCE SUPPLIES, UNIT 1/37 HARVEY ST - MAINTENANCE SUPPLIES W/OUT GST, UNIT 2/37 HARVEY ST - MAINTENANCE SUPPLIES, UNIT 2/37 HARVEY ST - MAINTENANCE SUPPLIES - W/OUT GST, UNIT 4/37 HARVEY ST - MAINTENANCE SUPPLIES, UNIT 4/37 HARVEY ST - MAINTENANCE SUPPLIES - W/OUT GST, OTH CUL - ANZAC DAY	MUNI	316.92	
INV REFUND	03/05/2022	DUMBLEYUNG GENERAL STORE	REFUND ON DUPLICATE PAYMENT RECIEVED FOR INV17293, RECEIPT 55351 04/04/2022	MUNI	50.00	
EFT17470	05/05/2022	EASI	NOVATED LEASES	MUNI		1,515.48
INV 157814	01/05/2022	EASI	NOVATED LEASES ,POST TAX, NOVATED LEASES , PRE TAX	MUNI	1,515.48	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT17471	05/05/2022	GRANDE OLDE DUMBLEYUNG INN	REFRESHMENTS FOR BUSHFIRE ADVISORY COMMITTEE MEETING	MUNI		329.00
INV INV-0267	04/03/2022	GRANDE OLDE DUMBLEYUNG INN	REFRESHMENTS FOR PWO PAYWEEK DRINKS - PO29658	MUNI	63.00	
INV INV-0277	11/03/2022	GRANDE OLDE DUMBLEYUNG INN	REFRESHMENTS FOR PWO PAYWEEK DRINKS - PO29662	MUNI	70.00	
INV INV-0304	07/04/2022	GRANDE OLDE DUMBLEYUNG INN	REFRESHMENTS FOR BUSHFIRE ADVISORY COMMITTEE MEETING	MUNI	133.00	
INV INV-0319	29/04/2022	GRANDE OLDE DUMBLEYUNG INN	REFRESHMENTS FOR PWO PAYWEEK DRINKS	MUNI	63.00	
EFT17472	05/05/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES FOR THE MONTH OF APRIL 2022	MUNI		536.17
INV 0005173030	04/2022	GREAT SOUTHERN FUEL SUPPLIES	DIESEL, DIESEL, DIESEL, DIESEL, DIESEL, DIESEL, DIESEL, PETROL	MUNI	536.17	
EFT17473	05/05/2022	HALL ELECTRICAL & DATA SERVICES	SUPPLY AND INSTALL LED LIGHTS AT STUBBS PARK OVAL	MUNI		7,200.00
INV 0000180928	04/2022	HALL ELECTRICAL & DATA SERVICES	PROVIDE 2 ETG-VSFL1000-G2 VIVA SIRIUS G2 1000 WATT FLOOD IP67 10YR 2810.81 1 5621.62 REPLACEMENTS FOR STUBBS OVAL LIGHTS PLUS LABOUR TO INSTALL	MUNI	7,200.00	
EFT17474	05/05/2022	IEQUIP (ULTIMO PARTNERS PTY LTD)	HIRE OF WATER CART	MUNI		14,476.00
INV 2020308	29/04/2022	IEQUIP (ULTIMO PARTNERS PTY LTD)	HIRE OF ROLLER - 4/04/22 - 23/04/2022 - PO29686	MUNI	4,862.00	
INV 2020309	29/04/2022	IEQUIP (ULTIMO PARTNERS PTY LTD)	HIRE OF WATER CART 15000L - 4/04/22 - 25/04/2022 - PO29686	MUNI	9,614.00	
EFT17475	05/05/2022	JADE MAREE CIRCUS ARTIST	BANK DETAILS UPDATED - 2022 AUSTRALIA DAY EVENT - ACROBATIC PERFORMANCE	MUNI		825.00
INV 003.2	26/01/2022	JADE MAREE CIRCUS ARTIST	BANK DETAILS UPDATED, (2022 AUSTRALIA DAY EVENT - ACROBATIC PERFORMANCE), BANK DETAILS UPDATED, (TRAVEL REIMBURSEMENT)	MUNI	825.00	
EFT17476	05/05/2022	JAMES DANIELS PAINTING & DECORATING	DEPOSIT OF 40% FOR PAINT WORKS AT 25B MANSER ST, KUKERIN	MUNI		1,896.40
INV DEPOSIT	27/04/2022	JAMES DANIELS PAINTING & DECORATING	DEPOSIT OF 40% FOR PAINT WORKS AT 25B MANSER ST, KUKERIN, PREPARE AND REPAINT THE COMPLETE INTERNAL	MUNI	1,896.40	
EFT17477	05/05/2022	LANDGATE	MINING TENEMENTS CHARGABLE - SCHEDULE M2022/4	MUNI		41.30

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 374277	28/04/2022	LANDGATE	MINING TENEMENTS CHARGABLE - SCHEDULE M2022/4	MUNI	41.30	
EFT17478	05/05/2022	MCDONALD FENCING	SUPPLY AND INSTALL FENCE AS DETAILED FOR TOWN CATCHMENT DAM	MUNI		17,960.25
INV INV-479	608/04/2022	MCDONALD FENCING	SUPPLY AND INSTALL FENCE AS DETAILED FOR TOWN CATCHMENT DAM REAR OF BARTRAM ROAD BEHIND MENS SHED	MUNI	17,960.25	
EFT17479	05/05/2022	NUTRIEN AG SOLUTIONS	SUPPLY OF ROAD MAINTENANCE MATERIALS	MUNI		12,654.40
INV 906568011	5/03/2022	NUTRIEN AG SOLUTIONS	BUILDERS CHOICE CEMENT 20KG X64 - PO29653, & PANZER 450 1000L X1	MUNI	12,654.40	
EFT17480	05/05/2022	PETER BACKSHALL T/AS MARKETRADE	4WDL TOURISM SHORT STAY ACCOMODATION PLAN	MUNI		3,960.00
INV 397	28/04/2022	PETER BACKSHALL T/AS MARKETRADE	4WDL TOURISM SHORT STAY ACCOMODATION PLAN	MUNI	3,960.00	
EFT17481	05/05/2022	RURAL INFRASTRUCTURE SERVICES	PROVISION OF ENGINEERING CONSULTANCY SERVICES FOR MONTH OF APRIL 2022	MUNI		3,355.00
INV 1057	02/05/2022	RURAL INFRASTRUCTURE SERVICES	PROVISION OF ENGINEERING CONSULTANCY SERVICES FOR MONTH OF APRIL 2022, REVIEW 15% DESIGN - KULIN/DYG RD, REVIEW PORTERS DESIGN - HORSE DAM CATCHMENT & CORRESPONDENCE, QTRLY REPORT EMAIL TO FEDERAL MEMBER, RFQ HORSE DAM CATCHMENT WORKS, REVIEW RRG & WSFN EXPENDITURE & CLAIMS, RTR QTRLY REPORT, EQUOTE FOR BITUMEN WORKS FOR HORSE DAM CATCHMENT WORKS, REVIEW HORSE PADDOCK DAM CATCHMENT DESIGN, PROVISION OF ENGINEERING CONSULTANCY SERVICES FOR MONTH OF APRIL 2022	MUNI	3,355.00	
EFT17482	05/05/2022	SYNERGY	ELECTRICITY CHARGES FOR STREETLIGHTS FROM 25/03/22-24/04/22	MUNI		2,407.44
INV 222965632	1/04/2022	SYNERGY	ELECTRICITY CHARGES FOR KUKERIN STOCK DAM FROM 11/02/22-20/04/22	MUNI	129.81	
INV 389078992	1/04/2022	SYNERGY	ELECTRICITY CHARGES FOR NENKE FROM 11/02/22-20/04/22	MUNI	322.41	
INV 427204192	1/04/2022	SYNERGY	ELECTRICITY CHARGES FOR STANDPIPES FROM 11/02/22-20/04/22	MUNI	130.10	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 730277712	1/04/2022	SYNERGY	ELECTRICITY CHARGES FOR AIRFIELD LIGHTING SHED FROM 11/02/22-20/04/22	MUNI	129.81	
INV 869657632	1/04/2022	SYNERGY	ELECTRICITY CHARGES FOR MOULYINNING HALL FROM 11/02/22-20/04/22	MUNI	132.14	
INV 303019152	5/04/2022	SYNERGY	ELECTRICITY CHARGES FOR STREETLIGHTS FROM 25/03/22-24/04/22	MUNI	1,369.78	
INV 464888752	9/04/2022	SYNERGY	ELECTRICITY CHARGES FOR NIPPERING BFB SHED FROM 15/02/22-28/04/22	MUNI	193.39	
EFT17483	05/05/2022	WALLIS COMPUTER SOLUTIONS	SUPPLY AND DELIVER NETGEAR MOBILE HOTSPOT FOR KUKERIN LIBRARY	MUNI		656.70
INV 23195	28/03/2022	WALLIS COMPUTER SOLUTIONS	NETGEAR MOBILE HOTSPOT FOR KUKERIN LIBRARY	MUNI	328.90	
INV 23352	02/05/2022	WALLIS COMPUTER SOLUTIONS	FUSION BROADBAND BONDED SERVICE FOR MAY 2022	MUNI	327.80	
EFT17484	05/05/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS	MUNI		24,961.73
INV LOAN RE	02/05/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 93 PRINCIPLE REPAYMENT, LOAN 93 INTEREST REPAYMENT, LOAN 94 PRINCIPLE REPAYMENT, LOAN 94 INTEREST REPAYMENT, LOAN 95 PRINCIPLE REPAYMENT, LOAN 95 INTEREST REPAYMENT, LOAN 89 PRINCIPLE REPAYMENT, LOAN 89 INTEREST REPAYMENT	MUNI	24,961.73	
EFT17485	12/05/2022	SHIRE OF DUMBLEYUNG - SALARIES - DIRECT DEBITS	PAYROLL DEDUCTIONS	MUNI		48,130.00
INV PPE11/05	12/05/2022	SHIRE OF DUMBLEYUNG - SALARIES - DIRECT DEBITS	PAYROLL DEDUCTIONS	MUNI	48,130.00	
EFT17486	19/05/2022	ACIL ALLEN PTY LTD	40% DEPOSIT - CONSULTANT SERVICES	MUNI		6,516.40
INV INV-1986	09/05/2022	ACIL ALLEN PTY LTD	40% DEPOSIT, CONSULTANT SERVICES - THE IMPACT OF ECONOMIC DEVELOPMENT INITIATIVES IN THE SHIRE OF DUMBLEYUNG	MUNI	6,516.40	
EFT17487	19/05/2022	BOC GASES	GAS CHARGES FOR MONTH OF APRIL 2022	MUNI		54.84

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 403110692	8/04/2022	BOC GASES	GAS CHARGES FOR MONTH OF APRIL 2022, R020E2 OXYGEN INDUSTRIAL E2 SIZE, R040E DISSOLVED ACETYLENE E SIZE, R040G DISSOLVED ACETTLENE G SIZE, R065G ARGOSHIELD UNIVERSAL G SIZE, R400C OXYGEN MEDICAL C SIZE	MUNI	54.84	
EFT17488	19/05/2022	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	PLANT MAINTENANCE MATERIALS - PO29599	MUNI		362.96
INV 008472620	8/04/2022	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	GLASS WINDOW R/H FOR DU606	MUNI	362.96	
EFT17489	19/05/2022	CFC HOLDINGS PTY LTD T	PLANT MAINTENANCE MATERIALS	MUNI		791.38
INV J1R132230	8/04/2022	CFC HOLDINGS PTY LTD T	CHARGE AIR HOSE - PO29598	MUNI	791.38	
EFT17490	19/05/2022	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE MATERIALS	MUNI		499.37
INV 002413622	8/04/2022	CJD EQUIPMENT PTY LTD	FILTER RETAINER - PO29706, FUEL & OIL FILTER, FEIGHT	MUNI	499.37	
EFT17491	19/05/2022	DUMBLEYUNG ENGINEERING & SUPPLIES	PLANT MAINTENANCE MATERIALS	MUNI		4,105.20
INV 000081232	6/04/2022	DUMBLEYUNG ENGINEERING & SUPPLIES	TYRES 295 80R22.5 MICHELIN X MULTI-Z STEER FOR DU295 - PO29703	MUNI	1,738.00	
INV 000081242	6/04/2022	DUMBLEYUNG ENGINEERING & SUPPLIES	TYRES 11R 22.5 HAULMAX DRIVE ATT312 FOR DU511 - PO29704	MUNI	2,156.00	
INV 000081192	6/04/2022	DUMBLEYUNG ENGINEERING & SUPPLIES	FILTER KIT RSK29, A1811 AIR CLEANER	MUNI	211.20	
EFT17492	19/05/2022	DUMBLEYUNG ROADHOUSE - RJ & VM NOBLE	FUEL PURCHASES FOR 1HGG410/1HNU839 FOR APRIL 2022	MUNI		360.84
INV 29 - APRI	30/04/2022	DUMBLEYUNG ROADHOUSE - RJ & VM NOBLE	FUEL PURCHASES FOR 1HGG410/1HNU839 FOR APRIL 2022	MUNI	360.84	
EFT17493	19/05/2022	EMERGE ENVIRONMENTAL SERVICES PTY LTD	PROGRESS PAYMENT - PROVISION OF ENVIRONMENTAL CONSULTANCY SERVICES	MUNI		261.25
INV 12683	30/04/2022	EMERGE ENVIRONMENTAL SERVICES PTY LTD	EMERGE ASSOCIATES- PROVISION OF ENVIRONMENTAL CONSULTANCY SERVICES SHIRE OF DUMBLEYUNG LAKE DEVELOPMENT PROJECT	MUNI	261.25	
EFT17494	19/05/2022	EXURBAN - RURAL & REGIONAL PLANNING	TOWN PLANNING SERVICES FROM PERIOD 4/02/22 - 28/04/22	MUNI		772.17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV URP-417	14/05/2022	EXURBAN - RURAL & REGIONAL PLANNING	TOWN PLANNING SERVICES FOR FEBRUARY 2022, TOWN PLANNING SERVICES FOR MARCH 2022, TOWN PLANNING SERVICES FOR APRIL 2022	MUNI	772.17	
EFT17495	19/05/2022	FARMERS CENTRE (1978) PTY LTD	PURCHASE OF WORKSHOP TOOLS AND CONSUMABLES	MUNI		367.80
INV 316887	01/04/2022	FARMERS CENTRE (1978) PTY LTD	ANTIFREEZE DCA60L	MUNI	29.57	
INV 316942	11/04/2022	FARMERS CENTRE (1978) PTY LTD	ANTIFREEZE, 16MM D SHACKLE	MUNI	57.73	
INV 317099	29/04/2022	FARMERS CENTRE (1978) PTY LTD	DCA COOLANT FOR PLANT SERVICING, FREIGHT	MUNI	280.50	
EFT17496	19/05/2022	GRANDE OLDE DUMBLEYUNG INN	PURCHASE OF BEVERAGES	MUNI		63.00
INV INV-0335	13/05/2022	GRANDE OLDE DUMBLEYUNG INN	CARTON OF GREAT NORTHERN	MUNI	63.00	
EFT17497	19/05/2022	HALL ELECTRICAL & DATA SERVICES	PROGRESSION PAYMENT 1 - REPAIRS TO OVAL LIGHTS	MUNI		11,990.99
INV 0000181	12/05/2022	HALL ELECTRICAL & DATA SERVICES	NENKE PARK - KUKERIN REPAIR OVAL LIGHT 1X LIGHT FITTING REALIGN LIGHT FITTINGS	MUNI	4,991.00	
INV 0000181	12/05/2022	HALL ELECTRICAL & DATA SERVICES	REPAIRS TO STUBBS PARK OVAL LIGHTS - PO28864 , 7X LIGHT FITTINGS INCL REPLACEMENT BALLAST.	MUNI	6,999.99	
EFT17498	19/05/2022	HERSEY'S SAFETY PTY LTD	PURCHASE OF WORKSHOP TOOLS AND CONSUMABLES	MUNI		651.18
INV 47680	05/04/2022	HERSEY'S SAFETY PTY LTD	PURCHASE OF WORKSHOP TOOLS AND CONSUMABLES - PO29595	MUNI	651.18	
EFT17499	19/05/2022	JAMES DANIELS PAINTING & DECORATING	FINAL PAYMENT FOR 25B MANSER ST, KUK PAINTING SERVICES	MUNI		5,423.40
INV 1033 - DE	10/05/2022	JAMES DANIELS PAINTING & DECORATING	40% DEPOSIT - UNIT 3/37 HARVEY STREET, QUOTATION TO PREPARE AND REPAINT THE FULL INTERNAL COMPLETE, 40% DEPOSIT - UNIT 3/37 HARVEY STREET, PREPARE AND REPAINT THE EXTERIOR OF UNIT, EAVE LININGS, DOORS AND FRAMES, GABLE ENDS, POSTS,	MUNI	2,578.40	
INV 1014-FIN	10/05/2022	JAMES DANIELS PAINTING & DECORATING	FINAL - PREPARE AND REPAINT THE COMPLETE INTERNAL	MUNI	2,845.00	
EFT17500	19/05/2022	JP & NL TAYLOR	GRAPHIC DESIGN SERVICES	MUNI		180.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV JPNL220	16/05/2022	JP & NL TAYLOR	GRAPHIC DESIGN SERVICES TO COMPLETE HISTORICAL WALK BROCHURE	MUNI	180.00	
EFT17501	19/05/2022	KATANNING FURNISHINGS	DEPOSIT PAYMENT FOR 2/37 HARVEY ST BLIND FITTING SERVICES	MUNI		4,185.50
INV 18116	17/05/2022	KATANNING FURNISHINGS	50% DEPOSIT - AFFINITY BLOCKOUT BUNKER FABRIC VERTICAL BLINDS FITTED ON BACK DOOR AND LAUNDRY DOOR ROLLER BLINDS FITTED IN BEDROOMS 1 AND 2, KITCHEN AND FRONT WINDOW $ 1,732. REMOVE OLD BLINDS $ 80.	MUNI	906.00	
INV 18117	17/05/2022	KATANNING FURNISHINGS	50% DEPOSIT - 17B MCINTYRE STREET , WINDOW TREATMENTS	MUNI	1,025.00	
INV 18115	17/05/2022	KATANNING FURNISHINGS	50% DEPOSIT - VERTICAL BLIND IN BACK ROOM & AFFINITY BLOCKOUT BUNKER FABRIC ROLLER BLINDS FITTED IN KITCHEN, FRONT WINDOW, BEDROOM AND LAUNDRY. REMOVE OLD BLIND $ 50. TAKE UP AND DISPOSAL OF OLD CARPET AND VINYL $ 140. UNLESS SPECIFIED, ANY REQUIRED FLOOR PREPARATION, REMOVAL OF FURNITURE OR THE REMOVAL OF EXISTING FLOOR COVERINGS WILL BE CHARGED AT THE RATE OF $ 90., STUDIO STYLE SOLUTION DYED NYLON CARPET LAID ON NEW UNDERLAY IN BEDROOM: $ 855., ARGO TX VINYL LAID IN KITCHEN, DINING & LOUNGE: $ 2,074.	MUNI	2,254.50	
EFT17502	19/05/2022	KATANNING GLASS SUPPLIES	PROPERTY REPAIRS TO 23 MANSER ST, KUKERIN	MUNI		1,153.91

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000672	14/03/2022	KATANNING GLASS SUPPLIES	LOCKS AT 23 MANSER STREET, KUKERIN WA 6352, TO SUPPLY AND INSTALL 2 X LEVER ENTRANCE HANDLE SETS AND, DEADLOCKS TO FRONT ENTRANCE & LAUNDRY TIMBER DOORS BOTH, KEYED ALIKE TO REPLACE EXISTING LOCKS., TO SUPPLY AND INSTALL 1 X NEW KEY CYLINDER INTO EXISTING HOLD ON, SLIDING GLASS DOOR., TRAVEL	MUNI	598.50	
INV 0000683	04/05/2022	KATANNING GLASS SUPPLIES	SUPPLY OF SPRING CARRIAGE AND ROLLERS FOR 28 DAWSON ST	MUNI	40.00	
INV 0000686	13/05/2022	KATANNING GLASS SUPPLIES	PROPERTY ADDRESS: 34B BATH STREET, KUKERIN WA, REGLAZE:, 12/05/2022 TO REGLAZE 1 X ALUMINIUM WINDOW SASH (1314 X 992MM) WITH, 4MM CLEAR FLOAT GLASS., 1 $30.86 $308.55, QUOTATION RAISED IN RETROSPECT OF WORK CHARGED TO TENANT (DIMITTI JONES) ON 02/03/2022 - NO PAYMENT RECEIVED - WILL SEND ONTO AMPAC	MUNI	421.91	
INV 0000686	13/05/2022	KATANNING GLASS SUPPLIES	27A MANSER STREET, SUPPLY AND INSTALL 1 X LEVER PASSAGE SET HANDLE TO FRONT ENTRANCE DOOR TO REPLACE KNOB HANDLE.,	MUNI	93.50	
EFT17503	19/05/2022	KATANNING MAZDA	PLANT MAINTENANCE MATERIALS	MUNI		84.04
INV 25823	31/03/2022	KATANNING MAZDA	WIPER BLADES FOR DU1 - PO29590	MUNI	84.04	
EFT17504	19/05/2022	KEN GRAY & CO	GRANT FUNDS FOR PROJECT: CSGL20067 - 1ST PAYMENT FOR FENCING MATERIALS	MUNI		15,929.98
INV 062	06/05/2022	KEN GRAY & CO	GRANT FUNDS FOR PROJECT: CSGL20067 - 1ST PAYMENT FOR FENCING MATERIALS	MUNI	15,929.98	
EFT17505	19/05/2022	KUKERIN GENERAL STORE	GOODS AND SUPPLIES FOR THE MONTH OF APRIL 2022	MUNI		362.98
INV MARCH	31/03/2022	KUKERIN GENERAL STORE	01/03/222 - CLEANING SUPPLIES, 02/03/22 - CLEANING SUPPLIES, 08/03/22 - CLEANING SUPPLIES, 27B MANSER ST. KUKERIN - CLEANING SUPPLIES, PARKS AND GARDENS MAINTENANCE MATERIALS, 18/03/22, 18/03/22, 25/03/22, 31/03/22	MUNI	151.70	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV APRIL 20	29/04/2022	KUKERIN GENERAL STORE	PARKS AND GARDENS RETIC MAINTENANCE MATERIALS, ICE FOR BFAC MEETING HELD 07/04/22 AT MOULYINNING HALL, CATERING FOR BFB TRAINING AT MOULYINNING HALL ON 13/4/22, CATERING FOR BFB TRAINING AT MOULYINNING HALL ON 13/4/22, 34B BATH ST PEST CONTROL SUPPLIES, TOWN HALL CLEANING SUPPLIES	MUNI	211.28	
EFT17506	19/05/2022	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE ON BAIN ESTATE INCORPORATED ASSOCIATION	MUNI		7,548.47
INV 122072	30/11/2021	MCLEODS BARRISTERS AND SOLICITORS	FINAL - LEGAL FEES FOR ACQUISITION OF PORTION OF LAND LOT 13992 LEON ROAD KUKERIN	MUNI	930.38	
INV 124200	29/04/2022	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE ON BAIN ESTATE INCORPORATED ASSOCIATION	MUNI	6,441.60	
INV 124058	29/04/2022	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES FOR AGREEMENT FOR AQUISITION OF LAND FOR LOT 10592 MERILUP RD STH KUKERIN	MUNI	176.49	
EFT17507	19/05/2022	MINI PROJECTS WA	PROPERTY REPAIRS TO 3/37 HARVEY ST	MUNI		842.00
INV 496	10/05/2022	MINI PROJECTS WA	UNIT 3/37 HARVEY STREET TO REMOVE AND REPLACE GABLE CROSS TIMBER, REFIT NEWAL POST, ADD VERTICAL BRACE, SAND PATCH AND PRIME GABLE., MATERIALS, TRAVEL	MUNI	842.00	
EFT17508	19/05/2022	NUTRIEN AG SOLUTIONS	GOODS AND SUPPLIES FOR THE MONTH OF APRIL 2022	MUNI		1,263.24
INV 906680200	2/04/2022	NUTRIEN AG SOLUTIONS	P&G PLASTIC POSTS	MUNI	831.60	
INV 906812692	7/04/2022	NUTRIEN AG SOLUTIONS	GALV FENCING DROPPER 117CM	MUNI	431.64	
EFT17509	19/05/2022	NYABING TRANSPORT	TRANSPORT WATER SERVICES	MUNI		792.00
INV 19095	29/04/2022	NYABING TRANSPORT	TRANSPORT WATER FROM KUKERIN STOCK DAM TO KUKERIN WATER TANK	MUNI	792.00	
EFT17510	19/05/2022	RURAL TRAFFIC SERVICES PTY LTD	TRAFFIC CONTOLLER SERVICES FOR ANZAC DAY	MUNI		2,742.47
INV 0000381	30/04/2022	RURAL TRAFFIC SERVICES PTY LTD	TRAFFIC CONTOLLER SERVICES FOR ANZAC DAY, TRAFFIC CONTOLLERS X4, VEHICLES X3, SIGNS + PUBLIC HOLIDAY RATE	MUNI	2,742.47	
EFT17511	19/05/2022	STEELO'S GUNS AND OUTDOORS	PURCHASE OF HANDHELD UHF RADIOS	MUNI		750.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 78345	05/05/2022	STEELO'S GUNS AND OUTDOORS	HANDHELD UHF RADIOS FOR TRAFFIC CONTROL	MUNI	750.00	
EFT17512	19/05/2022	SYNERGY	ELECTRICITY CHARGES FOR ADMIN/HALL/DEPOT/CHAMBERS FROM 05/02/22-05/04/22	MUNI		1,471.25
INV 7423181907	04/2022	SYNERGY	ELECTRICITY CHARGES FOR DYG HALL (10%) FROM 05/02/22-05/04/22, ELECTRICITY CHARGES FOR CHAMBERS (20%) FROM 05/02/22-05/04/22, ELECTRICITY CHARGES FOR DEPOT (20%) FROM 05/02/22-05/04/22, ELECTRICITY CHARGES FOR ADMIN (50%) FROM 05/02/22-05/04/22	MUNI	950.33	
INV 6451849907	04/2022	SYNERGY	ELECTRICITY CHARGES FOR STUBBS PARK G/STAND & CHANGE ROOMS FROM 05/02/22-05/04/22	MUNI	112.62	
INV 8991157109	05/2022	SYNERGY	ELECTRICITY CHARGES FOR TARIN ROCK TENNIS CLUB FROM 12/02/22-20/04/22	MUNI	408.30	
EFT17513	19/05/2022	T-QUIP	PURCHASE OF MOWER BLADES	MUNI		1,081.70
INV 109753#1	19/04/2022	T-QUIP	VERTIMOWING BLADES FOR PUREZZO 1800, PART NO: #05010059, 58 BLADES FOR TENNIS COURTS, QUALITY TRANSPORT ACCOUNT NO: #2468258, SHIRE OF DUMBLEYUNG	MUNI	1,081.70	
EFT17514	19/05/2022	THE WORKWEAR GROUP	STAFF UNIFORM ORDER	MUNI		953.39
INV 135966360	5/11/2021	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	179.27	
INV 136401162	6/11/2021	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	6.60	
INV 136174712	9/11/2021	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	9.35	
INV 136917101	3/12/2021	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	96.00	
INV 136637561	5/12/2021	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	50.25	
INV 137563672	1/01/2022	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	107.98	
INV 137563912	1/01/2022	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	95.94	
INV 137454893	1/01/2022	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	65.47	
INV 137530483	1/01/2022	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	84.60	
INV 139860632	7/04/2022	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	58.81	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 139973030	5/05/2022	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	199.12	
EFT17515	19/05/2022	TOLL TRANSPORT PTY LTD	DEPOT FREIGHT CHARGES FOR THE MONTH OF APRIL 2022	MUNI		62.74
INV 0294-S41	3/04/2022	TOLL TRANSPORT PTY LTD	DEPOT FREIGHT CHARGES FOR THE MONTH OF APRIL 2022	MUNI	45.73	
INV 0295-S17	10/04/2022	TOLL TRANSPORT PTY LTD	LIBRARY FREIGHT CHARGES FOR THE MONTH OF APRIL 2022	MUNI	17.01	
EFT17516	19/05/2022	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES FOR APRIL 2022	MUNI		654.50
INV 000039380	9/05/2022	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES FOR MARCH 2022, RANGER SERVICES FOR APRIL 2022, RANGER SERVICES FOR 5/5/22	MUNI	654.50	
EFT17517	19/05/2022	WAGIN TRUCK CENTRE	PLANT MAINTENANCE MATERIALS	MUNI		68.50
INV K2340	14/04/2022	WAGIN TRUCK CENTRE	6HOLE HUB CAP FRONT STEER FOR DU511 - PO29701	MUNI	68.50	
EFT17518	19/05/2022	WARREN BLACKWOOD WASTE	WASTE COLLECTIONS FOR APRIL 2022	MUNI		4,260.24
INV 000180360	7/05/2022	WARREN BLACKWOOD WASTE	RECYCLING COLLECTIONS FOR APRIL 2022	MUNI	1,908.72	
INV 000180370	7/05/2022	WARREN BLACKWOOD WASTE	WASTE COLLECTIONS FOR APRIL 2022	MUNI	2,351.52	
EFT17519	19/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (129/FENCE RD) FROM 03/03/22-04/05/22	MUNI		3,235.33
INV 900770800	5/05/2022	WATER CORPORATION	WATER CHARGES FOR MOULYINNING HALL FROM 08/03/22-04/05/22	MUNI	559.45	
INV 901078040	5/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (125/129 RD) FROM 03/03/22-04/05/22	MUNI	47.77	
INV 900780480	5/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (PETERSON/NTH DATATINE RD) FROM 03/03/22-04/05/22	MUNI	672.71	
INV 900780480	5/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (RAILWAY/129 GATE RD) FROM 03/03/22-04/05/22	MUNI	468.04	
INV 900780490	5/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (129/FENCE RD) FROM 03/03/22-04/05/22	MUNI	893.76	
INV 900780640	5/05/2022	WATER CORPORATION	WATER CHARGES FOR NIPPERING CEMETERY FROM 03/03/22-04/05/22	MUNI	19.10	
INV 900780440	6/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (DYG/FENCE RD) FROM 04/03/22-05/05/22	MUNI	143.29	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 900780880	7/05/2022	WATER CORPORATION	WATER CHARGES FOR KUKERIN CEMETERY FROM 08/03/22-06/05/22	MUNI	10.92	
INV 901321070	7/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (KELLY/MUTTERS) FROM 08/03/22-06/05/22	MUNI	367.06	
INV 900780420	6/06/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (114/TINCURRIN RD) FROM 04/03/22-05/05/22	MUNI	53.23	
EFT17520	26/05/2022	SHIRE OF DUMBLEYUNG - SALARIES - DIRECT DEBITS	PAYROLL DEDUCTIONS	MUNI		48,340.60
INV PPE25.05	26/05/2022	SHIRE OF DUMBLEYUNG - SALARIES - DIRECT DEBITS	PAYROLL DEDUCTIONS	MUNI	48,340.60	
EFT17521	27/05/2022	BTW RURAL SUPPLIES	WORKSHOP CONSUMABLES	MUNI		92.50
INV 34287	02/04/2022	BTW RURAL SUPPLIES	BUSH BSP 4"X3", CAMLOCK ADAPTOR 80MM, CAMLOCK COUP	MUNI	92.50	
EFT17522	27/05/2022	COMBINED PEST CONTROL	PEST CONTROL SERVICES	MUNI		3,296.70
INV INV-1587	23/05/2022	COMBINED PEST CONTROL	QUOTE - 0007 - RODENT - MOUSE INFESTATION MANAGEMENT, EVO LOCKABLE RAT AND MOUSE STATIONS	MUNI	1,250.70	
INV INV-1587	23/05/2022	COMBINED PEST CONTROL	QUOTE - 0008 - TERMITE TREATMENT, QUOTE - 0008 - TERMITE TREATMENT, COCKROACH SPRAYING, SPIDERS AND FLIES, COCKROACH SPRAYING, SPIDERS AND FLIES, DUMBLEYUNG TOWN HALL - SPIDERS AND FLIES, CWA/DAYCARE - SPIDERS AND FLIES, STUBBS PARK - SPIDERS AND FLIES	MUNI	2,046.00	
EFT17523	27/05/2022	CORSIGN WA PTY LTD	PURCHASE OF TRAFFIC/SAFETY ROAD SIGNS	MUNI		6,017.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0006531712	05/2022	CORSIGN WA PTY LTD	#MMS-ADV-48 TRAFFIC LIGHTS AHEAD 600X600, #MMS-ADV-27 "PREPARE TO STOP" 600X600, #MMS-ADV-10 "DO NOT OVERTAKE" 1200X300, #MMS-TER-1 "DRIVE SAFELY" 1200X300, #MMS-TER-4 "END ROAD WORK" 600X600, #MMS-ADV-28 "REDUCE SPEED" 1200X300, #MMS-ADV-11 "DRIVE SLOWLY" 1200X300, #MMS-ADV-38 "ROAD WORKS AHEAD" 600X600, #MMS-ADV-52 ROAD WORKS 600X600, #MMS-ADV-82 "STOP HERE WHEN DIRECTED" 1200X300, #MMS-REG-1 40KPH 600X600, #MMS-REG-1 60KPH 600X600, #MMS-REG-1 80KPH 600X600, #MMS-TER-6 "THANK YOU" 1200X300, #MMS-REG-2 "END 40KPH" 600X600, MMS FRAMES, MMS BI-POD LEGS PAIRS, INDOOR/OUTDOOR CONVEX MIRROR, #R1-2-A "GIVE WAY", #R-1-1-A "STOP", #R6-25 "RAILWAY CROSSING' 1200X800, "ROAD SUBJECT TO FLOODING" 1250X800, #G5-1-1-A "KELLY ROAD"	MUNI	6,017.00	
EFT17524	27/05/2022	DARRYN WATKINS	REIMBURSEMENT OF BUNNINGS ORDER	MUNI		280.80
INV REIMBU	23/05/2022	DARRYN WATKINS	KEY LOCK BOX FOR 1/37 HARVEY ST, DYG, KEY LOCK BOX FOR 2/37 HARVEY ST, DYG, KEY LOCK BOX FOR 3/37 HARVEY ST, DYG, KEY LOCK BOX FOR 4/37 HARVEY ST, DYG, KEY LOCK BOX FOR MOULYINNING TOWN HALL, KEY LOCK BOX FOR DONGOLOCKING TOWN HALL, CLOTHESLINE FOR 25B MANSER ST, KUK, CLOTHESLINE FOR 23 MANSER ST, KUK, CLOTHESLINE FOR 27B MANSER ST, KUK, CLOTHESLINE FOR 27A MANSER ST, KUK, CLOTHESLINE - SPARE	MUNI	280.80	
EFT17525	27/05/2022	GNFP - BUILT ENVIRONMENT COLLECTIVE PTY LTD	DUMBLEYUNG SWIMMING POOL PRELIMINARY DESIGN STAGE	MUNI		20,240.00
INV I03134	04/05/2022	GNFP - BUILT ENVIRONMENT COLLECTIVE PTY LTD	GNFP FEE PROPOSAL DUMBLEYUNG SWIMMING POOL PRELIMINARY DESIGN STAGE	MUNI	20,240.00	
EFT17526	27/05/2022	H&H ARCHITECTS	DUMBLEYUNG SWIMMING POOL COMMUNITY WORKSHOP FEE	MUNI		11,290.99
INV 0000717609	05/2022	H&H ARCHITECTS	DUMBLEYUNG SWIMMING POOL COMMUNITY WORKSHOP FEE PROPSAL	MUNI	7,000.99	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000719911	05/2022	H&H ARCHITECTS	H & H ARCHITECTS STUBBS PARK REDEVELOPMENT ADDITIONAL HOURS FOR OPTION 6	MUNI	4,290.00	
EFT17527	27/05/2022	JAMES DANIELS PAINTING & DECORATING	PREPARE AND REPAINT THE FULL INTERNAL 27B MANSER ST, KUKERIN	MUNI		7,111.05
INV 1031	24/05/2022	JAMES DANIELS PAINTING & DECORATING	PREPARE AND REPAINT THE FULL INTERNAL 27B MANSER ST, KUKERIN, , PAINT AND LABOUR $ 4,310, GST AMOUNT $ 431.00, TOTAL AMOUNT $ 4,741.00,	MUNI	4,741.00	
INV 1101	25/05/2022	JAMES DANIELS PAINTING & DECORATING	PREPARE AND REPAINT THE COMPLETE INTERNAL OF UNIT PAINT AND LABOUR - 23 MANSEW STREET, KUKERIN	MUNI	2,370.05	
EFT17528	27/05/2022	MILAGROS BALCOMBE	CATERING COUNCIL DINNER - THURSDAY 19 MAY 2022	MUNI		352.00
INV SD-05	24/05/2022	MILAGROS BALCOMBE	CATERING COUNCIL DINNER, THURSDAY 19 MAY 2022, 11 PEOPLE @ $32 PER PERSON	MUNI	352.00	
EFT17529	27/05/2022	MINI PROJECTS WA	TIMBER WORK AT UNIT 4/37 HARVEY STREET	MUNI		842.00
INV 504	12/03/2022	MINI PROJECTS WA	UNIT 4/37 HARVEY STREET TO REMOVE AND REPLACE CROSS TIMBER, REFIT NEWAL POST AND VERTICALBRACE SAND, PATCH AND PRIME GABLE, MATERIALS, TRAVEL	MUNI	842.00	
EFT17530	27/05/2022	ST LUKE'S FAMILY PRACTICE	DOCTORS SERVICE TO DUMBLEYUNG HOSPITAL FOR MAY 2022	MUNI		1,926.50
INV 199004	12/05/2022	ST LUKE'S FAMILY PRACTICE	DOCTORS SERVICE TO DUMBLEYUNG HOSPITAL FOR AUGUST 2021, DOCTORS SERVICE TO DUMBLEYUNG HOSPITAL FOR MAY 2022	MUNI	1,100.00	
INV 199089	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - A.KNIGHT	MUNI	25.00	
INV 199083	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - G.TREASURE	MUNI	25.00	
INV 199085	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - D.ALLDAY	MUNI	25.00	
INV 199086	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - D.WATKINS	MUNI	25.00	
INV 199082	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - K.PAPPRILL	MUNI	25.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 199077	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - G.TREASURE	MUNI	25.00	
INV 199075	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - J.HUGHES	MUNI	25.00	
INV 199072	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU VACCINATION - M-A.DAVIDSON	MUNI	25.00	
INV 199073	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - R.HALL	MUNI	63.50	
INV 199074	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - A.PEARCE	MUNI	63.50	
INV 199078	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - G.CRONIN	MUNI	63.50	
INV 199080	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - J.STEPHENS	MUNI	63.50	
INV 199081	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - D.JOY	MUNI	63.50	
INV 199088	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - E.SEBIATIAN	MUNI	63.50	
INV 199087	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU, HEP B & COVID BOOSTER VACCINATION - A.TEMBY	MUNI	118.50	
INV 199084	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - A.SHEPHERD	MUNI	63.50	
INV 199108	12/05/2022	ST LUKE'S FAMILY PRACTICE	FLU & HEP B VACCINATION - K.PERHAM	MUNI	63.50	
EFT17531	27/05/2022	SYNERGY	ELECTRICITY CHARGES FOR STUBBS PAVILLION FROM 19/04/22 - 16/05/22	MUNI		396.77
INV 5377395517	05/2022	SYNERGY	ELECTRICITY CHARGES FOR STUBBS PAVILLION FROM 19/04/22 - 16/05/22	MUNI	396.77	
EFT17532	27/05/2022	TELSTRA CORPORATION	PHONE AND INTERNET CHARGES FOR MONTH OF APRIL 2022	MUNI		997.27
INV 3495838920	20/05/2022	TELSTRA CORPORATION	MEMBERS - COMMUNICATION EXPENSES W GST, MEMBERS - COMMUNICATION EXPENSES W/OUT GST, ADMIN - COMMUNICATION EXPENSES W GST, ADMIN - COMMUNICATION EXPENSES W/OUT GST, PWO - COMMUNICATION EXPENSES W GST, PWO - COMMUNICATION EXPENSES W/OUT GST, LIBRARY - COMMUNICATION EXPENSES W GST, FIRE - COMMUNICATION EXPENSES W GST	MUNI	997.27	
EFT17533	27/05/2022	THE WORKWEAR GROUP	STAFF UNIFORM ORDER	MUNI		334.27
INV 1359463805	11/2021	THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	230.68	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1359463505/11/2021		THE WORKWEAR GROUP	UNIFORM ORDER	MUNI	307.51	
EFT17534	27/05/2022	TOLL TRANSPORT PTY LTD	LIBRARY FREIGHT CHARGES FOR THE MONTH OF APRIL 2022	MUNI		63.27
INV 0296-S41'08/05/2022		TOLL TRANSPORT PTY LTD	LIBRARY FREIGHT CHARGES FOR THE MONTH OF APRIL 2022	MUNI	63.27	
EFT17535	27/05/2022	TY COOK	REIMBURSEMENT OF FUEL PURCHASES	MUNI		391.40
INV REIMBUl16/05/2022		TY COOK	REIMBURSEMENT OF FUEL PURCHASES	MUNI	391.40	
EFT17536	27/05/2022	WALLIS COMPUTER SOLUTIONS	PURCHASE OF MOUSE AND KEYBOARD	MUNI		583.00
INV 23420	24/05/2022	WALLIS COMPUTER SOLUTIONS	LOGITECH KEYBOARD AND MOUSE COMBO AND DYNABOOK YSDBC DOCKING STATION, FREIGHT	MUNI	583.00	
EFT17537	27/05/2022	WATER CORPORATION	WATER CHARGES FOR CRC AT 28 ABSOLON ST FROM 24/03/22 - 20/05/22	MUNI		5,163.26
INV 9007667223/05/2022		WATER CORPORATION	WATER CHARGES FOR UNITS 3/37 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR UNITS 4/37 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR UNITS 1/37 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR UNITS 2/37 HARVEY ST FROM 24/03/22 - 20/05/22	MUNI	239.29	
INV 9007667723/05/2022		WATER CORPORATION	WATER CHARGES FOR 48 TAYLOR ST FROM 01/05/22 - 30/06/22	MUNI	44.95	
INV 9007668223/05/2022		WATER CORPORATION	WATER CHARGES FOR 19 MCINTYRE ST FROM 24/03/22 - 20/05/22	MUNI	57.96	
INV 9007668223/05/2022		WATER CORPORATION	WATER CHARGES FOR 21 MCINTYRE ST FROM 24/03/22 - 20/05/22	MUNI	89.57	
INV 9007668323/05/2022		WATER CORPORATION	WATER CHARGES FOR 25 MCINTYRE ST FROM 24/03/22 - 20/05/22	MUNI	48.67	
INV 9007668623/05/2022		WATER CORPORATION	WATER CHARGES FOR VACANT LAND NEAR BOWLING CLUB LOT 1-7 HARVEY ST FROM 24/03/22 - 20/05/22	MUNI	76.41	
INV 9007668723/05/2022		WATER CORPORATION	WATER CHARGES FOR STANDPIPE (KANKINE RD) FROM 24/03/22 - 20/05/22	MUNI	91.43	
INV 9007668823/05/2022		WATER CORPORATION	WATER CHARGES FOR STUBBS PARK TENNIS COURTS FROM 24/03/22 - 20/05/22	MUNI	485.76	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007669	23/05/2022	WATER CORPORATION	WATER CHARGES FOR MENS SHED AT 33 BARTRAM RD FROM 01/05/22 - 30/06/22	MUNI	47.77	
INV 9007699	23/05/2022	WATER CORPORATION	WATER CHARGES FOR NENKE PARK ABLUTIONS FROM 25/03/22 - 20/05/22	MUNI	73.68	
INV 9007699	23/05/2022	WATER CORPORATION	WATER CHARGES FOR NENKE PARK FROM 25/03/22 - 20/05/22	MUNI	188.30	
INV 9007667	23/05/2022	WATER CORPORATION	WATER CHARGES FOR CRC AT 28 ABSOLON ST FROM 24/03/22 - 20/05/22	MUNI	614.46	
INV 9007700	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 23A MANSER ST, KUKERIN FROM 25/03/22 - 20/05/22	MUNI	46.81	
INV 9007700	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 25A MANSER ST, KUKERIN FROM 25/03/22 - 20/05/22	MUNI	61.68	
INV 9007700	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 25B MANSER ST, KUKERIN FROM 25/03/22 - 20/05/22	MUNI	44.95	
INV 9007700	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 42 MANSER ST, KUKERIN FROM 25/03/22 - 20/05/22	MUNI	33.80	
INV 90077	23/05/2022	WATER CORPORATION	WATER CHARGES FOR KUKERIN LIBRARY AT 18 MANSER ST FROM 25/03/22 - 20/05/22	MUNI	5.46	
INV 9007700	623/05/2022	WATER CORPORATION	WATER CHARGES FOR KUKERIN TOWN HALL AT 37 SCADDAN ST FROM 25/03/22 - 20/05/22	MUNI	16.37	
INV 9007700	723/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (KUKERIN TOWN) FROM 25/03/22 - 20/05/22	MUNI	448.93	
INV 9007700	723/05/2022	WATER CORPORATION	WATER CHARGES FOR PUBLIC TOILETS ON SCADDAN ST, KUK FROM 25/03/22 - 20/05/22	MUNI	13.65	
INV 9007700	723/05/2022	WATER CORPORATION	WATER CHARGES FOR GARDENS ON SCADDAN ST, KUK FROM 25/03/22 - 20/05/22	MUNI	24.56	
INV 9008849	723/05/2022	WATER CORPORATION	WATER CHARGES FOR GARDENS ON SCADDAN ST, KUK FROM 25/03/22 - 20/05/22	MUNI	455.74	
INV 9007667	423/05/2022	WATER CORPORATION	WATER CHARGES FOR 18A ABSOLON ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR 18B ABSOLON ST FROM 24/03/22 - 20/05/22	MUNI	173.70	
INV 9010243	123/05/2022	WATER CORPORATION	WATER CHARGES FOR 27A MANSER ST, KUK FROM 25/03/22 - 20/05/22	MUNI	46.81	
INV 9010243	123/05/2022	WATER CORPORATION	WATER CHARGES FOR 27B MANSER ST, KUK FROM 25/03/22 - 20/05/22	MUNI	91.43	
INV 9010682	623/05/2022	WATER CORPORATION	WATER CHARGES FOR 34A BATH ST, KUK FROM 25/03/22 - 20/05/22	MUNI	52.39	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9010682	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 34B BATH ST, KUK FROM 25/03/22 - 20/05/22	MUNI	126.69	
INV 9010841	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 1/17 MCINTYRE ST FROM 25/03/22 - 20/05/22	MUNI	54.79	
INV 9010841	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 2/17 MCINTYRE ST FROM 25/03/22 - 20/05/22	MUNI	106.30	
INV 9017929	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 36 TUNNEY ST FROM 25/03/22 - 20/05/22	MUNI	44.95	
INV 9018929	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 28 DAWSON ST FROM 25/03/22 - 20/05/229	MUNI	286.82	
INV 9019325	23/05/2022	WATER CORPORATION	WATER SERVICE CHARGES FOR 1/501 MCINTYRE ST FROM 01/05/22 - 30/06/22	MUNI	44.95	
INV 9019325	23/05/2022	WATER CORPORATION	WATER SERVICE CHARGES FOR 13/501 MCINTYRE ST FROM 01/05/22 - 30/06/22	MUNI	44.95	
INV 9007667	23/05/2022	WATER CORPORATION	WATER CHARGES FOR SWIMMING POOL 50% FROM 24/03/22 - 20/05/22, WATER CHARGES FOR SQUASH COURTS 25% FROM 24/03/22 - 20/05/22, WATER CHARGES FOR MINI MALL 25% FROM 24/03/22 - 20/05/22	MUNI	199.22	
INV 9019907	23/05/2022	WATER CORPORATION	WATER CHARGES FOR COMMON 501 MCINTYRE ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR COMMON 501 MCINTYRE ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR COMMON 501 MCINTYRE ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR COMMON 501 MCINTYRE ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR COMMON 501 MCINTYRE ST FROM 24/03/22 - 20/05/22	MUNI	111.47	
INV 9019331	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 1/32 BATH ST, KUK FROM 24/03/22 - 20/05/22	MUNI	63.54	
INV 9019331	23/05/2022	WATER CORPORATION	WATER CHARGES FOR 2/32 BATH ST, KUK FROM 24/03/22 - 20/05/22	MUNI	109.35	
INV 9007667	23/05/2022	WATER CORPORATION	WATER CHARGES FOR DYG C/PARK ABLUTIONS AT LOT 36-38 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR DYG C/PARK KITCHEN AT LOT 36-38 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR DYG C/PARK BLUE BIRD AT LOT 36-38 HARVEY ST FROM 24/03/22 - 20/05/22	MUNI	182.84	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007667	23/05/2022	WATER CORPORATION	WATER CHARGES FOR DYG TOWN HALL 10% AT 32 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR SHIRE CHAMBERS 20% AT 32 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR SHIRE DEPOT 20% AT 32 HARVEY ST FROM 24/03/22 - 20/05/22, WATER CHARGES FOR SHIRE ADMIN 50% AT 32 HARVEY ST FROM 24/03/22 - 20/05/22	MUNI	62.77	
INV 9007667	23/05/2022	WATER CORPORATION	WATER CHARGES FOR SHIRE DEPOT STAFF ROOM AT 32 HARVEY ST FROM 24/03/22 - 20/05/22	MUNI	16.37	
INV 9007667	23/05/2022	WATER CORPORATION	WATER CHARGES FOR DYG PLAYGROUP AT L61 HARVEY ST FROM 24/03/22 - 20/05/22	MUNI	49.12	
INV 9007667	23/05/2022	WATER CORPORATION	WATER CHARGES FOR STANDPIPE (HARVEY ST) FROM 24/03/22 - 20/05/22	MUNI	84.60	
DD9361.1	11/05/2022	BT PANORAMA SUPER	PAYROLL DEDUCTIONS	MUNI		415.16
INV SUPER	11/05/2022	BT PANORAMA SUPER	PAYROLL DEDUCTIONS	MUNI	337.32	
INV DEDUCT	11/05/2022	BT PANORAMA SUPER	PAYROLL DEDUCTIONS	MUNI	77.84	
DD9361.2	11/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI		5,658.90
INV DEDUCT	11/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI	560.61	
INV DEDUCT	11/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI	28.53	
INV DEDUCT	11/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI	650.00	
INV SUPER	11/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI	4,419.76	
DD9361.3	11/05/2022	SIGNATURE SUPER - PREVIOUSLY AMP LIFE LIMITED	PAYROLL DEDUCTIONS	MUNI		824.52
INV DEDUCT	11/05/2022	SIGNATURE SUPER - PREVIOUSLY AMP LIFE LIMITED	PAYROLL DEDUCTIONS	MUNI	194.00	
INV SUPER	11/05/2022	SIGNATURE SUPER - PREVIOUSLY AMP LIFE LIMITED	PAYROLL DEDUCTIONS	MUNI	630.52	
DD9361.4	11/05/2022	AUST RETIREMENT TRUST - PREVIOUSLY SUNSUPER	PAYROLL DEDUCTIONS	MUNI		415.04
INV DEDUCT	11/05/2022	AUST RETIREMENT TRUST - PREVIOUSLY SUNSUPER	PAYROLL DEDUCTIONS	MUNI	100.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	11/05/2022	AUST RETIREMENT TRUST - PREVIOUSLY SUNSUPER	PAYROLL DEDUCTIONS	MUNI	315.04	
DD9361.5	11/05/2022	AUSTRALIAN SUPER WESTSCHEME DIVISION	PAYROLL DEDUCTIONS	MUNI		1,311.05
INV DEDUCT	11/05/2022	AUSTRALIAN SUPER WESTSCHEME DIVISION	PAYROLL DEDUCTIONS	MUNI	245.82	
INV SUPER	11/05/2022	AUSTRALIAN SUPER WESTSCHEME DIVISION	PAYROLL DEDUCTIONS	MUNI	1,065.23	
DD9361.6	11/05/2022	PRIME SUPER	PAYROLL DEDUCTIONS	MUNI		214.54
INV SUPER	11/05/2022	PRIME SUPER	PAYROLL DEDUCTIONS	MUNI	214.54	
DD9361.7	11/05/2022	MLC SUPERANNUATION	PAYROLL DEDUCTIONS	MUNI		257.51
INV SUPER	11/05/2022	MLC SUPERANNUATION	PAYROLL DEDUCTIONS	MUNI	257.51	
DD9361.8	11/05/2022	BT - PERSONAL SUPER FOR LIFE	PAYROLL DEDUCTIONS	MUNI		32.61
INV SUPER	11/05/2022	BT - PERSONAL SUPER FOR LIFE	PAYROLL DEDUCTIONS	MUNI	32.61	
DD9361.9	11/05/2022	REST - RETAIL EMPLOYEES SUPERANNUATION PTY LTD	PAYROLL DEDUCTIONS	MUNI		223.94
INV SUPER	11/05/2022	REST - RETAIL EMPLOYEES SUPERANNUATION PTY LTD	PAYROLL DEDUCTIONS	MUNI	223.94	
DD9373.1	25/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI		4,953.40
INV SUPER	25/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI	4,352.68	
INV DEDUCT	25/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI	28.53	
INV DEDUCT	25/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	MUNI	572.19	
DD9373.2	25/05/2022	SIGNATURE SUPER - PREVIOUSLY AMP LIFE LIMITED	PAYROLL DEDUCTIONS	MUNI		836.20
INV DEDUCT	25/05/2022	SIGNATURE SUPER - PREVIOUSLY AMP LIFE LIMITED	PAYROLL DEDUCTIONS	MUNI	196.75	
INV SUPER	25/05/2022	SIGNATURE SUPER - PREVIOUSLY AMP LIFE LIMITED	PAYROLL DEDUCTIONS	MUNI	639.45	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD9373.3	25/05/2022	AUST RETIREMENT TRUST - PREVIOUSLY SUNSUPER	PAYROLL DEDUCTIONS	MUNI		415.04
INV DEDUCT	25/05/2022	AUST RETIREMENT TRUST - PREVIOUSLY SUNSUPER	PAYROLL DEDUCTIONS	MUNI	100.00	
INV SUPER	25/05/2022	AUST RETIREMENT TRUST - PREVIOUSLY SUNSUPER	PAYROLL DEDUCTIONS	MUNI	315.04	
DD9373.4	25/05/2022	AUSTRALIAN SUPER WESTSCHEME DIVISION	PAYROLL DEDUCTIONS	MUNI		1,311.05
INV DEDUCT	25/05/2022	AUSTRALIAN SUPER WESTSCHEME DIVISION	PAYROLL DEDUCTIONS	MUNI	245.82	
INV SUPER	25/05/2022	AUSTRALIAN SUPER WESTSCHEME DIVISION	PAYROLL DEDUCTIONS	MUNI	1,065.23	
DD9373.5	25/05/2022	PRIME SUPER	PAYROLL DEDUCTIONS	MUNI		214.54
INV SUPER	25/05/2022	PRIME SUPER	PAYROLL DEDUCTIONS	MUNI	214.54	
DD9373.6	25/05/2022	MLC SUPERANNUATION	PAYROLL DEDUCTIONS	MUNI		257.51
INV SUPER	25/05/2022	MLC SUPERANNUATION	PAYROLL DEDUCTIONS	MUNI	257.51	
DD9373.7	25/05/2022	BT - PERSONAL SUPER FOR LIFE	PAYROLL DEDUCTIONS	MUNI		43.48
INV SUPER	25/05/2022	BT - PERSONAL SUPER FOR LIFE	PAYROLL DEDUCTIONS	MUNI	43.48	
DD9373.8	25/05/2022	REST - RETAIL EMPLOYEES SUPERANNUATION PTY LTD	PAYROLL DEDUCTIONS	MUNI		223.94
INV SUPER	25/05/2022	REST - RETAIL EMPLOYEES SUPERANNUATION PTY LTD	PAYROLL DEDUCTIONS	MUNI	223.94	
DD9374.1	26/05/2022	CORPORATE CARD PURCHASES	CREDIT CARD PURCHASES FOR MONTH OF APRIL 2022	MUNI		5,536.26
INV APRIL 20	08/04/2022	CORPORATE CARD PURCHASES	QUEST INNALOO - MEALS/CHARGES FOR STAFF TO ATTEND TRAINING	MUNI	385.16	
INV APRIL 20	11/04/2022	CORPORATE CARD PURCHASES	PERMATECH - CRACIL SEALANT & RUBBER CRUMB	MUNI	1,248.50	
INV APRIL 20	13/04/2022	CORPORATE CARD PURCHASES	BURSWOOD - CREDIT ON RETURNED CAR. RETURNED EARLY ON 13/04/2022	MUNI	-1,210.75	
INV APRIL 20	19/04/2022	CORPORATE CARD PURCHASES	DEPT OF JUSTICE - BOND LOGEMENT FEES, RETREIVAL OF BOND FOR 37 HARVEY STREET	MUNI	74.50	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV APRIL 20	21/04/2022	CORPORATE CARD PURCHASES	BP PLUS - UNLEADED FUEL FOR DFES BFRMCO VEHICLE	MUNI	94.90	
INV APRIL 20	11/04/2022	CORPORATE CARD PURCHASES	KMART - LINEN & TOWELS FOR UNIT 1/37 HARVEY ST, KMART - LINEN & TOWELS FOR UNIT 2/37 HARVEY ST	MUNI	368.00	
INV APRIL 20	15/04/2022	CORPORATE CARD PURCHASES	BURSWOOD - RAV4 HIRE CHARGES FOR D.WILLIAMS 17/01/2022 - 13/05/2022	MUNI	1,783.65	
INV APRIL 20	26/04/2022	CORPORATE CARD PURCHASES	MANDURAH WAYNES WINDSCREENS - SUPPLY & FIT WINDSCREEN TO DU1	MUNI	324.50	
INV APRIL 20	27/04/2022	CORPORATE CARD PURCHASES	BUNNINGS - EGIFT CARD FOR RECOGNITION OF SERVICE - TRISH LEO	MUNI	1,200.00	
INV APRIL 20	27/04/2022	CORPORATE CARD PURCHASES	KATANNING MOTEL - ACCOMMODATION TO ATTEND "MEET THE LEADER" SUNDOWNER EVENT	MUNI	130.00	
INV APRIL 20	01/05/2022	CORPORATE CARD PURCHASES	SKYMESH - MONTHLY SUBSCRIPTION SATELLITE WIFI	MUNI	69.95	
INV APRIL 20	05/05/2022	CORPORATE CARD PURCHASES	VISTAPRINT - BUSINESS CARDS, HISTORICAL WALK BROCHURES, BFB UHF STICKERS & RECORDS FILING STAMPS	MUNI	1,031.25	
INV APRIL 20	11/04/2022	CORPORATE CARD PURCHASES	SHIRE OF DUMBLEYUNG - DU01 PLATE CHANGE	MUNI	36.60	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
MUNIBANK	MUNICIPAL	**426,393.35**
TOTAL		**426,393.35**

12.2 MAY 2022 MONTHLY FINANCIAL REPORT

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Shire of Dumbleyung
FILE REFERENCE:	Monthly Financial Reports 2021/22
AUTHOR:	Director of Corporate Services
DISCLOSURE OF INTEREST:	Nil
REVIEWED BY:	Chief Executive Officer
DATE:	8 June 2022
ATTACHMENT:	Monthly Financial Report
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLTUION:
Motion 2022/079

That the Monthly Financial Report for the period ending 31 May 2022 be received.

Moved Cr Doney **Seconded Cr Hasleby** **Carried 5/0**

PURPOSE
To provide Council with relevant information relating to the month and year to date financial performance and position and to comply with the legislative requirements under the Local Government (Financial Management) Regulations 1996.

STRATEGIC IMPLICATIONS
Relevant and timely financial information assists Council in making informed financial decisions.

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

FINANCIAL AND STAFFING IMPLICATIONS
Nil

RISK IMPLICATIONS
This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered **Low.** The *Local Government (Financial Management) Regulations 1996* mandates the preparation of a Statement of Financial Activity within two months after the end of the financial reporting period. This report mitigates the risk of non-compliance with the Regulations.

COMMUNITY ENGAGEMENT AND CONSULTATION
Nil

BACKGROUND
The May 2022 Financial Report provides relevant financial information relating to the financial performance of the Shire for the month and a year to date snapshot of its financial position at the end of the reporting period.

COMMENT
The financial report for May 2022 has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations 1996.

SHIRE OF DUMBLEYUNG

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending May 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Program	2
Statement of Financial Activity by Nature or Type	4
Basis of Preparation	6
Statement of Financial Activity Information	7
Explanation of Material Variances	8
Table of Supporting Notes to the Statutory Reports	9

These accounts are prepared with data available at the time of preparation.

STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 MAY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	$	%	
Opening funding surplus / (deficit)		2,413,082	2,413,082	2,413,082	**2,452,377**	39,295	1.63%	
Revenue from operating activities								
Governance		0	862,017	862,017	**862,017**	0	0.00%	
General purpose funding - general rates		1,841,286	1,841,286	1,841,286	**1,839,558**	(1,728)	(0.09%)	
General purpose funding - other		919,194	962,056	958,725	**2,382,909**	1,424,184	148.55%	▲
Law, order and public safety		59,900	132,460	113,666	**107,767**	(5,899)	(5.19%)	
Health		2,000	2,000	1,815	**795**	(1,020)	(56.17%)	
Education and welfare		3,000	3,000	3,000	**3,000**	0	0.00%	
Housing		119,300	134,300	123,090	**157,343**	34,253	27.83%	▲
Community amenities		253,264	271,764	268,356	**273,645**	5,289	1.97%	
Recreation and culture		21,800	42,800	42,389	**45,048**	2,659	6.27%	
Transport		197,863	214,276	202,526	**198,473**	(4,053)	(2.00%)	
Economic services		98,260	146,588	129,842	**102,860**	(26,982)	(20.78%)	▼
Other property and services		118,442	138,171	103,086	**149,728**	46,642	45.25%	▲
		3,634,309	**4,750,718**	**4,649,798**	**6,123,143**	1,473,345		
Expenditure from operating activities								
Governance		(803,410)	(838,217)	(745,848)	**(618,046)**	127,802	17.14%	▼
General purpose funding		(105,242)	(108,873)	(99,770)	**(94,940)**	4,830	4.84%	
Law, order and public safety		(195,214)	(276,719)	(230,936)	**(199,798)**	31,138	13.48%	▼
Health		(89,379)	(92,813)	(57,567)	**(52,043)**	5,524	9.60%	
Education and welfare		(31,097)	(28,373)	(26,120)	**(17,012)**	9,108	34.87%	
Housing		(285,480)	(223,909)	(206,660)	**(187,772)**	18,888	9.14%	
Community amenities		(609,912)	(589,641)	(540,773)	**(463,327)**	77,446	14.32%	▼
Recreation and culture		(925,460)	(873,440)	(805,602)	**(873,795)**	(68,193)	(8.46%)	
Transport		(2,657,376)	(2,665,398)	(2,443,850)	**(2,105,921)**	337,929	13.83%	▼
Economic services		(558,249)	(559,349)	(507,302)	**(393,225)**	114,077	22.49%	▼
Other property and services		(124,467)	(167,056)	(159,377)	**(277,560)**	(118,183)	(74.15%)	▲
		(6,385,286)	**(6,423,787)**	**(5,823,805)**	**(5,283,440)**	540,365		
Non-cash amounts excluded								
Less: Profit on asset disposals		(54,425)	(99,468)	(60,224)	**(60,260)**	(36)	0.06%	
Add: Loss on disposal of assets		11,475	3,087	2,827	**6,321**	3,494	123.59%	
Movement in Employee Benefits		0	0	0	**0**	0	0.00%	
Add: Depreciation on assets		2,426,290	2,426,290	2,224,024	**2,298,803**	74,779	3.36%	
Amount attributable to operating activities		**(367,637)**	**656,840**	**992,620**	**3,084,568**	2,091,948		
Investing Activities								
Non-operating grants, subsidies and contributions		3,139,590	4,378,005	1,038,436	**2,292,371**	1,253,935	120.75%	▲
Less Unspent Grants this year		0	0	0	**(1,234,289)**	(1,234,289)		
Net Non-Operating grants recognised as revenue		3,139,590	4,378,005	1,038,436	**1,058,082**			
Proceeds from disposal of assets		203,230	267,481	217,801	**228,976**	11,175	5.13%	
Payments for PPE & Infrastructure		(5,010,162)	(6,469,592)	(4,039,992)	**(2,280,646)**	1,759,345	43.55%	▼
Amount attributable to investing activities		**(1,667,342)**	**(1,824,106)**	**(2,783,755)**	**(993,587)**	1,790,167		
Financing Activities								
Transfer from reserves		361,204	391,204	0	**0**	0	0.00%	
Payments for principal portion of lease liabilities		(8,680)	(8,680)	(8,680)	**(8,680)**	0	0.00%	
Repayment of loans		(53,010)	(53,010)	(53,011)	**(53,011)**	0	0.00%	
Transfer to reserves		(677,617)	(1,575,329)	(875,467)	**(888,461)**	(12,994)	(1.48%)	
Amount attributable to financing activities		**(378,102)**	**(1,245,817)**	**(937,158)**	**(950,152)**	(12,994)		
Closing funding surplus / (deficit)		**0**	**0**	**(315,210)**	**3,593,206**	3,908,416		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Budget data as per the adopted materiality threshold.

Refer to Page 8 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is the greater of 10% of the YTD budget figure, or $10,000.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE	
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to council for the provision of governmance of the district. Other costs relate the task of assisting elected members and ratepayers on matters of which do not concern specific council systems and the administration of the Bain Estate Future Fund.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws, laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for the environment and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre, playgroup centre.
HOUSING	
To provide and maintain housing for low income earners and aged residents.	Provision and maintenance of housing for low income earners and elderly residents.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish Collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resources which will help the well-being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and manintenance of parks, gardens and playgrounds. Operation of library and other cultural facilities.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, street, footpaths, depots and traffic control. Cleaning of street and maintenance of street trees.
ECONOMIC SERVICES	
To help promote the shire and its economic well-being.	Tourism and area promotion including the maintnenace and operation of carvan parks. Provision of rural services including Landcare services, weed control, vermin control, and standpipes. Building control.
OTHER PROPERTY AND SERVICES	
To monitor and control council's overheads operating accounts.	Private works operation, administration costs, public works overheads, plant repair and operation costs.

STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE
FOR THE PERIOD ENDED 31 MAY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	$	%	
Opening funding surplus / (deficit)		2,413,082	2,413,082	2,413,082	**2,452,377**	39,295	1.63%	
Revenue from operating activities								
Rates		1,841,286	1,841,286	1,841,286	**1,839,558**	(1,728)	(0.09%)	
Operating grants, subsidies and contributions		1,144,560	2,206,327	2,173,022	**3,555,850**	1,382,828	63.64%	▲
Fees and charges		471,864	493,364	472,068	**502,967**	30,899	6.55%	
Service charges		22,000	22,000	22,000	**23,116**	1,116	5.07%	
Interest earnings		33,450	33,450	30,657	**26,546**	(4,111)	(13.41%)	
Other revenue		66,724	54,824	50,541	**114,847**	64,306	127.23%	▲
Profit on disposal of assets		54,425	99,468	60,224	**60,260**	36	0.06%	
		3,634,309	**4,750,719**	**4,649,798**	**6,123,143**	1,473,345		
Expenditure from operating activities								
Employee costs		(1,701,815)	(1,720,533)	(1,554,804)	**(1,456,181)**	98,623	6.34%	
Materials and contracts		(1,709,706)	(1,755,927)	(1,554,400)	**(1,121,378)**	433,022	27.86%	▼
Utility charges		(208,860)	(177,810)	(162,382)	**(119,871)**	42,511	26.18%	▼
Depreciation on non-current assets		(2,426,290)	(2,426,290)	(2,224,024)	**(2,298,803)**	(74,779)	(3.36%)	
Interest expenses		(10,282)	(10,282)	(9,915)	**(8,234)**	1,681	16.95%	
Insurance expenses		(177,309)	(177,309)	(176,614)	**(179,190)**	(2,576)	(1.46%)	
Other expenditure		(139,550)	(152,550)	(138,839)	**(93,461)**	45,378	32.68%	▼
Loss on disposal of assets		(11,475)	(3,087)	(2,827)	**(6,321)**	(3,494)	(123.59%)	
		(6,385,286)	**(6,423,787)**	**(5,823,805)**	**(5,283,440)**	540,365		
Non-cash amounts excluded								
Less: Profit on asset disposals		(54,425)	(99,468)	(60,224)	**(60,260)**	(36)	0.06%	
Add: Loss on disposal of assets		11,475	3,087	2,827	**6,321**	3,494	123.59%	
Add: Depreciation on assets		2,426,290	2,426,290	2,224,024	**2,298,803**	74,779	3.36%	
Amount attributable to operating activities		**(367,637)**	**656,841**	**992,620**	**3,084,568**	2,088,454		
Investing activities								
Non-operating grants, subsidies and contributions		3,139,590	4,378,005	1,038,436	**2,292,371**	1,253,935	120.75%	▲
Less Unspent Grants this year	11	**0**	**0**	**0**	**(1,234,289)**	(1,234,289)	0.00%	
Net Non-Operating grants recognised as revenue		3,139,590	4,378,005	1,038,436	**1,058,082**	19,646	1.89%	
Proceeds from disposal of assets		203,230	267,481	217,801	**228,976**	11,175	5.13%	
Payments for PPE & Infrastructure		(5,010,162)	(6,469,592)	(4,039,992)	**(2,280,646)**	1,759,345	43.55%	▼
Amount attributable to investing activities		**(1,667,342)**	**(1,824,106)**	**(2,783,755)**	**(993,587)**	1,790,167		
Financing Activities								
Transfer from reserves		361,204	391,204	0	**0**	0	0.00%	
Payments for principal portion of lease liabilities		(8,680)	(8,680)	(8,680)	**(8,680)**	0	0.00%	
Repayment of borrowings		(53,010)	(53,010)	(53,011)	**(53,011)**	0	0.00%	
Transfer to reserves		(677,617)	(1,575,329)	(875,467)	**(888,461)**	(12,994)	(1.48%)	
Amount attributable to financing activities		**(378,103)**	**(1,245,817)**	**(937,158)**	**(950,152)**	(12,994)		
Closing funding surplus / (deficit)		**0**	**0**	**(315,210)**	**3,593,205**	3,908,415		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Budget data as per the adopted materiality threshold.

Refer to Page 8 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is the greater of 10% of the YTD budget figure, or $10,000.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996* , *Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant* and Equipment *paragraph 7.*

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 September 2021

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.
All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

STATUTORY REPORTING PROGRAMS

	Notes	Adopted Budget Opening Surplus	Last Years Audited Closing Balance	Adopted Budget Closing Surplus	YTD Actual (b)
			30/06/2021		31/05/2022
		$	$	$	$
Net current assets used in the Statement of Financial Activity					
Current assets					
Cash and cash equivalents	1	2,839,715	2,871,276	426,633	4,837,677
Reserves	2	6,800,978	6,769,417	7,085,830	7,657,877
Rates receivable	3	114,548	118,319	110,957	114,099
Trade and other receivables	3	16,699	40,744	21,231	486,946
GST Receivable	3	195,487	157,062	195,485	115,283
Inventories	4	13,746	13,746	12,807	29,992
Total Current Assets		9,981,173	9,970,564	7,852,943	13,241,874
Less: Current liabilities		0			
Payables	7	(552,055)	(502,151)	(552,055)	(560,102)
Borrowings	10	(53,010)	(53,011)	0	0
Lease Liabilities	9	(8,680)	(8,680)	0	0
Contract liabilities		(31,561)	(31,561)	0	(1,234,289)
Provisions		(215,058)	(215,058)	(215,058)	(196,401)
Total Current liabilities		(860,364)	(810,461)	(767,113)	(1,990,792)
Total Net Current Assets		9,120,809	9,160,103	7,085,830	11,251,082
Less: Total adjustments to net current assets					
Less: Reserves - restricted cash	2	(6,769,417)	(6,769,417)	(7,085,830)	(7,657,877)
Add: Current Borrowings	10	53,010	53,011	0	0
Add: Current Lease Liability	9	8,680	8,680	0	0
Total adjustments to net current assets		**(6,707,727)**	**(6,707,726)**	**(7,085,830)**	**(7,657,877)**
Closing funding surplus / (deficit)		**2,413,082**	**2,452,377**	**0**	**3,593,205**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the current year is the greater of 10% of the YTD budget figure, or $10,000.

Reporting Program	Var. $	Var. %		Timing/ Permanent	Explanation of Variance
	$	%			
Revenue from operating activities					
General purpose funding - other	1,424,184	148.55%	▲	Permanent	$1.43m early payment of FY23 Financial Assistance Grant received in April22 (not budgeted for in FY22)
Housing	34,253	27.83%	▲	Permanent	$27k unbudgeted income relating to 4WDL Housing project for which offsetting costs will be incurred, and $5k higher than budgeted housing rent received YTD.
Economic services	(26,982)	(20.78%)	▼	Permanent	Lower than expected Landcare income as grant funded project expenses are yet to be incurred and projects extend to 2024.
Other property and services	46,642	45.25%	▲	Permanent	$40k unbudgeted contribution from Stubbs Park Board of Management for cost benefit analysis and $29k higher than budgeted profit on disposal of assets (largely due to sale of DOI and CEO motor vehicles at auction in May22).
Expenditure from operating activities					
Governance	127,802	17.14%	▼	Permanent & Timing	$19k underspend YTD on strategic consultants and $34k underspend on Bain estate funded projects expected to be spent by June22. There is a further $16k underspend on other governance "other" expenses and $13k underspend on advertising and promotion, these expenses are not expected to be incurred before June22. In addition there is $27k budgeted for audit fees under governance however audit fees when invoiced by AMD for the Financial period ended 30/6/21 will be coded to Admin overheads. This represents a classification variance between budget and actual however the full cost has been incurred.
Law, order and public safety	31,138	13.48%	▼	Permanent	Negligible costs incurred on fire building/asset maintenance and operations. Spend unlikely to be incurred by 30/6/22.
Community amenities	77,446	14.32%	▼	Permanent & Timing	$65k underspend on Townscape projects ($13k spent YTD compared to $79k budgeted) however note that $20,429 Townscape funding has been spent on Kukerin shade shelters which has been classified as capital, so actual YTD Townscape spend is $43k total, only $35k under budget. In addition there is $21k underspend on tip maintenance and $16k YTD underspend on contract town planning due to use of in house Project Manager skills.
Transport	337,929	13.83%	▼	Permanent	$347k under budget for road and bridge maintenance YTD. Shire employees are focused on assisting in delivering grant funded capital road works as a matter of priority. Road Maintenance budget unlikely to be fully spent by 30/6/22.
Economic services	114,077	22.49%	▼	Timing	Underspend on caravan park/short stay unit maintenance YTD of $36k, $30k underspend on landcare grant funded projects due to projects extending to 2024, $13k underspend on dam and building operations/maintenance, $11k underspend on building maintenance and $9k underspend on noxious weed control.
Other property and services	(118,183)	(74.15%)	▲	Permanent & Timing	$8k underspend on private works, $76k worth of plant costs yet to be recovered/allocated to projects (this may correct itself in June if plant hours are high during completion of the years capital program) and lastly there is a portion of public works overheads to be allocated to sub-programs (which will be completed at 30/6/22 end of financial year).
Investing activities					
Proceeds from non-operating grants, subsidies and contributions	1,253,935	120.75%	▲	Timing	Relates to up front receipt of Roads to Recovery, LRCI phase 2 and WSFN funding yet to be spent.
Payments for property, plant and equipment and infrastructure	1,759,345	43.55%	▼	Timing	Refer Note 5 Capital Acquisitions for details of the capital spend YTD
Financing activities					

SHIRE OF DUMBLEYUNG

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending May 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SUPPORTING NOTES TO THE STATUTORY REPORTS

		Page
Note 1	Cash and Financial Assets	10
Note 2	Cash Reserves	11
Note 3	Receivables	12
Note 4	Other Current Assets	13
Note 5	Capital Acquisitions	14
Note 6	Disposal of Assets	16
Note 7	Payables	17
Note 8	Other Current Liabilities	18
Note 9	Lease Liabilities	19
Note 10	Borrowings	20
Note 11	Rate Revenue	21
Note 12	Operating grants and contributions	22
Note 13	Non operating grants and contributions	23
Note 14	Budget Amendments	24

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2022

Note 1
CASH AND FINANCIAL ASSETS

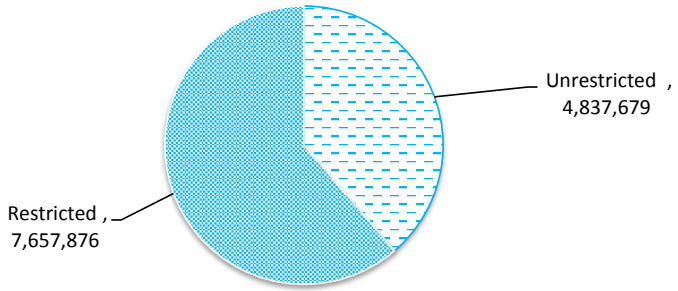
Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	$	$	$	$			
Cash on hand							
Floats	300	0	300	0	Cash	n/a	n/a
Municipal Bank Account	4,837,679	0	4,837,679	0	Bankwest	n/a	n/a
Municipal Investment	0	7,657,876	7,657,876	0	Various	Various	Various
Total	**4,837,679**	**7,657,876**	**12,495,555**	**0**			
Comprising							
Cash and cash equivalents	4,837,679	7,657,876	12,495,555	0			
	4,837,679	**7,657,876**	**12,495,555**	**0**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note
other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

Note 2
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Employee Entitlement Reserve	128,592	256	484	115,000	0	0	0	243,848	129,076
Emergency Response Reserve	158,397	315	597	381,632	0	0	0	540,344	158,994
IT & Office Equipment Reserve	30,014	60	113	0	0	0	0	30,074	30,127
Plant, Vehicle & Equipment Reserve	391,638	778	1,475	203,230	0	(203,230)	0	392,416	393,114
Buildings Reserve	684,742	1,361	2,580	0	0	0	0	686,103	687,321
Dam Cleaning Reserve	37,812	75	142	0	0	0	0	37,887	37,955
Dumbleyung Sewerage Works Reserve	452,708	899	1,706	0	0	0	0	453,607	454,413
Landcare Development Reserve	88,897	177	335	0	0	0	0	89,074	89,232
Fence Road Drain Maintenance Reserve	6,227	12	23	0	0	0	0	6,239	6,250
Bain Estate Reserve	4,790,390	9,517	18,988	862,017	862,017	(187,974)	0	5,473,950	5,671,395
	6,769,417	**13,450**	**26,444**	**1,561,879**	**862,017**	**(391,204)**	**0**	**7,953,542**	**7,657,877**

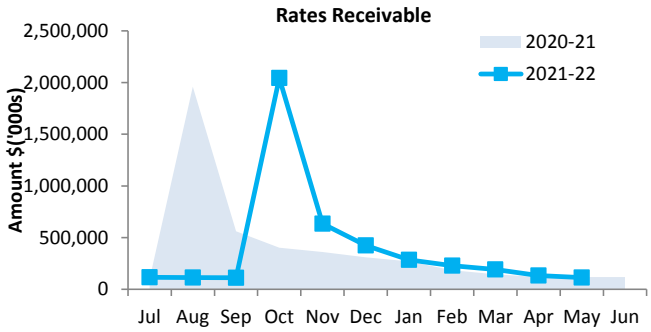
Note 3
RECEIVABLES

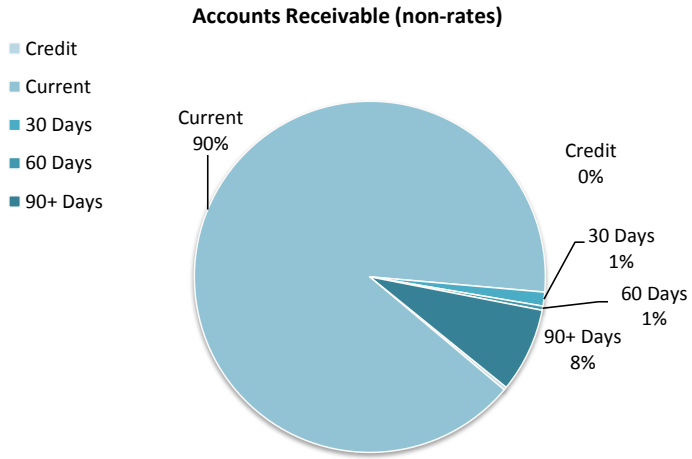
Rates receivable	30 June 2021	31 May 2022
	$	$
Opening arrears previous years	102,429	118,319
Rates Levied	1,704,066	1,839,557
Less - collections	(1,688,175)	(1,843,777)
Equals current outstanding	**118,319**	**114,099**
Net rates collectable	**118,319**	**114,099**
% Collected	93.5%	94.2%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(1,089)	334,592	4,745	1,420	28,830	368,497
Percentage	(0.3%)	90.8%	1.3%	0.4%	7.8%	
Balance per trial balance						
Trade and other receivables	(1,089)	334,592	4,745	1,420	28,830	368,497
Rebate claimed - rates pensioner	0	0	0	0	4,815	4,815
GST Receivable	0	115,283	0	0	0	115,283
Allowance for impairment of receivable	0	0	0	0	0	0
0						
Total receivables general outstanding						**601,457**
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Over 90 day balance majority relates to $20k contribution owing from Stubbs Park Board. Remainder largely relates to tenancy debts sent to AMPAC debt collection agency.
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectable.





Note 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 May 2022
	$	$	$	$
Inventory				
Inventories	13,746	126,166	(109,920)	29,992
Total other current assets	**13,746**	**126,166**	**(109,920)**	**29,992**

Amounts shown above include GST (where applicable)

KEY INFORMATION

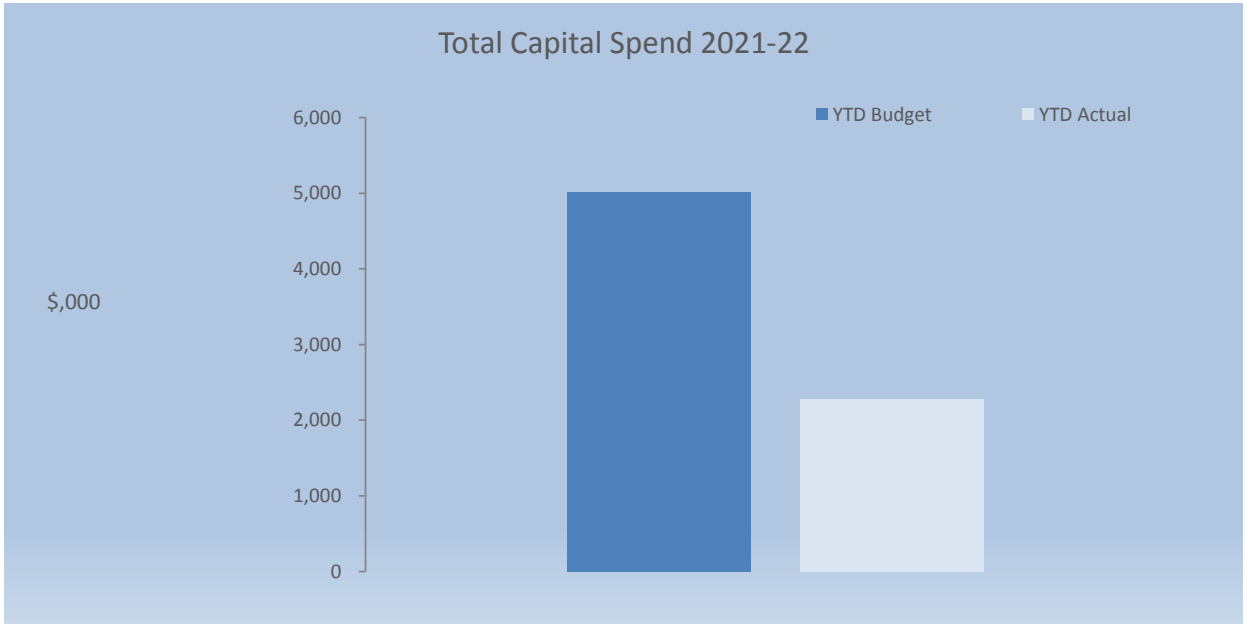
Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Note 5
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$		$	$	$
Land & Buildings	476,276	1,474,822	158,984	**121,009**	(37,975)
Plant & Equipment	682,727	815,302	677,302	**668,193**	(9,109)
Roads	3,649,194	3,650,000	2,838,680	**1,346,976**	(1,491,704)
Other Infrastructure	201,965	529,468	365,026	**144,211**	(220,815)
Payments for Capital Acquisitions	**5,010,162**	**6,469,592**	**4,039,992**	**2,280,646**	**(1,759,345)**
Capital Acquisitions Funded By:					
	$		$	$	$
Capital grants and contributions	3,139,590	4,378,005	1,038,436	**1,058,082**	19,646
Other (disposals & C/Fwd)	203,230	267,481	217,801	**228,976**	11,175
Cash backed reserves					
Bain Estate Reserve	187,974	187,974	187,974	**0**	(187,974)
Contribution - operations	1,479,368	1,636,132	2,595,781	**993,587**	(1,602,193)
Capital funding total	**5,010,162**	**6,469,592**	**4,039,992**	**2,280,646**	**(1,759,345)**

Fair Value Measurement

Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from government includes the cost of all materials used in the construction, sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

Note 5
CAPITAL ACQUISITIONS (CONT.)

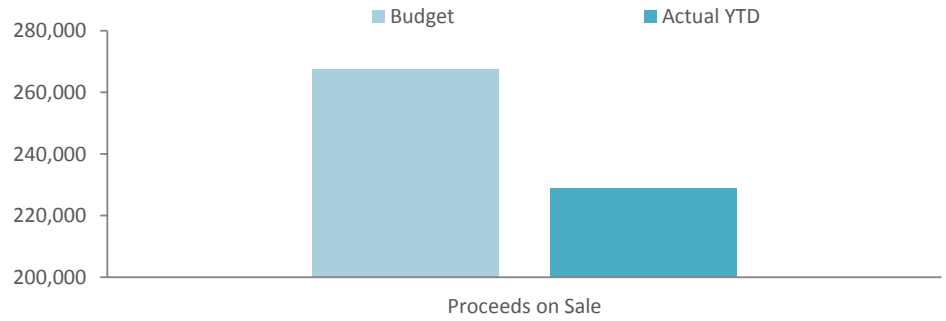
Account	Job	Account Description	Original Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comments
		Land & Buildings						
	BC130	Town Hall - Dumbleyung - Building (Capital)	32,455	32,455	29,744	10,138	(19,606)	Flooring and lights completed, final invoice to be paid in June.
	BC230	Town Hall - Kukerin - Building (Capital)	40,000	40,000	0	0	0	Roof/interier wall works planned before Jun22
	BC135	Swimming Pool Building - Dumbleyung - Building (Capital	0	857,244	8,662	8,662	0	LCRI Phase 3 funded swimming pool plant room project
	BC151	Stubbs Park - Grandstand and Changerooms - Building (C	0	0	0	2,234	2,234	Final costs incurred on FY21 grant funded project
	BC173	Depot Amenities Room - Dumbleyung - Building (Capital)	100,000	100,000	0	0	0	Bluebird lodge to be moved to Depot before Jun22 for ~$20k. Remaining $80k to be utilised in FY23 budget for purchase of replacement accomodation units for caravan park.
4110290		SWIM AREAS - INFRASTRUCTURE OTHER (CAPITAL)	7,699	0	0	0	0	Project deferred until Swimming Pool plan decided
	BC190	Commercial Building - 16B Absolon Street, Dumbleyung -	50,000	50,000	0	0	0	Project relates to drainage issues at back of Absolon St shops, project on hold
	BC192	Commercial Building - 18B Absolon Street, Dumbleyung -	50,000	50,000	0	0	0	until Swimming Pool plans decided.
	BC193	CRC Building - 28 Absolon Street - Building (Capital)	64,850	64,850	64,850	59,427	(5,423)	Project nearing completion, awaiting final invoices
	BC194	SIGNAGE, 18A,B,&C ABSOLON ST	16,273	16,273	16,273	12,110	(4,163)	Project complete
	BC343	BAIN ESTATE MONUMENT	100,000	130,000	455	455	(0)	Waiting for PTA approval and quotes from builders
	BC101	Administration Office - Dumbleyung - Building (Capital)	15,000	0	0	0	0	Project removed from FY22 budget
	BC250	Nenke Park - Pavillion - Building (Capital)	0	17,000	17,000	6,168	(10,833)	Switchboard and supply pole ordered in Dec21, deposit paid
	BC001	3/37 Harvey Street, Dumbleyung - Building (Capital)	0	5,000	0	0	0	Purchase of furniture for units 3 & 4 of 37 Harvey St awaiting community
	BC002	4/37 Harvey Street, Dumbleyung - Building (Capital)	0	5,000	0	0	0	member photos and prices
	BC023	36 Tunney Street, Dumbleyung - Building (Capital)	0	60,000	0	0	0	MOWS (Tunney Street) house restoration/drainage works to be completed in June22.
	BC027	28 Dawson Street, Dumbleyung - Building (Capital)	0	25,000	0	0	0	DOI House shed to be deferred as a result of DOI resignation.
4130809		OTH ECON - LAND (CAPITAL)	0	22,000	22,000	21,816	(184)	Purchase of 3 industrial blocks, complete.
			476,276	**1,474,822**	**158,984**	**121,009**	**(37,975)**	
		Plant & Equipment						
	PR001	GRADER REPLACEMENT	372,800	372,800	372,800	374,480	1,680	Grader purchased and on-site
	PR002	SKID STEER	102,740	102,740	102,740	102,740	0	Purchased and on site in May22
	PR100	CEO VEHICLE REPLACEMENT	46,422	60,000	60,000	59,307	(693)	Purchased and on site
	PR101	WORKS SUPERVISOR UTILITY REPLACEMENT	46,182	46,182	46,182	45,999	(183)	Purchased and on site
	PR102	MOWS VEHICLE REPLACEMENT	41,003	57,000	57,000	57,721	721	Purchased and on site in Apr22
	PR004	RADIO COMMUNICATIONS CHANNEL UPGRADE	50,000	50,000	0	0	0	Expected delivery Jun22
	PR003	TRAFFIC LIGHT TRAILOR	23,580	23,580	23,580	12,714	(10,866)	Purchased and completed under budget.
	PR103	MECHANIC UTE REPLACEMENT	0	47,000	0	0	0	Vehicle unable to be sourced in FY22, to be rolled into FY23 budget
	PR104	KUKERIN UTE REPLACEMENT	0	41,000	0	0	0	Vehicle unable to be sourced in FY22, to be rolled into FY23 budget
4040130		MEMBERS - PLANT & EQUIPMENT (CAPITAL)	0	15,000	15,000	15,232	232	IT equipment for council chambers. Complete.
			682,727	**815,302**	**677,302**	**668,193**	**(9,109)**	

Note 5
CAPITAL ACQUISITIONS (CONT.)

Account	Job	Account Description	Original Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comments
		Roads						
	RR119C	KULIN - DYG (VSFN) 2022 PAVEMENT REPAIRS	1,404,316	1,404,316	1,056,537	238,135	(818,402)	
	RR124C	KATANNING - DYG (VSFN) 2022 PAVEMENT REPAIRS	492,049	492,049	370,894	11,872	(359,022)	
	RRR119	KULIN - DYG (VSFN) 2022 GEOTECHNICAL	50,000	50,000	41,670	14,097	(27,573)	WSFN works not completed in FY22 will be rolled to FY23.
	RRR123	DUMBLEYUNG - NYABING ROAD (WSFN) 2022 GEOTECHI	230,644	230,644	0	0	0	
	RRR124	KATANNING - DUMBLEYUNG (WSFN) 2022 GEOTECHNIC/	156,280	156,280	130,244	8,986	(121,258)	
	RRR125	KULIN-DUMBLEYUNG (WSFN) 2022 VERGE MAINTENANC	0	0	0	1,246	1,246	Replaces above WSFN project RRR123
	RRR058	HARVEY RESEAL - RTR (2022)	42,840	42,840	42,840	20,689	(22,151)	
	RRR059	TAYLOR RESEAL - RTR (2022)	49,896	49,896	49,896	47,962	(1,934)	
	RRR075	MCINTYRE RESEAL - RTR (2022)	4,536	4,536	4,536	43,475	38,939	
	RRR108	CAMPBELL RESEAL RTR (2022)	5,040	5,040	5,040	5,676	636	
	RRR109	MEADOWVIEW RESEAL RTR (2022)	6,624	6,624	6,624	6,660	36	Roads to Recovery projects to be completed by 30/6/22.
	RR006C	MT PLEASANT RECON - RTR (2022)	93,770	93,770	78,147	52,213	(25,934)	
	RRR006	MT PLEASANT RESHEET - RTR (2022)	82,281	82,281	68,577	16,704	(51,873)	
	RRR068	TEMBY RESHEET - RTR (2022)	75,227	75,227	62,697	16,026	(46,671)	
	RRR117	EDWARDS RESHEET (2022) RTR	140,542	132,864	110,883	111,822	939	
	RRR005	RABBIT PROOF FENCE ROAD SOUTH - 2022 PAVEMENT R	384,550	384,550	384,550	417,145	32,595	
	RRR001	129 MICROSURFACING RRG (2022)	162,755	162,755	162,755	164,392	1,637	Regional Road Group Grant funded works - MRWA, complete.
	RRR014	TARIN ROCK ROAD MICROSURFACING RRG (2022)	114,433	114,433	114,433	114,766	333	
	RRR008	PETERSEN RESHEET (2022) COUNCIL FUNDED	48,311	62,913	57,640	55,114	(2,526)	
	RRR040	SPRINGHURST - RESHEET RTR (2022)	105,100	98,982	90,717	0	(90,717)	Job cancelled. DOI advised council at May22 council meeting.
			3,649,194	**3,650,000**	**2,838,680**	**1,346,976**	**(1,491,704)**	
		Footpaths						
	FC059	Taylor Street - Footpath Capital	0	0	0	257	257	Incorrect allocation of overheads, will be corrected in final overhead allocation in June22.
			0	**0**	**0**	**257**	**257**	
		Other Infrastructure						
	OC0131	DUMBLEYUNG HORSE PADDOCK DAM	0	303,229	252,710	23,747	(228,963)	LCRI Phase 2 funded project underway, not expected to be completed by 30/6/22, a request for extension has been submitted.
	OC0132	DUMBLEYUNG DAM - CAPITAL	103,923	103,923	60,000	53,954	(6,046)	DWER funded project underway, to be completed by early FY23.
	OC0231	Kukerin Stock Dam - Capital	70,000	70,000	0	162	162	Dam cover abandoned, funds re-allocated to high speed wifi project for which planning complete but nil costs incurred to date. DCP to be spent by 31/3/22.
	OC001	OTHER WATER STORAGE INFRASTRUCTURE	28,042	28,042	28,042	37,444	9,402	Cost of rainwater tank & associated materials totals $26k, remainder of cost is Shire staff and equipment cost allocation for hours worked in preparing the site, these costs were budgeted for as operating but can be capitalised.
4110370		REC - INFRASTRUCTURE PARKS & GARDENS (CAPITAL)	0	8,475	8,475	8,475	0	Park benches purchase complete
	BC225	Information/Shade Shelters - Kukerin - Building (Capital)	0	0	0	20,429	20,429	Townscape project - shade shelter near Kukerin archive room, budgeted in operating expenditure but due to nature of purchase the spend has been classified as capital.
4100380		SEW - INFRASTRUCTURE SEWERAGE	0	15,799	15,799	0	(15,799)	Invoice received in Sept21 for works completed by Dongolocking plumbing back in early 2021. Budgeted as CAPEX but incurred as OPEX as invoice details refer to maintenance .
			201,965	**529,468**	**365,026**	**144,211**	**(220,815)**	
			5,010,162	**6,469,592**	**4,039,992**	**2,280,646**	**(1,759,345)**	

Note 6
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	As listed below	171,830	267,481	99,468	(3,087)	169,727	228,976	60,259	(6,321)
	Transport								
4207	ISUZU MU-X 4X4 WAGON DIESEL 2021 (DOI DU01)	13,038	38,000	25,692	0	15,000	43,789	28,789	0
4008	Volvo Grader	74,000	101,593	27,593	0	71,933	92,357	18,357	0
4193	Supervisors's Utility	20,398	31,500	11,102	0	25,250	32,727	4,727	0
4121	Volvo Skidsteer	21,475	18,388	0	(3,087)	22,543	16,717	0	(6,321)
4132	Kukerin Ute	4,050	20,000	15,950	0	0	0	0	0
4168	Mechanic Ute	7,500	20,000	12,500	0	0	0	0	0
	Other property and services								
4202	CEO Vehicle	31,369	38,000	6,631	0	35,000	43,386	8,386	0
		171,830	**267,481**	**99,468**	**(3,087)**	**169,727**	**228,976**	**60,259**	**(6,321)**



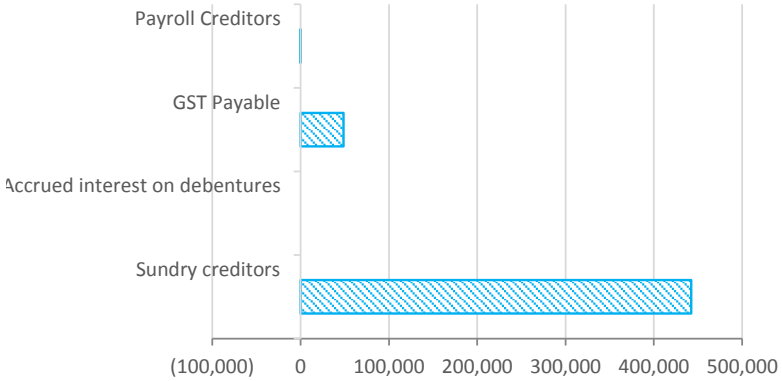
Note 7
Payables

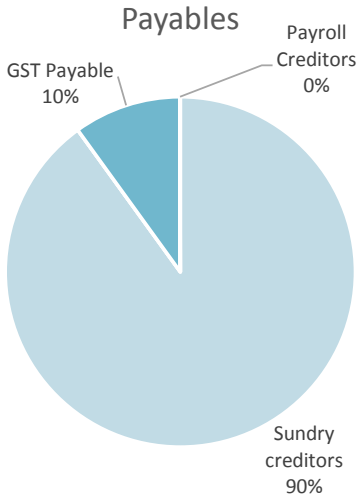
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	435,793	6,457	124	0	442,375
Percentage	0%	98.5%	1.5%	0%	0%	
Balance per trial balance						
Sundry creditors	0	435,793	6,457	124	0	442,375
Accrued interest on debentures	0	0	0	0	0	0
GST Payable	0	48,715	0	0	0	48,715
Payroll Creditors	0	(242)	0	0	0	(242)
Other payable	0	0	0	0	13,868	13,868
Bonds and deposits held	0	25,912	0	0	0	25,912
Total payables general outstanding						**560,102**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.





Note 8
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Movement	Closing Balance 31 May 2022
		$	$	$
Contract liabilities				
Unspent grants, contributions and reimbursements	**12**	31,561	1,202,728	1,234,289
Total unspent grants, contributions and reimbursements		31,561	1,202,728	1,234,289
Provisions				
Annual leave		80,077	0	80,077
Long service leave		134,981	(18,657)	116,324
Total Provisions		215,058	(18,657)	196,401
Total other current liabilities		**246,619**	**1,184,071**	**1,430,690**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Note 9
LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Other property and services										
Telephone System	Telstra	5,741	0	0	5,741	5,741	0	0	369	41
Computer Server	Wallis Computing Solutions	2,939	0	0	2,939	2,939	0	0	0	7
Total		8,680	0	0	8,680	8,680	0	0	369	48
Current lease liabilities		8,680					0			
		8,680					0			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Note 10
BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Education and welfare										
Aged Care Housing	93	80,979	0	0	3,827	3,827	77,152	77,152	2,627	2,618
Recreation and culture										
Mens Shed Contribution	89	4,713	0	0	4,713	4,713	0	0	127	121
Transport										
WANDRRA Contribution	94	20,921	0	0	20,921	20,920	-0	1	321	360
Economic services										
28 Absolon Street	92	125,029	0	0	6,962	6,962	118,067	118,067	4,321	6,351
Fence Rd Drainage Repairs	95	25,035	0	0	16,588	16,588	8,447	8,447	469	515
Total		**256,677**	**0**	**0**	**53,011**	**53,010**	**203,666**	**203,667**	**7,865**	**9,965**
Current borrowings		53,010					0			
Non-current borrowings		203,667					203,666			
		256,677					**203,666**			

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

The Shire does not intend to undertake any new borrowings for the year ended 30 June 2022.

Unspent borrowings

The Shire has no unspent loan funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

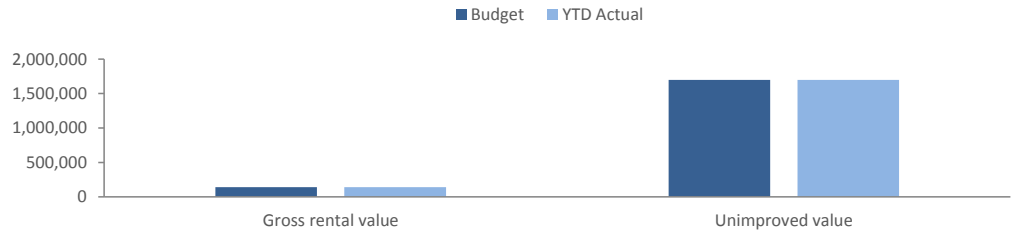
KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Note 11
RATE REVENUE

General rate revenue				Budget				YTD Actual			
	Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				$	$	$	$	$	$	$	$
Gross rental value											
Gross rental value	0.115959	166	1,214,224	140,800	0	0	140,800	140,800	0	0	140,800
Unimproved value											
Unimproved value	0.009473	286	179,353,000	1,699,011	0	0	1,699,011	1,699,011	0	0	1,699,011
Sub-Total		**452**	**180,567,224**	**1,839,811**	**0**	**0**	**1,839,811**	**1,839,811**	**0**	**0**	**1,839,811**
Minimum payment	**Minimum $**										
Gross rental value											
Gross rental value	456	75	92,412	34,200	0	0	34,200	34,200	1,445	0	35,645
Unimproved value											
Unimproved value	456	40	618,869	18,240	0	0	18,240	18,240	2,743	0	20,983
Mining	0	0	0	0	0	0	0	0	0	0	0
Sub-total		**115**	**711,281**	**52,440**	**0**	**0**	**52,440**	**52,440**	**4,188**	**0**	**56,628**
Total raised from general rates		**0**	**0**	**0**	**0**	**0**	**1,892,251**	**1,892,251**	**4,188**	**0**	**1,896,439**
Less discount							(65,000)				(70,917)
Amount from general rates		**567**	**181,278,505**	**1,892,251**	**0**	**0**	**1,827,251**	**1,892,251**	**4,188**	**0**	**1,825,522**
Ex-gratia rates							14,035				14,035
Total rates							**1,841,286**				**1,839,557**

KEY INFORMATION



Note 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Type	Original Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual
		Operating grants, subsidies and contributions revenue			
		$	$	$	$
Operating grants and subsidies					
General purpose funding					
Gen Pur - Financial Assistance Grant - General	Untied	595,636	595,636	595,636	1,441,898
Gen Pur - Financial Assistance Grant - Roads	Untied	283,608	283,608	283,608	867,683
Gen Pur - Grant Funding	Untied	0	42,862	42,862	42,862
Law, order, public safety					
Emergency Services Levy	Tied	42,000	42,000	42,000	61,701
DFES Bushfire Risk Planning Coordinator Grant	Tied	0	72,560	60,472	39,281
Recreation and culture					
Australia Day grant	Tied	0	30,000	30,000	30,000
Transport					
Main Roads Direct Grant	Untied	162,261	162,261	162,261	162,621
Economic services					
Rural - Grants	Tied	22,010	76,338	63,622	31,479
		1,105,515	**1,305,265**	**1,280,461**	**2,677,526**
Operating contributions					
Governance					
Oth Gov - Reimbursements (Bain Estate)		0	862,017	862,017	862,017
General purpose funding					
Rates - Reimbursement Of Debt Collection Costs		2,000	2,000	1,837	0
Law, order, public safety					
Fire - Reimbursements		6,000	6,000	0	0
Education and welfare					
Other Ed - Contributions & Donations		3,000	3,000	3,000	3,000
Housing					
Staff Housing - Rental Reimbursements		0	0	0	146
Recreation and culture					
Oth Cul - Contributions & Donations		500	500	462	0
Rec - Reimbursements - Other Recreation		0	0	0	3,141
Economic services					
Tour - Reimbursements		0	0	0	2,150
Other property and services					
Admin - Contributions & Donations		27,545	27,545	25,245	0
Sal - Reimbursement - Parental Leave		0	0	0	4,635
PWO - Other reimbursements		0	0	0	3,256
Admin - Reimbursements		0	0	0	(21)
		39,045	**901,062**	**892,561**	**878,324**
TOTALS		**1,144,560**	**2,206,327**	**2,173,022**	**3,555,850**

Note 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants, subsidies and contributions revenue

Provider	Type	Adopted Budget Revenue	Revised Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual
		$	$	$	$	$
Non-operating grants and subsidies						
Governance						
Phase 3 Local Roads & Community Infrastructure Program (100% project funded)	Tied	0	857,244	0	0	8,662
Phase 2 Local Roads & Community Infrastructure Program (100% project funded)	Tied	0	303,229	23,747	23,747	23,747
General purpose funding						
Drought Communities Program (100% project funded)	Untied	150,000	150,000	59,666	70,000	71,699
Community Water Supply Grant (2/3 Project funded)	Tied	0	77,942	35,609	36,374	53,954
Transport						
Rural Roads Grant, MRWA (2/3 Project funded)	Tied	420,048	420,048	420,048	416,666	696,302
Roads to Recovery (80% project funded)	Tied	391,805	391,805	251,674	255,248	321,225
Wheatbelt Southern Freight Network (93% project funded)	Tied	2,177,737	2,177,737	247,692	256,047	274,336
		3,139,590	**4,378,005**	**1,038,436**	**1,058,082**	**1,441,262**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

Note 14
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$	$
	Budget adoption	Closing Surplus/Deficit				0
	$14k IT equipment for council chambers missed from FY22 budget book marked to be covered by the $15k BC101 budget during the bi-annual budget review.	Approved during Budget Review - Feb22			0	0
	Park benches purchased prior to FY22 budget approval book marked to be included as capital expenditure in the bi-annual budget review.	Approved during Budget Review - Feb22			0	0
	Sewerage infastructure capital invoice received in Sept21 for works completed by Dongolocking plumbing back in early 2021. Invoice/work was unknown during FY22 budget preparation but will be included in the bi-annual budget review.	Approved during Budget Review - Feb22			0	0
	$17k WALGA subscription budgeted for under members but incurred under employees heading. To be re-allocated in bi-annual budget review.	Approved during Budget Review - Feb22			0	0
	Accidental damage to Dumbleyung cricket pitch to be covered by insurance with the exception of our $1,000 excess to be paid outside of budget.				(1,000)	(1,000)
	$12k Switchboard for Nenke park to be funded from underspend on building maintenace budget however to be added as a specific line item in the budget review capital program.	Approved during Budget Review - Feb22			0	0
	$15k redundancy payout to be incurred in June to be covered by underspend in employee costs YTD	Approved as bi-product of Workforce Plan.			(15,000)	(15,000)
			0	**0**	**(16,000)**	**(16,000)**

12.3 FINANCIAL REPORT (BANK RECONCILIATION – MAY)

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Shire of Dumbleyung
FILE REFERENCE:	Bank Reconciliation 2021/22
AUTHOR:	Payroll/Rates Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	7 June 2022
ATTACHMENT:	Bank Reconciliation – May Confidential Attachment – February Bank Statement
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/080

That the Financial Report of the Bank Reconciliation for the period ending 31 May 2022 as attached and the Confidential Bank Statements for period ending 31 May 2022 as circulated to Councillors be received.

Moved Cr Knight **Seconded Cr Hasleby** **Carried 5/0**

PURPOSE
To meet legislative requirements under the Local Government (Financial Management) Regulations 1996.

STRATEGIC IMPLICATIONS
Nil

STATUTORY ENVIRONMENT AND POLICY IMPLICATIONS
Local Government (Financial Management) Regulations 1996

FINANCIAL AND STAFFING IMPLICATIONS
Nil

RISK IMPLICATIONS
This item has been evaluated against the Shire of Dumbleyung's Risk Assessment and Acceptance Criteria. The perceived level of risk is considered **Low.** The *Local Government (Financial Management) Regulations 1996* requires that Council is to be presented with a Financial Report for the Bank Reconciliation each month. This report mitigates the risk of non-compliance with the Regulations.

COMMUNITY ENGAGEMENT AND CONSULTATION
Nil

BACKGROUND
The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Financial Report for the Bank Reconciliation each month.

COMMENT
A copy of the Financial Report for the Bank Reconciliation has been compiled for the month of May 2022 for Council to peruse and adopt.

Shire of Dumbleyung
BANK RECONCILIATION - MUNICIPAL ACCOUNTS
31 May 2022

Municipal account balance as per general ledger			$4,837,338.75
Municipal account balance as per bank statements			
469795-3	Municipal Account		$4,845,616.23
			$4,845,616.23
Plus	Outstanding deposits		$350.00
	Payments in bank not processed to general ledger		$0.00
Less	Unpresented cheques/payments		-$8,255.16
	Receipts in bank not processed to general ledger		$0.00
Adjustments required			
	Rounding adjustments		$0.00
	Journal adjustments		$0.00
	Outstanding transfers		-$372.32
			$4,837,338.75
		Variance	*$0.00*
	Comprises:		
	Cash - unrestricted		*$4,812,102.15*
	Cash - restricted - Department of Transport		*$0.00*
	Cash - restricted - bonds and deposits		*$25,236.60*
			$4,837,338.75
		Variance	*$0.00*

Prepared by _____ Date 6/6/22

Authorised by _____ Date 7/6/22

Shire of Dumbleyung
BANK RECONCILIATION - RESERVE ACCOUNTS
31 May 2022

Reserve account balances as per general ledger		$7,657,876.48

Reserve account balance as per bank statements		**Maturity Date**	**Rate**	
44-413-5133	NAB	6/07/2022	0.55%	$1,809,426.16
44-402-2884	NAB	7/07/2022	0.35%	$2,162,754.45
86-080-1481	NAB	7/07/2022	0.35%	$54,647.14
033-011661-6	Bankwest	25/05/2022	0.40%	$200,000.00
033-011660-8	Bankwest	28/09/2022	0.40%	$201,983.89
033-011701-0	Bankwest	4/10/2022	0.38%	$1,934,211.17
1686715	MEBank	25/05/2022	0.35%	$200,000.00
412-000470-0	Bankwest	25/07/2022	0.40%	$1,094,481.35
				$7,657,504.16

Plus	Outstanding deposits	$0.00
	Payments in bank not processed to general ledger	$0.00
Less	Unpresented cheques/payments	$0.00
	Receipts in bank not processed to general ledger	$0.00
Adjustments required		
	Rounding adjustments	$0.00
	Outstanding transfers	$372.32
		$7,657,876.48
	Variance	*$0.00*

Prepared by _____ Date 6/6/22

Authorised by _____ Date 7/6/22

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE IS GIVEN

Nil

14. CORRESPONDENCE – BUSINESS ARISING

Nil

15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF COUNCIL

Nil

16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/081

That Council move behind closed doors and the meeting be closed to the public at 4.12pm in accordance with section 5.23(2)(a) of the Local Government Act 1995 to allow Council to discuss Item 16.1 which relates to "a matter affecting an employee".

Moved Cr Doney **Seconded Cr Knight** **Carried 5/0**

Darryn Watkins, Danika Allday and Zoey Eyre left the meeting at 4.12pm.
Gavin Treasure left the room at 4.12pm.

16.1 CEO EMPLOYMENT CONTRACT – 2022 REMUNERATION REVIEW (CONFIDENTIAL)

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Chief Executive Officer
FILE REFERENCE:	CEO Personnel File
AUTHOR:	Chief Executive Officer
REVIEWED BY:	N/A
DISCLOSURE OF INTEREST:	CEO Direct Financial Interest
DATE:	9th June 2022
ATTACHMENT:	Nil
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/082

It is recommended that the CEO Remuneration Package be adjusted in line with this agenda item to take effect from 1st July 2022 (as per below), including endorsement of specific salary packaging arrangements (Additional Matching Superannuation, as highlighted) to commence on 28th June 2022 (12 month anniversary of commencement date).

Moved Cr Hasleby **Seconded Cr Lukins** **Carried 5/0**

Gavin Treasure entered the room at 4.45pm.

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:
Motion 2022/083

That Council move out from behind closed doors and the meeting be opened to the public at 5.18pm.

Moved Cr Knight **Seconded Cr Hasleby** **Carried 5/0**

17. CLOSURE

The meeting was closed at 5.18pm.

18. CERTIFICATION

I, Julie Ramm, Shire President, certify that the Minutes of 16 June 2022 as shown were confirmed as a true record.

_____ _____

Chairperson Date