



FILE NO. 0148  
REFERENCE: \_\_\_\_\_

## Shire of Dumbleyung – TREE PLANTER HIRE FORM

**\*\*This form is to be completed and returned to the Shire Administration Office for payment\*\***

### APPLICANT'S DETAILS

CONTACT NAME:			
ORGANISATION:		ABN:	
ADDRESS:			
TELEPHONE:			
EMAIL:			

**Is the applicant an individual hiring for private purposes?**

- Yes
- No. *If no, please attach a copy of a certificate of Public Liability Insurance to this bookings form.*

**BILLING DETAILS – If you require an Invoice for payment a Debtors Form will be required.**

- Same as above

CONTACT NAME:			
ORGANISATION:		ABN:	
ADDRESS:			
EMAIL:			

### **BOND REFUND DETAILS**

**\*\* Bonds get returned in the same process as which it was paid \*\***

BANKING:	BANK BRANCH:			
	ACCOUNT NAME:			
	BSB:	ACCOUNT NUMBER:		
CREDIT CARD:	CARD NUMBERS:			
	EXPIRY:	CCV:		

### BOOKING DETAILS

DATE/S REQUIRED:			
PICK UP TIME:		DROP OFF TIME:	

**\*\*Please note, an inspection will be conducted by a Shire Officer when the Tree Planter is to be picked up and a final inspection will be carried out on the return of the machine\*\***

**BOOKING FEES & CHARGERS**

TYPE	NUMBER OF DAYS	FEE PER DAY	TOTAL
TREE PLANTER		<b>\$115.00 (incl GST)</b>	
BOND	<i>ONCE-OFF CHARGE</i>	<b>\$120.00 (GST free)</b>	<b>\$120.00</b>
<b>TOTAL</b>			<b>\$</b>

**TERMS & CONDITIONS**

1. The booking is not confirmed until the **full bond is paid**.
2. **Full payment is required prior to picking up the machine** or the booking will automatically be cancelled.
3. Pay for any related damages to the tree planter/hand planter that may be necessary following the use of the tree planter/hand planter by me.
4. Tree planter/hand planter must be returned to the Shire Office during office hours (8.30 am to 4.30 pm).
5. The tree planter can only be transported during daylight hours.
6. The tree planter/hand planter must be cleaned free of soil and plant material before it leaves the property and is returned to the shire.
7. If the tree planter/hand planter is not adequately cleaned prior to return to the Shire, the Shire will undertake cleaning and deduct cleaning costs from the deposit.
7. Charges will apply to all days (including weekends) that the tree planter/hand planter is in your possession. Please take note that there is no half-day hire.
8. Indemnify the Shire of Dumbleyung against any accident or injury that may arise from the hiring of the machine/equipment.
9. Towing vehicle of the mobile tree planter is to be limited to 130hp and speed to be not more than 5km per hour during the planting process; road speed is not to exceed 70kph.
10. The mobile tree planter is recognised as a farm implement and does not require a license.
11. If a breach of the Terms and Conditions of hire is made the hirer will automatically forfeit the full bond.

**APPLICANT SIGNATURE**

**I hereby acknowledge that I have read and agree to abide by the above conditions of hire.**

FULL NAME:	
SIGNATURE:	
DATE:	

Upon completion of this form, please return it to the Shire of Dumbleyung:  
 Email: [enquiries@dumbleyung.wa.gov.au](mailto:enquiries@dumbleyung.wa.gov.au)  
 Administration Office, Corner Harvey & Dawson Street, Dumbleyung WA 6350

**OFFICE USE ONLY**

OFFICER NAME & SIGNATURE:		
	FEE PAYABLE: \$	REC:
ENTERED INTO CALENDAR:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
PRE-INSPECTION COMPLETED	<input type="checkbox"/> Yes COMMENTS:	

**AFTER HIRE**

BOND RETURNED: <input type="checkbox"/> Yes <input type="checkbox"/> No	REC:
POST-INSPECTION COMPLETED	<input type="checkbox"/> Yes COMMENTS: