



SHIRE OF DUMBLEYUNG

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

These arrangements have been produced and issued under the authority of S. 41(1) of the *Emergency Management Act 2005*, endorsed by the Shire of Dumbleyung Local Emergency Management Committee and the Council of the Shire of Dumbleyung. The Arrangements have been tabled for noting with the District Emergency Management Committee and State Emergency Management Committee.



Chair
Shire of Dumbleyung
Local Emergency Management Committee

16.04.2020
Date

Endorsed by Council
Motion 2020/870

16.04.2020
Date

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Department of Fire and Emergency Services – Albany & Narrogin	1
Department of Communities – Albany	1
Dumbleyung Primary School	1
Kukerin Primary School	1
Local Emergency Management Committee Members	1

AMENDMENT RECORD

Number	Date	Amendment summary	Author
1	21.12.2015	Review of Document, update of Personnel	
2	07.03.2019	Review and redesign of Document, update of personnel and contact list	E. Edwards
3	27.11.2019	Review and redesign of Document, update of personnel and contact list	E. Edwards & C. Lloyd, A Smith
4	22.01.2020	Review and redesign of Document, update of personnel and contact list	E. Edwards & C. Lloyd
5			
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10			
11			
12			

Suggestions and comments can help improve these arrangements. Feedback can include:

- What you like or don't like about the arrangements;
- Unclear or incorrect expression;
- Out of date information or practices;
- Inadequacies; and
- Errors, omissions or suggested improvements.

To forward feedback, copy the relevant section, mark the proposed changes and forward to:

Chairperson
 Dumbleyung Local Emergency Management Committee
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 PO Box 99
 Dumbleyung WA 6350
ceo@dumbleyung.wa.gov.au

The Chairperson will refer any correspondence to the LEMC for consideration and/or approval.

Amendments promulgated are certified in the following table, when updated.

GLOSSARY OF TERMS

Terminology used throughout this document shall have the meaning as prescribed in either Section 3 of the *Emergency Management Act 2005* or as defined in the [State EM Glossary](#) or the [WA Emergency Risk Management procedure](#).

Accident a sudden event in which harm is caused to people, property or the built or natural environment. See also **incident** and **emergency**.

AIIMS see **Australasian Interservice Incident Management System**.

AIIMS structure the combination of facilities, equipment, personnel, procedures and communications operating within a common organizational structure with responsibility for the management of allocated resources to effectively accomplish stated objectives relating to an incident (AIIMS).

Alert that period when it is believed that resources may be required which enables an increased level of preparedness. See also **warning**.

Assembly area a designated location used for the assembly of emergency-affected persons. The area may also incorporate an emergency relief centre. A prearranged, strategically placed area, where support response personnel, vehicles and other equipment can be held in readiness for use during an emergency.

Assets anything valued by people which includes houses, crops, forests and in many cases the environment.

Australasian Interservice Incident Management System (AIIMS) a nationally adopted structure to formalise a coordinated approach to emergency incident management.

Authorised officer (a) the State Emergency Coordinator and (b) a person authorised under Section 61 of the *Emergency Management Act 2005*.

Authorised person a person authorised by legislation to utilise a range of powers conferred by that legislation.

Available resources resources at an incident and available for allocation at short notice. See also **resources**.

Briefing the process of advising personnel of the details of the incident or event with which they will deal. See also **debriefing**.

Bushfire a fire involving grass, scrub or forest. Syn. 'wildfire'.

Bushfire Management all those activities directed to prevention, detection, damage mitigation and suppression of bushfires. Includes bushfire legislation, policy, administration, law enforcement, community education, training of fire fighters, planning, communications systems, equipment research and the multitude of field operations undertaken by land managers and emergency services personnel relating to bushfire control.

Combat to take steps to eliminate or reduce the effects of an incident upon the community.

Combat agency a combat agency prescribed under subsection (1) of the *Emergency Management Act 2005* is to be a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

Command the direction of members and resources of an organisation in the performance of the organisation's role and tasks. Authority to command is established in legislation or by agreement with an organisation. Command relates to organisations and operates vertically within an organisation. See also **control** and **coordination**.

Communications plan details the methods and systems for people to communicate with each other, the incident management structure, including the actual radio channels/mobile phone numbers. (AIIMS)

Community a group with a commonality of association and generally defined by location, shared experience, or function. A social group which has a number of things in common, such as shared experience, locality, culture, heritage, language, ethnicity, pastimes, occupation, workplace, etc.

Control the overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or in an emergency plan and carries with it the responsibility for tasking and coordinating other organisations in accordance with the needs of the situation. Control relates to situations and operates horizontally across organisations. See also **command** and **coordination**.

Controlling agency an agency nominated to control the response activities to a specified type of emergency.

Coordination the bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. See also **control** and **command**.

Debrief (operational debrief) a meeting at the end of an operation with the purpose of assessing the conduct or results of an operation.

Debriefing the process of sharing the good and bad points of the response to an incident as a means to improving any future planning and responses.

Disaster see **emergency**

Disaster area a geographical part of the State or Territory in which a state of emergency or disaster exists.

Disaster management the body of policy and administrative decisions and operational activities which pertain to the various stages of a disaster at all levels. See also **emergency**

management.

District: means an area of the State that is declared to be a district under Section 2.1 *Local Government Act 1995*.

Emergency the occurrence or imminent occurrence of a hazard which is of such a nature or magnitude that it requires a significant and coordinated response.

Emergency area the area to which an emergency situation declaration or a state of emergency declaration applies.

Emergency centre a facility where the coordination of the response and support to the incident is provided.

Emergency management the management of the adverse effects of an emergency including:

- prevention – the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency;
- preparedness – preparation for response to an emergency;
- response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery; and
- recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

Emergency risk management a systematic process which contributes to the wellbeing of communities and the environment. The process considers the likely effects of hazardous events and the controls by which they can be minimised.

Emergency situation a declaration made under section 50 of the *Emergency Management Act 2005*, by a Hazard Management Agency or the State Emergency Coordinator, which provides access to additional emergency management powers.

Evacuation the planned relocation of persons from dangerous or potentially dangerous areas to safer areas and eventual return.

Evacuation centre a centre that provides affected people with basic human needs including accommodation, and water. In addition, to enhance the recovery process, other welfare/recovery services should also be provided. See also **assembly area**.

Event an incident or situation, which occurs in a particular place during a particular interval of time.

Exercise simulation of emergency management events, through discussion or actual deployment of personnel, in order: to train personnel; to review/test the planning process or other procedures; to identify needs and/or weaknesses; to demonstrate capabilities; and to practice people in working together.

Hazard an event, situation or condition that is capable of causing or resulting in loss of life, prejudice to the safety, or harm to the health of persons or animals; or destruction of, or damage to property or any part of the environment and is defined in the *Emergency Management Act 2005* or prescribed in the *Emergency Management Regulations 2006*.

Hazard management agency (HMA) a public authority, or other person, prescribed by the *Emergency Management Regulations 2006* to be a hazard management agency for emergency management, or an aspect of emergency management, of a hazard.

Impact area any area which is likely to bear, is bearing, or has borne the full impact of any disaster and in which major lifesaving operations are necessary.

Incident the occurrence or imminent occurrence of a hazard. See also **accident** and **emergency**.

Incident controller the person designated by the relevant Controlling Agency, to be responsible for the overall management and control of an incident within an incident area and the tasking of agencies in accordance with the needs of the situation. [Note: Agencies may use different terminology, however, the function remains the same].

Incident management the process of controlling the incident and coordinating resources.

Incident management team a group of incident management personnel comprising the incident controller, and the personnel he or she appoints to be responsible for the functions of operations, planning and logistics. The team headed by the incident controller which is responsible for the overall control of the incident.

Incident support group (ISG) a group of agency/organisation liaison officers convened by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the emergency.

Local Emergency Management Committee (LEMC) a local emergency management committee established under section 38 of the *Emergency Management Act 2005*.

Multi-agency response an incident of high fire incidence over short periods of time in any administrative unit, usually overtaxing the normal initial attack capability of the unit.

Natural disaster any emergency defined by the Commonwealth for the purposes of the Natural Disaster Relief Arrangements: including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado.

Operational area (OA) the area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

Plan a formal record of agreed emergency management roles, responsibilities, strategies, systems, and arrangements. See also **emergency plan**.

Preparedness preparation for response to an emergency.

Prevention the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency.

Probability the likelihood of a specific outcome, measured by the ratio of specific outcomes to the total number of possible outcomes. Probability is expressed as a number between 0 and 1, with 0 indicating an impossible outcome and 1 indicating an outcome is certain.

Public Authority

- an agency as defined in the *Public Sector Management Act 1994*;
- a body, corporate or unincorporated that is established or continued for a public purpose by the State, regardless of the way it is established;
- a local government or regional local government;
- the Police Force of Western Australia;
- a member or officer of a body referred to in one of the above; or
- a person or body prescribed (or of a class prescribed) by the regulations as a public authority for the purposes of this definition.

Recovery management (principles of) Successful recovery relies on:

- understanding the context;
- recognising complexity;
- using community-led approaches;
- ensuring coordination of all activities;
- employing effective communication; and
- acknowledging and building capacity.

Relief the provision of immediate shelter, life support and human needs to persons affected by, or responding to, an emergency. It includes the establishment, management and provision of services to emergency relief centers.

Resources all personnel and equipment available, or potentially available, for incident tasks.

Response the combatting of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery.

Risk a concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood;
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period; and

- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability.

Risk assessment the overall process of risk identification, risk analysis and risk evaluation.

Risk management coordinated activities of an organisation or a government to direct and control risk.

Risk treatment process of selection and implementation of measures to modify risk. The term “risk treatment” is sometimes used for the controls themselves.

Support Organisation a public authority or other person who or which, because of the agency’s functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

Vulnerability the characteristics and circumstances of a community, system or asset that make it susceptible to the damaging effects of a hazard. There are many aspects of vulnerability, arising from various physical, social, economic, and environmental factors that vary within a community and over time.

Welfare the provision of immediate and continuing care of emergency affected persons who may be threatened, distressed, disadvantaged, homeless or evacuated; and, the maintenance of health, well-being and prosperity of such persons with all available community resources until their rehabilitation is achieved.

Welfare centre location where temporary accommodation is available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

General acronyms used in these arrangements

BFS	Bush Fire Service
CEO	Chief Executive Officer
Communities	Department of Communities
DBCA	Department of Biodiversity, Conservation and Attractions
DEMC	District Emergency Management Committee
DFES	Department of Fire and Emergency Services
ECC	Emergency Coordination Centre
EM	Emergency Management
HMA	Hazard Management Agency
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordination Group
SEC	State Emergency Coordinator
SEMC	State Emergency Management Committee
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOP	Standard Operating Procedures

INTRODUCTION

Community consultation

In 2018 the Shire of Dumbleyung conducted a community survey of emergency risks and emergency risk management. Following on from that survey the Local Emergency Risk Assessment Report was produced.

The Local Emergency Risk Assessment Report was subsequently used as a foundation of the Shire of Dumbleyung Local Emergency Management Arrangement.

Document availability

Copies of these arrangements shall be distributed to the following and shall be free of charge during office hours:

- Shire's Administration Office Address – Cnr Harvey & Dawson St, Dumbleyung
- Shire's Website www.dumbleyung.wa.gov.au
- Stakeholders and LEMC Agencies/Organisations
- Related Committees
- DFES Regional Office
- District Emergency Management Committee
- State Emergency Management Committee

Area covered

The Shire of Dumbleyung is located approximately 270 Kilometres south east of Perth. It is approximately 67 Kilometres long and 51 Kilometres wide, giving a total area of 2550 square Kilometres. It is surrounded by neighbouring shires of Lake Grace (eastern boundary), Wickepin and Kulin (northern boundary), Woodanilling, Katanning and Kent (southern boundaries) and Wagin (western boundary).

Shire and townsite maps are attached as Appendix 5.

The general topography of the Shire consists of gradually undulating terrain with iron stone out crops in the form of flat top hills.

The average altitude is 258 metres to 274 metres.

The area is drained by a complex of creek waterways which run from the Dongolocking Creek and Cobline Creek into the Cobline River which in turn runs into the Dumbleyung Lake. The lake covers an area of 51.8 square kilometres and is of salt water content.

Vegetation is mainly trees in natural bush belts of mallee, salmon and jam, with the bulk of the area under crop cultivation and grazing.

The climate varies from a dry, hot summer to cold and usually wet winter. Summer temperatures vary from 30 degrees to 40 degrees and winter temperatures can drop to -2 degrees overnight with a daytime temperature of 10 to 20 degrees.

Total population of the Shire is 671 (data from the 2016 census).

The townsite of Dumbleyung has a population of 280 and the townsite of Kukerin has a population of 70. The remainder of the population is made up of the farming community.

The area is accessible by road, rail and light air transport.

- **Road:** Road accessibility from Perth via the Albany Highway is 270 Kilometres and via Brookton and Narrogin is 285 Kilometres. The Shire is located on the Roelands - Lake King Road approximately 70 Kilometres east of the Albany Highway.
- **Rail:** The Shire is accessible by rail via Wagin. The rail system is solely in place to move grain from bulk handling facilities.
- **Air:** Air accessibility is available by landing at the Dumbleyung or Kukerin airstrips. The Dumbleyung strip is an all-weather strip with night landing lights. Royal Flying Doctor Service

Only parts of the Shire, including both townsites are connected to the Public Water Supply drawn from Harris River near Collie. The remainder of the Shire relies on annual rainfall to supply private tanks and dams.

Electricity is supplied to the entire area via the State supply grid maintained and operated by Western Power at Katanning.

80% of the Dumbleyung townsite is serviced by the local sewerage plant. The sewerage plant is located on the southern edge of Dumbleyung townsite. Kukerin is serviced by septic systems to each dwelling. Dwellings on farms are serviced by septic systems.

Telephone is the main communication network throughout the plan area and this network is maintained by Telstra. Secondary networks of radio communications exist and are operated by emergency services, local government authorities and private companies. Citizen band radio communication is widespread throughout the rural sector operated by rural land holders.

Aim

The aim of the Shire of Dumbleyung Local Emergency Management Arrangements is to detail emergency management arrangements for the district and ensure an understanding between agencies and stakeholders involved in managing emergencies within the Shire

Purpose

The purpose of these emergency management arrangements is to set out:

- a. the Shire of Dumbleyung's policies for emergency management;
- b. the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c. provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d. a description of emergencies that are likely to occur in the local government district;
- e. strategies and priorities for emergency management in the local government district;

- f. other matters about emergency management in the local government district prescribed by the regulations; and
- g. other matters about emergency management in the local government district the local government considers appropriate. (s.41(2) of the *Emergency Management Act 2005* (EM Act)).

Scope

These arrangements are to ensure there are suitable plans in place to manage identified emergencies should they arise.

It is not the intent of this document to detail the procedures for Hazard Management Agencies (HMAs) who have the allocated responsibility to respond to and manage an emergency. Those procedures will be detailed in the respective HMA's specific plans.

Furthermore, these Arrangements apply to:

- The geographic location of the Shire of Dumbleyung
- Areas where the Shire of Dumbleyung provides support to HMAs in the event of an incident;
- The Shire of Dumbleyung's capacity to provide resources in support of an emergency, whilst still maintaining business continuity; and
- The Shire of Dumbleyung's responsibility in relation to recovery management.

These arrangements are to serve as a guideline to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

Utility Profile

Water

Only parts of the Shire, including both townsites are connected to the Public Water Supply drawn from Harris River near Collie. The remainder of the Shire relies on annual rainfall to supply private tanks and dams.

Power

Electricity is supplied to the entire area via the State supply grid maintained and operated by Western Power at Katanning.

Sewerage

80% of the Dumbleyung townsite is serviced by the local sewerage plant. The sewerage plant is located on the southern edge of Dumbleyung townsite. Kukerin is serviced by septic systems to each dwelling. Dwellings on farms are serviced by septic systems.

Communications

Telephone is the main communication network throughout the plan area and this network is maintained by Telstra. Secondary networks of radio communications exist and are operated by emergency services, local government authorities and private companies. Citizen band radio communication is widespread throughout the rural sector operated by rural land holders.

RELATED DOCUMENTS & ARRANGEMENTS

Local Emergency Management Policies

Local government emergency management adopted policies by council;

- Policy 1.11** Fire Safety Precautions during Christmas Break
- Policy 1.51** Bushfire Control Volunteers Training Costs
- Policy 1.52** Bushfire Costs
- Policy 1.55** Harvest Operations- Mobile Fire Fighting Unit
- Policy 2.18** Staff Volunteers – WAFB, Ambulance and Bushfire Brigade

Local government policies for emergency management refer to any policies which are unique to that local government area for example, bylaws or operational policies.

Local Plans

Document	Owner	Location	Date
Local Recovery Plan	Shire of Dumbleyung	Shire of Dumbleyung	2019
Dumbleyung Community Emergency Risk Management Assessment	Shire of Dumbleyung	Shire of Dumbleyung	2019
Local Emergency Management Welfare Support Plan	Department of Communities		2019
Risk Assessment Results Summary	Shire of Dumbleyung	Shire of Dumbleyung	2019
Dumbleyung Primary School Emergency Management Plans	Dumbleyung Primary School	Dumbleyung Primary School	2019
Kukerin Primary School Emergency Management Plan	Kukerin Primary School	Kukerin Primary School	2019
Dumbleyung Hospital	WACHS	Dumbleyung Hospital	

Agreements, understandings & commitments

The Shire of Dumbleyung from time to time may enter into Memorandums of Understanding or Mutual Aid Agreements with respective agencies and stakeholders.

Currently, the Shire of Dumbleyung has entered into the following MOU.

Table: Agreements, understandings and commitments

Parties to the Agreement	Summary of the Agreement	Special Considerations
Central Country Zone	MOU Emergency Management Assistance	

Local considerations

Document any specific factors that need to be identified such as;

- Major influxes of tourists
- Large public events
- Seasonal conditions e.g. bushfires, cyclones

Description	Time of Year	Impact / No of People
High Risk Periods		
Post-harvest season	December – February	Reduced number of volunteers available within the community
Bushfire Season	November – May	Each year this period is high risk
Harvest	November – December	With farmer's busiest time of year, the fuel load is higher due to large crops and the volunteer numbers are low due to less instant availability.
High Risk Locations		
Rural Properties	All year	Fire risk with increased fuel loads around these properties especially in farming land.
Creek and River System	Potentially yearly	Flood risk due to the capacity of these systems
Large Public Events		

Taste of Dumbleyung	April yearly	Large number of attendees
Kukerin Creekbed & Burnout Competition	September yearly	Large number of attendees
Tourist Periods & Locations		
Tourist Season	All Year	Stubbs Park - RV Area Dumbleyung Caravan Park Kukerin Caravan Park

RESOURCES

Resource list can be found at Appendix 4 – List of Resources

ROLES & RESPONSIBILITIES

Local roles and responsibilities

Table: Local roles and responsibilities

Local role	Description of responsibilities
Local government	The responsibilities of the <local government> are defined in Section 36 of the EM Act .
Local emergency coordinator	The responsibilities of the LEC are defined in Section 37 of the EM Act .
Local recovery coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident.
LG welfare liaison officer	During an evacuation where a local government facility is utilised by the Department of Communities provide advice, information and resources regarding the operation of the facility.
LG liaison officer (to the ISG/IMT)	During a major emergency, the liaison officer attends ISG meetings to represent the local government and provide local knowledge input and details in the LEMA.
Local government – Incident management	<ul style="list-style-type: none"> • Ensure planning and preparation for emergencies is undertaken • Implement procedures that assist the community and emergency services deal with incidents • Ensure all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role • Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires emergency response capability. • Liaise with the incident controller (provide liaison officer) • Participate in the ISG and provide local support • Where an identified evacuation centre is a building owned and operated by local government, provide a liaison officer to support the Department of Communities.

LEMC roles and responsibilities

Local Emergency Management Committee (LEMC)

The Shire of Dumbleyung established the Dumbleyung LEMC under *Section 38 of the Emergency Management Act 2005* to advise it on its responsibilities and requirements in relation to emergency management within its district.

The key functions and role of the committee are as prescribed under *Section 39 of the Emergency Management Act 2005*, to strategically plan on emergency management issues for the district and to provide support to Hazard Management Agencies (HMAs) in an incident where an Incident Support Group (ISG) may be required.

LEMC Member Roles and Responsibilities

The structure of the LEMC and committee member roles and responsibilities are listed below.

The key positions of the LEMC committee are:

1. Chairperson
2. Deputy Chairperson
3. Executive Officer
4. Local Emergency Coordinator
5. Agency representation
6. Ex-Officio members

LEMC Meeting Schedule

The Dumbleyung LEMC will meet at least quarterly on a date to be advised in advance. The meeting dates will be forwarded to the Great Southern DEMC in June of each year to be included in a regional meetings register.

Meetings are held at venues nominated by the LEMC when calling for Agenda Items and advising of the time and date of the next meeting.

LEMC Terms of Reference and Procedures

Section 38(4) of the Emergency Management Act provides;

Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.

[State Emergency Management Procedures](#): Procedure 7: Local Emergency Management Committee provides details on the requirements for a LEMC, membership, roles and responsibilities, meeting frequency and meeting business items.

LEMC Business Plan

The Dumbleyung LEMC may develop and implement an annual Business plan in June of each year to inform its activities for the next twelve months.

Support is provided by the DFES to ensure the Business Plan is consistent with the SEMC Strategic Plan.

LEMC Annual Reporting

The Dumbleyung LEMC will compile an Annual Report of Activities as directed by the State Emergency Management Committee (SEMC) under the EM Act 2005.

The DFES will provide the document in June of each year and coordinate support for the completion of the documents and collection of it.

Shire of Dumbleyung Preparedness Reporting

The Shire of Dumbleyung will complete an annual Preparedness Report in June of each year as requested by the SEMC. The reporting document and support will be coordinated by DFES.

Dumbleyung Local Emergency Management Structure, Roles and Responsibility

Committee Position	Position Held By
Chair	Shire President
Deputy Chair	OIC: Dumbleyung Police Station
Executive Officer	Shire of Dumbleyung Staff Member
Local Emergency Coordinator	OIC: Dumbleyung Police Station
Member Agencies	Refer to contacts list
Ex-Officio Members	Refer to contacts list

Local role	Description of responsibilities
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken.
LEMC Executive Officer	<p>Provide executive support to the LEMC by:</p> <ul style="list-style-type: none"> • Provide secretariat support including: <ul style="list-style-type: none"> – Meeting agenda; – Minutes and action lists; – Correspondence; – Committee membership contact register; • Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including; <ul style="list-style-type: none"> – Annual Report; – Annual Business Plan; – Local Emergency Management Arrangements; • Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and • Participate as a member of sub-committees and working groups as required;

Agency roles and responsibilities

In the event of an emergency, the local government will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency. The following table summarises the key roles.

Agency roles	Description of responsibilities
Controlling Agency	<p>A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.</p> <p>The function of a Controlling Agency is to;</p> <ul style="list-style-type: none"> • undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness. • control all aspects of the response to an incident. <p>During Recovery the Controlling Agency will ensure effective transition to recovery.</p>

Agency roles	Description of responsibilities
Hazard Management Agency	<p>A hazard management agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.' [EM Act 2005 s4]</p> <p>The HMAs are prescribed in the Emergency Management Regulations 2006.</p> <p>Their function is to:</p> <ul style="list-style-type: none"> • Undertake responsibilities where prescribed for these aspects [EM Regulations] • Appoint Hazard Management Officers [s55 Act] • Declare / revoke emergency situation [s 50 & 53 Act] • Coordinate the development of the State Hazard Plan (Westplan) for that hazard [State EM Policy Section 1.5] • Ensure effective transition to recovery by local government
Combat Agency	<p>A Combat Agency as prescribed under subsection(1) of the <i>Emergency Management Act 2005</i> is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.</p>
Support Organisation	<p>A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. (State EM Glossary)</p>

MANAGING RISK

Emergency Risk Management

In order to manage the risk resulting from the impact of hazards and in accordance with the Emergency Management Act 2005, State Emergency Management Policies and State Emergency Management Plans within the Shire of Dumbleyung, the following has been undertaken:

Context

The Shire of Dumbleyung district is subject to a number of natural and man - made hazards that pose a risk to the community and infrastructure contained within the district.

The identified hazards that create these risks are allocated to specific agencies to manage. The risks posed from these hazards are required to be identified so treatment options can be identified to mitigate against their impact.

Risk Assessment

The Shire of Dumbleyung facilitates an on-going emergency risk management program which assesses the possible risks the identified hazards pose.

The identified hazards, risk treatments and methodology are found at Appendix 2: Risk Register.

A comprehensive community risk management assessment has been produced in accordance with State Emergency Management Policy 2.9: Management of Emergency Risks and the WA Emergency Risk Management Guide. A copy of the assessment is available on application from the Shire of Dumbleyung.

Description of emergencies likely to occur

The following five emergencies have been identified by the Shire of Dumbleyung LEMC as highest probability to occur in the local area.

Table: Description of emergencies likely to occur in local area

Hazard	Controlling Agency	HMA	Local Combat Role	Local Support Role	State Hazard Plan (Westplan)	Local Plan (Date)
Flood	DFES	DFES	State Emergency Service – Wagin/ Katanning	Bushfire Brigade	Westplan Flood	24 May 2016
Storm	DFES	DFES	State Emergency Service – Wagin/ Katanning		Westplan Storm	26 May 2016
Fire – Bushfire	Local Government	DFES	Bushfire Brigade	VFRS	State Hazard Plan – Fire	21 December 2018
Hazardous Material	DFES	DFES	VFRS		State Hazard Plan – Hazardous Materials Emergencies (HAZMAT)	21 December 2018
Animal and	Dept.	Dept.			State Hazard	21

Plant Biosecurity	Agriculture and Food	Agriculture and Food			Plan - Animal and Plant Biosecurity	December 2018
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These arrangements are based on the premise that the Controlling Agency is responsible for the above risks and will develop, test and review appropriate emergency management plans for their hazard.

Emergency management strategies and priorities

Once you understand the risks in your local area, document the priorities you have for addressing these risks and the strategies or treatments that you intend to apply.

Table: Local EM strategies and priorities

Priority	Strategy
1. Review Risk Report	Table at LEMC Meeting
2. Identify Risk for Treatment	USE SEMC Risks Treatments Manual

COORDINATION OF EMERGENCY OPERATIONS

It is recognised that the HMAs and combat agencies may require local government resources and assistance in emergency management. The Shire of Dumbleyung is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

INCIDENT SUPPORT GROUP (ISG)

The ISG is convened by the Controlling Agency appointed Incident Controller to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

Triggers for an ISG

The triggers for an incident support group are defined in State EM Policy Statement 5.2.2 and State EM P Plan Section 5.1. These are;

- a. where an incident is designated as Level 2 or higher;
- b. multiple agencies need to be coordinated.

Membership of an ISG

The Incident Support Group is made up of agencies' representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group.

The recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow, situational awareness and handover to recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

Frequency of Meetings

The frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through clear identification of priorities and objectives by agencies sharing information and resources.

Location of ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where it can meet within the District.

Suitable locations can be found in Appendix 12 – Incident Support Group Locations.

MEDIA MANAGEMENT AND PUBLIC INFORMATION

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the Controlling Agency.

Public warning systems

During times of an emergency one of the most critical components of managing an incident is getting information to the public in a timely and efficient manner. This section highlights local communication strategies.

Local Systems

Shire of Dumbleyung has the following systems in place;

- SMS Global/Whatsapp – Shire of Dumbleyung Administration Office 9863 4012
- Community notice boards/Social Media – Shire of Dumbleyung Administration Office 9863 4012
- Public Information Phone Lines – Harvest Ban Hotline 9487 5410
- Websites – Shire of Dumbleyung Administration Office

FINANCIAL ARRANGEMENTS

State EM Policy Section 5.12, State EM Plan Section 5.4 and 6.10 and State EM Recovery Procedures 1-2) outlines the responsibilities for funding during multi-agency emergencies. While recognising the above, the Shire of Dumbleyung is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The Chief Executive Officer should be approached immediately an emergency event requiring resourcing by the Shire of Dumbleyung occurs to ensure the desired level of support is achieved.

EVACUATION AND WELFARE

Evacuation

Comprehensive emergency management planning should involve planning for community evacuations. Although the actual act of evacuating a community is the responsibility of the Controlling Agency, the local government with the assistance of its LEMC has clear responsibilities to undertake pre emergency evacuation planning. A comprehensive evacuation plan is of considerable value to all agencies with a role in evacuation and can be very effective in assisting the controlling agency to make timely and informed decisions.

Consideration also needs to be given to receiving evacuees from other local governments.

To assist with emergency evacuation planning SEMC has endorsed the [Western Australian Community Evacuation in Emergencies Guideline](#) which has a section on pre emergency evacuation planning for local governments and LEMCs and dot point items for consideration.

Special needs groups

A Table of Special Needs Group can be found at Appendix 2 – Special Needs Groups

ROUTES & MAPS

Maps of the Shire and each townsite can be found at Appendix 5 – Map of the District.

WELFARE

The Department of Communities has the role of managing welfare. The Department of Communities may have developed a local Welfare Emergency Management Plan for your local government area.

Department of Communities has a local welfare plan for the Shire of Dumbleyung

Local Welfare Coordinator

The Local Welfare Coordinator is appointed by the Department of Communities District Director to

- a. Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the District Director;
- b. Prepare, promulgate, test and maintain the Local Welfare Plans;
- c. Represent the department and the emergency welfare function on the Local Emergency Management Committee and Local Recovery Committee;
- d. Establish and maintain the Local Welfare Emergency Coordination Centre;
- e. Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
- f. Coordinate the provision of emergency welfare services during response and recovery phases of an emergency; and
- g. Represent the department on the Incident Management Group when required

The local Welfare Coordinator is listed in the contact list.

Local Welfare Liaison Officer

The Local Welfare Liaison Officer is nominated by the local government to coordinate welfare response during emergencies and liaise with the Local Welfare Coordinator.

Local government should appoint a liaison officer. This role will provide assistance to the Local Welfare Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

It is important to identify the initial arrangements for welfare to occur, particularly in remote areas, where it may take some time for Department of Communities to arrive.

The Local Welfare Liaison Officer is listed in the contact list.

Register. Find. Reunite

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas Department of Communities has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved Department of Communities have reciprocal arrangements with the Red Cross to assist with the registration process.

There is no Red Cross Unit in the Shire of Dumbleyung, the closest location would be Shire of Katanning. The local welfare plan contains the contact details

Animals (including assistance animals)

The Shire of Dumbleyung has a contract Ranger with WA Contract Ranger Services, however the Shire has no ability to manage domestic animals in the case of an emergency.

Welfare centres

The Welfare centres can be found in the Local Welfare Plan by the Department of Communities.

RECOVERY

The Shire of Dumbleyung has developed a local recovery plan that complements the Local Emergency Management Arrangements.

Please refer to the Local Recovery Plan for more detail about the recovery process within the district.

Copies of the plan are available from the Shire of Dumbleyung via their website at www.dumbleyung.wa.gov.au or on application to the Shire.

Aim of Recovery

The aim of recovery is to allow the community to return to normal social and economic activities, and to physically re-establish as soon as possible. At the same time actions should be taken to prevent the future occurrence of emergencies by noting opportunities that arise to make improvements within the community.

Recovery Concepts

Recovery management is supported by the following concepts.

- **Community Involvement:** Recovery processes are most effective when affected communities actively participate in their own recovery.
- **Local Level Management:** Recovery services should be managed to the extent possible at the local level.
- **Affected Community:** The identification of the affected community needs to include all those who are affected in any significant way whether defined by geographical location or as a dispersed population.
- **Differing Effects:** The ability of individuals, families and communities to recover depends upon capacity, specific circumstances of the event and its effects.
- **Empowerment:** Recovery services should empower communities to manage their own recovery through support and maintenance of identity, dignity and autonomy.
- **Resourcefulness:** Recognition needs to be given to the level of resourcefulness evident within an affected community and self-help should be encouraged
- **Responsiveness, Flexibility, Adaptability and Accountability:** Recovery services need to be responsive, flexible and adaptable to meet the rapidly changing environment, as well as being accountable

- **Integrated Services:** Integration of recovery service agencies, as well as with response agencies, is essential to avoid overlapping services and resource wastage.
- **Coordination:** Recovery services are most effective when coordinated by a single agency.
- **Planned Withdrawal:** Planned and managed withdrawal of external services is essential to avoid gaps in service delivery and the prevention of leaving before the task has been completed.
- **Minimum intervention –** External recovery services and resources are provided as a support to an affected community, to be used only if the needs of the community are beyond the capacity of existing services and resources within the community. Where possible additional resources provided should be under local management through the network of existing service providers.

Recovery Process

Recovery is defined as the coordinated support given to emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

The purpose of the Local Recovery Plan is to ensure recovery is managed and planned for in a structured manner.

However, recovery is more than simply replacing what has been destroyed and the rehabilitation of those affected. It is a complex, dynamic and potentially protracted process rather than just a remedial process. The manner in which recovery processes are undertaken is critical to their success.

Recovery is best achieved when the affected community is able to exercise a high degree of self - determination.

Local Recovery Coordinator

The Shire of Dumbleyung on advice from the LEMC and endorsement of Council will appoint a Local Recovery Coordinator.

Local Recovery Coordinators are to advise and assist local government and coordinate local recovery activities as outlined in State EM Policy Section 6, State EM Plan Section 6 and State EM Recovery Procedures 1-4.

The Local Recovery Coordinator is identified in the contacts list.

EXERCISING, REVIEWING AND REPORTING

The aim of exercising

Testing and exercising is essential to ensure that emergency management arrangements are workable and effective. Testing and exercising is important to ensure individuals and organisations remain aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements

- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

Frequency of exercises

State EM Policy Section 4.8, State EM Plan 4.7 and State EM Preparedness Procedure 19 outline the State's arrangements for EM exercising, including the requirement for local governments to exercise on an annual basis. Additionally, LEMAs must be validated through exercise or activation within 12 months of any significant amendments made through a comprehensive or targeted review (State EM Policy section 1.5.10)

Types of exercises

Some examples of exercise types include:

- desktop/discussion;
- a phone tree recall exercise;
- opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency;
- operating procedures of an Emergency Coordination Centre; or
- locating and activating resources on the Emergency Resources Register.

Reporting of exercises

Each local government reports their exercise schedule to the relevant DEMC prior to the start of the calendar year for inclusion in the DEMC report to the SEMC State Exercise Coordination Team (SECT). Once local government exercises have been completed, post-exercise reports should be forwarded to the DEMC to be included in reporting to the SECT as soon as practicable.

REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with State EM Policy Section 2.5 and amended or replaced whenever the local government considers it appropriate (s.42 of the EM Act). However, according to State EM Preparedness Procedure 8, the LEMA (including recovery plans) are to be reviewed and amended in the following situations:

- after an event or incident requiring the activation of an Incident Support Group or an incident requiring significant recovery coordination; and
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes.

Consider quarterly reviews of contact lists. (Refer to Appendix 7,8,9,10&11)
Consider also reviewing arrangements after exercises.

Review of Local Emergency Management Committee Positions

The Shire of Dumbleyung, in consultation with the parent organization of members shall determine the term and composition of LEMC positions. Election of Councillors to the committee will occur Bi-Annually in October proceeding and Local Government Election.

The Shire of Dumbleyung on advice from the LEMC will establish a Local Recovery Committee made of members who have role to play in recovery.

The committee will be chaired by the Local Recovery Coordinator. The committee role and responsibility is to advise and assist the Shire of Dumbleyung in their recovery obligations.

Review of resources register

The Shire of Dumbleyung shall have the resources register checked and updated on an annual basis, ongoing amendments occur at each LEMC meeting.

ANNUAL REPORTING

The annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The information provided by the LEMC annual report is collated into the SEMC Annual Report which is tabled in Parliament.

The SEMC issue the annual report template.

APPENDICES

Appendix 1. Critical Infrastructure Register

Item	Location	Description	Owner	Contact Details	Community Impact Description
Bridge	Dumbleyung /Katanning Road	Road bridge over river	Shire of Dumbleyung	9863 4012	Loss of access to sections of the community
Radio Repeater Station	Stanley Hill	Radio Repeater Tower for WAERN, WA Pol, CB	Shire of Dumbleyung	9863 4012	Loss of emergency services communication
Power Network			Western Power	13 13 51 Emergencies & Outages	Loss of power supply for emergency services
Sewerage Works	Bartram Road, Dumbleyung	Sewerage Pump site for Dumbleyung Townsite	Shire of Dumbleyung	9863 4012	Loss of sewerage system
Water Supply	Dawson Street, Dumbleyung Candlelight Road & Bennett Street, Kukerin	Tanks/Dams	Water Corporation	13 13 75 Faults, Emergencies & Security	Loss of water supply for emergency services
Fuel Storage	Dumbleyung & Kukerin Shire Depots	Fuel Tanks	Shire of Dumbleyung	9863 4012	Loss of fuel supplies for the town for evacuation and emergency services vehicles
Dumbleyung Airstrip	Rifle Range Road, Dumbleyung	Gravel Airstrip	Shire of Dumbleyung	9863 4012	Loss of Infrastructure
Kukerin Airstrip	Pike Road, Kukerin	Gravel Airstrip	Shire of Dumbleyung	9863 4012	Loss of Infrastructure

Wagin/ Dumbleyung Road		Roads	Main Roads	9881 0566 Narrogin	Loss of accessibility to town
Dumbleyung/ Lake Grace Road		Roads	Main Roads	9881 0566 Narrogin	Loss of accessibility to town

Utilities	Transport	Communication
Power Water Phone (towers, exchanges) Gas Sewage	Road Rail Bridges Ports/marine	Radio – commercial & private/ closed network Television

Appendix 2. Special Needs Groups

Name	Description	Address	Contact 1	Contact 2	No People	Have they got an evacuation plan? Who manages the plan? Has a copy been provided to the LEMC?
Dumbleyung Hospital	Aged Residents	McIntyre Street Dumbleyung	Jane Smith 9863 5222			YES WACHS
Disabled Persons						
Aged						
Medically Reliant						
Tourists*						

- Consideration to tourists taking up accommodation in caravan parks or designated camping areas

Appendix 3. Shire of Dumbleyung Risk Register

Hazard	HMA	Local Combat	State Hazard Plan	Local Plan
Chemical substance	DFES	VFRS	Hazardous Materials Emergencies Plan (HAZMAT)	
Animal or plant: pests or diseases	DPIRD	Department of Primary Industries and Regional Development - DPIRD Katanning	Human Biosecurity Plan	
Fire	DFES	VFRS & Bushfire Brigades	Fire Plan	
Storm	DFES	VFRS & SES Wagin	Storm Plan	

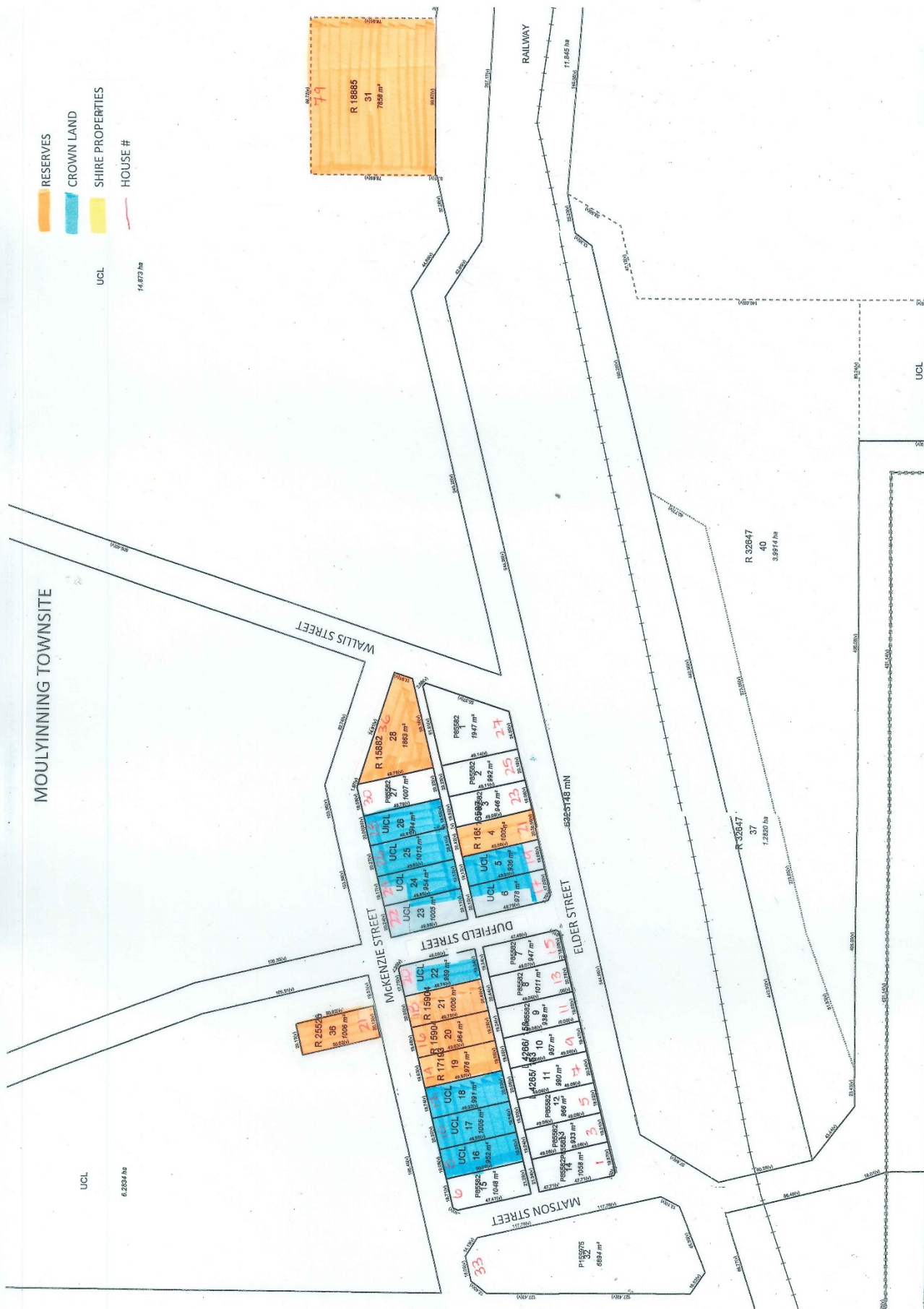
Appendix 4. List of Resources

Resource	Owner	Contact	Location	Number of Items
Vehicles				
Bus/es – Contractor	Garry Bateup	0427 634 082	Dumbleyung	1
Bus/es – Contractor	Clem Henry	0427 634 003	Dumbleyung	1
Bus/es – Contractor	Nicholls Bus Service	9881 1736	Narrogin	Multiple
Bus/es – Contractor	Candice Lloyd	0473 060 447	Kukerin	1
Bus/es	Kuk/Dyg Football Club	N Ditchburn 0439 733 700	Kukerin	2
Single Cab Holden Colorado	Shire of Dumbleyung (SoDu)	Calvin Shotter 0427 634 012	Dumbleyung	1
Holden Colorado Crew Cab	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Holden Colorado Ute	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Holden Colorado 4x4	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Isuzu 12 Ton Truck	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Isuzu 3 Ton Truck	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Isuzu Auto Tip Truck	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Isuzu Giga Truck	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Volvo Loader L60	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Volvo Skid Steer	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Road Work Sign Trailer	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Papas Box Trailer	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Trailer	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Trailer	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Kukerin Fire Truck	SoDu	Kim Gooding	Kukerin	1
Moulyinning Fire Truck	SoDu	Damien Gooding	Moulyinning	1
Nippering Fire Truck	SoDu	Regan Bairstow	Dumbleyung	1

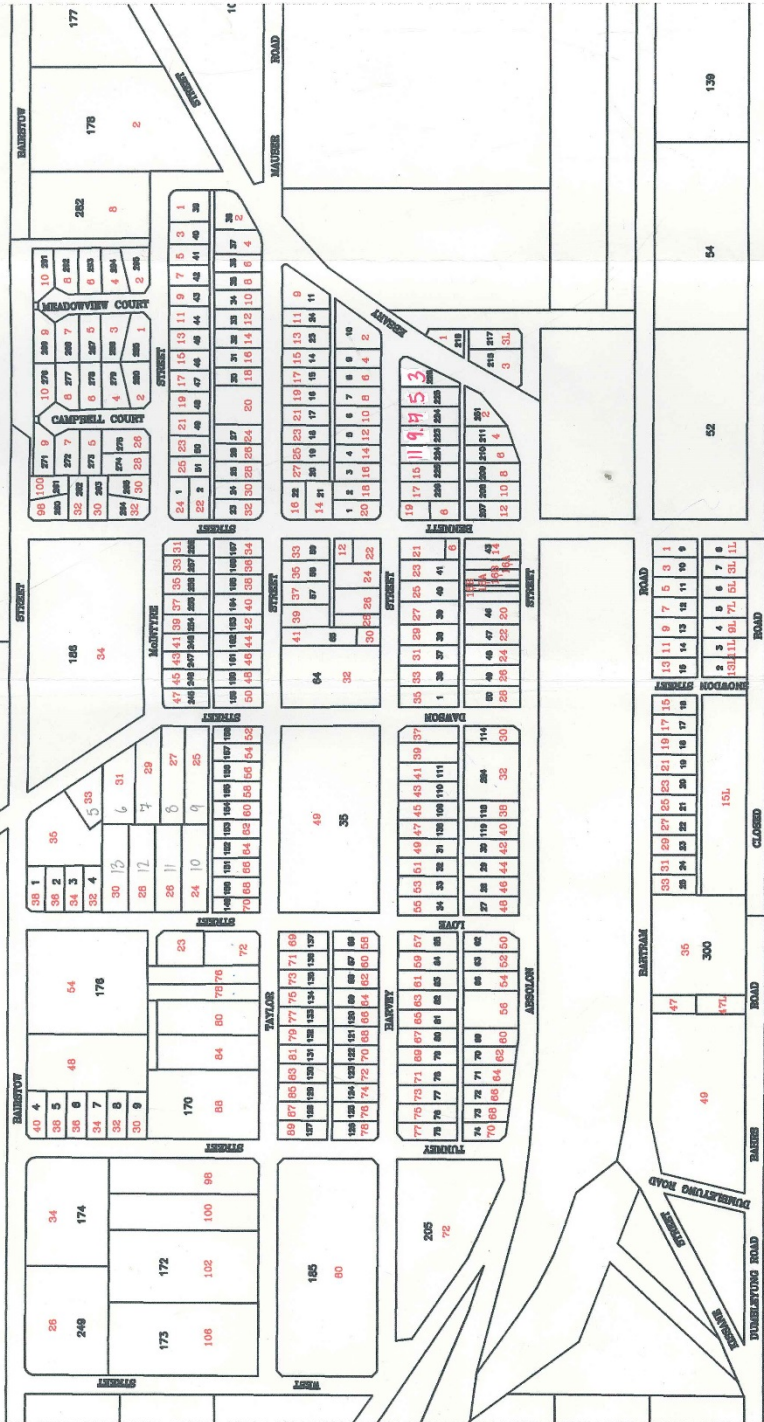
Boogie Axle Low Loader Trailer	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Generator	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	1
Water Pumps	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	4
Water Carting Tanks	SoDu	Calvin Shotter 0427 634 012	Dumbleyung	3
Marquee (15x8m)	Kukerin Ag Society	John Davidson	Shire Depot – Kukerin	1

MOULYNNING TOWNSITE

- RESERVES
 - CROWN LAND
 - SHIRE PROPERTIES
 - HOUSE #
- UCL 14.872 ha



DUMBLEYUNG TOWNSITE - STREET ADDRESS NUMBERS



SEE UPDATED VERSION
PRODUCED BY DOLA
SEPTEMBER 1998



RED = HOUSE #
BLACK = LOT #

KUKERIN TOWNSITE - STREET ADDRESS NUMBERS

SEE UPDATED VERSION
PRODUCED BY DOLA
SEPTEMBER 1998.



Appendix 6. Emergency Contacts

ORGANISATION	CONTACT	PHONE	FAX
Ambulance Dumbleyung/Kukerin	Emergency Non-Emergency Transport	000 13 12 33	
Shire of Dumbleyung Harvest Ban Hotline	Shire of Dumbleyung Administration	9487 5410	
Dumbleyung Volunteer Fire & Rescue Service	Captain – Andrew Shepherd Secretary – Kristina O'Donnell	0476 984 116 0428 749 855	
Dumbleyung Hospital	Jane Smith	9863 5222	
Dumbleyung Police Station	Sgt Alby Van Den Berg Sgt Darryl Gaul	9863 4143	9863 4220
Katanning Hospital		9821 2122	
Katanning Water Supply		9821 1455	
Kukerin Fire Brigade	Secretary - Jim Davidson	Home: 9864 6040 Mobile: 0427 480 482	
Kukerin Medical Centre		9864 6047	9864 6081
Main Roads	Faults	13 81 38	
Poison Information Centre		13 11 26	
Police Assistance Centre	Non-emergency enquiries	13 14 44	
State Emergency Service		132 500	
Wagin Police Station		9861 1211	
Wagin Hospital		9861 1033	
Water Corporation	faults@watercorporation.com.au	13 13 75	
Western Power	Customer Services	13 13 53	

Appendix 7. Shire of Dumbleyung Fire Control Officers

TITLE	NAME	CALL SIGN	UHF	PHONE	FAX	MOBILE
CEO	Peter Crispin	Dumbleyung Shire Base		9863 4012	9863 4146	0429 634 012
CFCO /CFWO	Kim Gooding	Kukerin 1		98646010	9864 6100	0427 832 026
DCFCO	Chad Davidson	Kukerin 2				0427 646 049
NIPPERING BRIGADE						
FCO	Jon Ward	Dumbleyung 1		9863 4206		0408 434 155
DCFCO / DCFWO	Jamie Dare	Dumbleyung 2	33	9822 7023	9822 7020	0428 227 023
FCO/FWO	Don O'Donnell	Dumbleyung 5	7	9823 5045	9823 5055	0427 235 045
FCO	Dayle Lloyd	Dumbleyung 8	20	9863 4063	9863 4129	0428 634 063
FCO	Chris Ramm	Dumbleyung 9	14			0428 642 014
FCO	Trevor Dawson	Dumbleyung 11	17	9822 7024	9822 7024	0427 103 228
KUKERIN BRIGADE						
CFCO/CFWO	Kim Gooding	Kukerin 1		98646010	9864 6100	0427 832 026
DCFCO	Chad Davidson	Kukerin 2				0427 646 049
FCO	Ross Robinson	Kukerin 4		9864 9038	9864 9115	0487 438 145
FCO	Grant Lukins	Kukerin 6	28	9864 6039	9864 6035	0428 646 039
FCO / FWO	Mark Pearce	Kukerin 8		9864 9065	9864 9078	0428 959 106
FCO / FWO	Paul King	Kukerin 9		9864 7895	9864 7885	0428 509 032
FCO	Damion Leo	Kukerin 10	4	9864 6029	9864 6001	0427 646 043
MOULYINNING BRIGADE						
FCO / FWO	Todd Edwards	Kukerin 5		9864 1029	9864 1040	0427 641 039
FCO / FWO	Todd Gray	Dumbleyung 6	3			
FCO	Bradon Mott	Dumbleyung 7		9864 2003	9864 2010	0428 642 003
FCO	Damien Gooding	Kukerin 11				
DONGOLOCKING BRIGADE						
FCO / FWO	Shayne Smith	Dumbleyung 3	38	9863 7241	9863 7224	0427 637 240
FCO / FWO	Ken Wright	Dumbleyung 4	36	9863 4197	9863 4194	0427 634 197

Appendix 8. Shire of Dumbleyung Contact Numbers

Shire Office	Cnr Harvey & Dawson St, Dumbleyung	9863 4012	9863 4146		
CEO – Peter Crispin (Local Recovery Coordinator, Local Welfare Liaison)	Cnr Harvey & Dawson St, Dumbleyung	9863 4012	9863 4146	0429 634 012	ceo@dumbleyung.wa.gov.au
MOWS - Calvin Shotter	Cnr Harvey & Dawson St, Dumbleyung	9863 4012	9863 4146	0427 634 012	mows@dumbleyung.wa.gov.au
Dumbleyung CRC/Library	Cnr Absolon & Dawson St, Dumbleyung	9863 4829	9863 4831		admin@dumbleyungcrc.com
Kukerin Library	Manser Street, Kukerin	9864 6199	9864 6199		kukerinlibrary@westnet.com.au
Swimming Pool	Bennett Street, Dumbleyung	9863 4227	9863 4146		
Shire Depot	Cnr Harvey & Dawson St, Dumbleyung	9863 4285			
Landcare Office - Claudia Hadlow	Absolon Street, Dumbleyung	9863 4225	9863 4226	0429 612 447	landcare@dumbleyung.wa.gov.au
Building Surveyor (Trevor Brandy)	Shire of Dumbleyung			0488 005 016	ehobs@wagin.wa.gov.au
Environmental Health Officer (Trevor Brandy)	Shire of Dumbleyung			0488 005 016	ehobs@wagin.wa.gov.au
Town Planning (Joe Douglas)	Shire of Dumbleyung	9303 2532		0429 303 100	joe@urp.com.au
Department of Agriculture & Food	Lake Grace	9865 1205			

Appendix 9. Neighboring Local Authorities

Shire	Address	Phone	Fax	Email	Contact
Shire of Katanning	16-24 Austral Terrace	9821 9999		ceo@katanning.wa.gov.au	Julian Murphy
Shire of Kent	24-26 Richmond Street	9829 1051	9829 1083	ceo@kent.wa.gov.au	Rick Miller
Shire of Kulin	38 Johnston Street	9880 1204		ceo@kulin.wa.gov.au	Garrick Yandle
Shire of Lake Grace	1 Bishop Street	9890 2500		ceo@lakegrace.wa.gov.au	
Shire of Wagin	2 Arthur Street	9861 1177		ceo@wagin.wa.gov.au	Peter Webster
Shire of Wickepin	77 Wogolin Road	9888 1005		ceo@wickepin.wa.gov.au	Mark Hook
Shire of Woodanilling	3316 Robinson Road	9823 1589		ceo@woodanilling.wa.gov.au	Stephen Gash
Shire of Williams	9 Brooking Street	9885 1005		ceo@williams.wa.gov.au	Geoff McKeown
Shire of West Arthur	31 Burrowes St, Darkan	9736 2222		ceo@westarthur.wa.gov.au	Nicole Wasmann

Appendix 10. Contractors

BUSINESS	CONTRACTOR	CONTACT	PHONE	EMAIL	MOBILE
Cambinata Yabbies		Michael & Mary Nenke	9864 6054	cambinatayabbies@bigpond.com	0427 646 054 -Ian 0414 953 674 –Mary 0418 646 028 - Paul
Dongolocking Plumbing and Gas	Plumber	Malcolm Roberts	9864 1018	malcolmroberts@westnet.com.au	0429 232 987
Spiderweb Plumbing & Gas	Plumber	Brenton Crispin		swplumbing@outlook.com.au	0427 611 494
Dumbleyung Ag Supplies		Scott Jefferis & Hannah Chiswell	9863 4154	scott.jefferis@landmark.com.au	Scott: 0429 929 964 Hanna: 0419 184 906
Dumbleyung Community Resource Centre	Internet/Library/ Visitor Information	Alison Gray	9863 4829	admin@dumbleyungcrc.com	
Dumbleyung District Club Inc		Stephen Hughes	9863 4106	mila.balcombe@westnet.com.au	Mila: 0429 634 092
Dumbleyung Earthmoving + Plant Hire	Plant Equipment	Shane Edwards	9863 4442	shaneandcassy@bigpond.com.au	0428 641 043
Dumbleyung Engineering & Supplies		Nick Green	9863 4080	dumbleyungeng@bigpond.com	0447 604 190
Dumbleyung General Store & Post Office	Conveniences	Amy & Micheal Knight	9863 4101	dumbleyunggeneralstore@gmail.com	Amy: 0433 762 252
Dumbleyung Roadhouse	Fuel/Meals/Toilets	Ricky & Vicki Noble	9863 4072	dumroadhouse@hotmail.com	
Farmers Centre (1978) Pty Ltd		Shane Ramm	9863 4004	shane@farmerscentre1978.com.au	0438 961 314
Grande Olde' Dumbleyung Inn	Accommodation/Meals	Peter Bedford	9863 4817	sturford3657@bigpond.com	0427 157 151
Hall Electrical and Data Services	Electrician	Shane Hall & Tegan Hall		shane.tegan@bigpond.com	Shane: 0429 958 865 Tegan: 0427 832 070
JP&NL Taylor Ceilings & more	Builder	Jonny	0438 950 045	jpnltaylor@yahoo.com	0438 950 045
Kukerin General Store & Post Office	Conveniences	Kim & Michelle Gooding	9864 6044	mccgooding@kukerinrs.com.au	0427 637 221
Kukerin Hotel	Accommodation/Meals	Robert Clyde	9864 6338	Mr.robert.clyde@gmail.com	0418 560 340
Kukerin Rural Services		Kim Gooding Ben Hall	9864 6010	kgooding@kukerinrs.com.au	0427 832 026 0427 313 064
Mary's Farm Cottages	Accommodation	Michael & Mary Nenke	9864 6054	info@marysfarmcottages.com.au	0427 646 054 0429 646 054

School Buses - Dumbleyung		Gary Bateup— Dongolocking	9863 4082		0427 634 082
		Clem Henry — Moulyinning	9863 4003		0427 634 003
School Buses - Kukerin		Candice Lloyd	0473 060 447		0473 060 447
		Robert Clyde	9864 6338		
		Jemma Cook	0427 646 071		
Stubbs Park Dumbleyung - Bookings	Facilities	Dumbleyung Ag Supplies	9863 4154		Scott: 0429 929 964 Hanna: 0419 184 906
Watkins Plumbing - Katanning	Plumber	Craig Watkins	9821 1809		0428 825 415
St Luke's Family Practice - Katanning	Doctor	Appointments	9821 2155		

Appendix 11. Local Emergency Management Committee Contacts

Position	Name	Phone	Contact
Chairperson	Julie Ramm	0429 642 014	cr.ramm@dumbleyung.wa.gov.au
Chairperson (proxy)	Jacki Ball	0407 473 195	cr.ball@dumbleyung.wa.gov.au
Secretary	CEO – Peter Crispin	0429 634 012	ceo@dumbleyung.wa.gov.au
Shire of Dumbleyung	Calvin Shotter Candice Lloyd	0427 634 012 0473 060 447	mows@dumbleyung.wa.gov.au clloyd@dumbleyung.wa.gov.au
Chief Bush Fire Control Officer	Kim Gooding	0427 832 026	kgooding@kukerinrs.com.au
Deputy CBFCO (proxy)	Chad Davidson	0427 646 049	chadjess@bigpond.com
Department of Fire & Emergency Services	Adam Smith	0429 104 007	adam.smith@dfes.wa.gov.au
Department of Fire & Emergency Services	Derek Jones	0439 384 954	Derek.jones@dfes.wa.gov.au
Dumbleyung Police	Alby van den Berg Darryl Gaull	9863 4143	Dumbleyung.Police.Station@police.wa.gov.au
Dumbleyung Hospital	Jane Smith Felicity Htun	9863 5222 9861 3444	jane.smith@health.wa.gov.au felicity.htun@health.wa.gov.au
St Johns Paramedic	Murray Parker	0437 560 470	murray.parker@stjohnambulance.com.au
Dumbleyung VFRS	Andrew Shepherd	0476 984 116	yshep@outlook.com.au
	Kristina O'Donnell	0428 749 855	dumbleyung_vfrs@bigpond.com
Kukerin HACC		9864 6047	kukerin.HACC@health.wa.gov.au
St John's Ambulance (Dyg Kuk St John Sub Ctr)	Kevin Powell Leanne White Rodney Frost Suzanne Cronin	0427 103 822 0427 361 292 0487 523 476 0427 634 714	kevin@krpbookkeeping.com.au leannewhite4@bigpond.com Dumbleyung@stjohnwa.com.au
Roadwise	Rodney Thornton	0409 689 313	rthornton@walga.asn.au
Department of Communities	Neville Blackburn Jo Spadaccini	0438 934 827	Neville.Blackburn@communities.wa.gov.au
Dumbleyung Primary School	Melanie Capper	9863 4068 0455 051 698 Personal: 0439 970 969	Melanie.Capper@education.wa.edu.au
Kukerin Primary School	Deb Doney	9864 6031	Deborah.Doney@education.wa.edu.au

Appendix 12. Incident Support Group meeting locations

Location one

Address: Council Chambers – Shire of Dumbleyung

	Name	Phone	Phone
1 st Contact	CEO Peter Crispin	0429 634 012	9863 4012
2 nd Contact	MOWS Calvin Shotter	0427 634 012	9863 4012

Location two

Address: Cambinata Yabbies - Kukerin

	Name	Phone	Phone
1 st Contact	Michael Nenke		9864 6054
2 nd Contact	Mary Nenke	0414 953 674	9864 6054

Appendix 13. Local public warning systems

Description	Contact Person	Contact Number
Shire Bushfire SMS System	Shire of Dumbleyung	9863 4012
Public Notice Board – Dumbleyung General Store	Amy Knight	9863 4101
Harvest Ban Hotline	Shire of Dumbleyung	9487 5410
Shire of Dumbleyung Website	Shire of Dumbleyung	9863 4012
Shire of Dumbleyung Facebook Page	Shire of Dumbleyung	9863 4012
WhatsApp – Kuk-Dumb Fire Info	Fire Control Officers Only	Kim Gooding – 0427 832 026
Dumbleyung Community Resource Centre	Alison Gray	9863 4829

